## Dissolution and Termination of an NGO

The dissolution or termination of a non-governmental organization (CSO) in Ukraine is regulated by a number of legislative instruments that establish the grounds and procedures for such actions. This process requires careful adherence to the established procedures and consideration of legal aspects to ensure that the termination of an organization's activities is legal and transparent.

There are two ways to terminate an CSOs; activities:

by the decision of a CSO adopted by the supreme governing body of the CSO in accordance with the procedure established by the charter, by self-dissolution or reorganization by a court decision on the prohibition (forced dissolution) of an CSO. The court may prohibit the activities of a CSO in Ukraine in cases where its activities are recognized as contradicting to the Constitution or laws of Ukraine, threaten sovereignty, national security, or violate the rights and freedoms of citizens. Such a decision would be made on the basis of a court proceeding at the request of the authorized state bodies.

Termination of an CSOs that has the status of a legal entity involves two steps:

- 1. termination of internal organizational activities of the CSO;
- 2. termination of the CSO as a legal entity.

## Preparation of the following documents:

• The original or a notarized copy of the decision on termination adopted by the participants or the governing body of the organization;

• The original or a notarized copy of the document confirming the appointment of the commission or person who will be in charge of termination the organization, with all the necessary data about the person(s) (passport data and TIN). If this information is not included in the termination decision, it must be attached as a separate attachment.

Step 1

- Inventory of property;
- Termination of bank accounts of a legal entity;
- Dismissal of employees;
- Informing and securing creditors' claims;
- Submission of reports and receipt of relevant documents from the state tax service, etc.;
- At the end, the liquidation commission draws up an Act of the liquidation commission, which indicates the list of actions taken and documents obtained as a result. This package is sent to the State Archive

liquidator\ liquidation commission responsibilities

- $\bullet \mbox{The following documents}$  are submitted to the state registrar for closure:
- Application for state registration of legal entities public organizations (form No. 4, approved by Order of the Ministry of Justice of Ukraine No. 3268/5 "On Approval of Application Forms in the Field of State Registration of Legal Entities, Individual Entrepreneurs and Public Organizations" dated 18.11.2016);
- Certificate of the archive on acceptance of documents that are subject to long-term storage in accordance with the law
- A document from the state tax service on the absence of tax and other debts

Step 2

ATTENTION! If a CSOs does not have the status of a legal entity, the termination is happening by submission of the original or a notarized copy of the termination decision adopted by the members or the governing body of the organization to state registration.



Documents for state registration of termination of a CSO should be submitted in hard copy.



Documents are submitted to the Central Interregional Department of the Ministry of Justice of Ukraine (Kyiv) by the applicant in person or by mail or to the centers for the provision of administrative services.