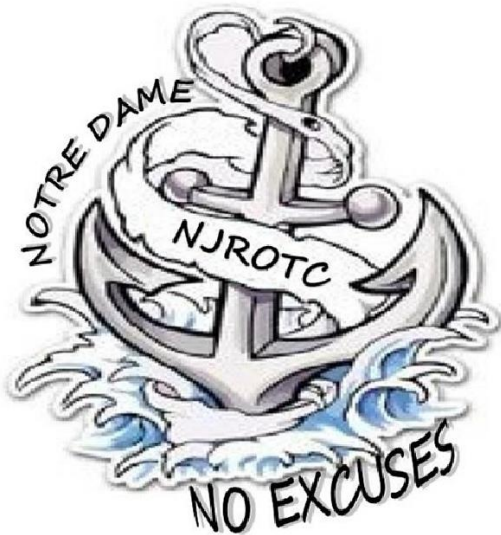


Notre Dame NJROTC  
Cadet Promotion PQS (August 2020)

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# PERSONAL QUALIFICATION STANDARD

FOR

## NOTRE DAME'S NJROTC CADETS

NAME (Rate/Rank)

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INTRODUCTION

## PQS PROGRAM

This PQS program is a qualification system for Notre Dame's NJROTC Cadet where certification at a minimum level of competency is required prior to promotion. The PQS is a compilation of the minimum knowledge that an individual must demonstrate in order to be promoted. The objectives of this PQS are to standardize and provide a solid base of experience by completing this qualification.

## QUALIFIER

Qualifiers are Cadet Chief Petty Officers and Cadet Officers only.

## CONTENTS

This PQS contains knowledge items, for satisfactory understanding of the roles and responsibilities required for promotion.

### **100**

#### **100.1 HOW TO COMPLETE**

When you feel you have a complete understanding of one fundamental or more, contact a Cadet Chief Petty Officers or a Cadet Officers. If attempting initial qualification, Cadet Chief Petty Officers or a Cadet Officers will expect you to satisfactorily answer each line item listed in the fundamentals prior to signing the fundamental. If you are one of the four lucky cadet promoted at BLT, you will still be required to complete each section prior to being promoted again.

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#### **101.0 Cadet Seaman Apprentice**

##### **Explain Navy Core Values:**

1. Define and explain what Honor means to you.

\_\_\_\_\_  
(Signature and Date)

2. Define and explain what Courage means to you.

\_\_\_\_\_

(Signature and Date)

3. Define and explain what Commitment means to you.

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(Signature and Date)

**Basic Stationary Drill:**

1. How many degrees should a cadet's feet be at attention? (Ref 1)

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(Signature and Date)

2. What is the command the commander says to prepare cadets to form cadets up? (Ref 1)

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(Signature and Date)

3. How many inches should a cadet's feet be at parade rest? (Ref 1)

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(Signature and Date)

4. What is the dismissal command a drill commander uses to dismiss cadets? (Ref 1)

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(Signature and Date)

5. How many counts does a right face take? (Ref 1)

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(Signature and Date)

6. What is the command to order a hand salute to bring down a hand salute? (Ref 1)

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(Signature and Date)

7. Where should thumbs line up to when hands are at attention? (Ref 1)

\_\_\_\_\_  
(Signature and Date)

8. To create an appropriate alignment, what command is needed? (Ref 1)

\_\_\_\_\_  
(Signature and Date)

9. How many degrees should a cadet's head be turned at dress right dress? (Ref 1)

\_\_\_\_\_  
(Signature and Date)

10. What is the command after a dress right dress to be aligned to the cadet in front? (Ref 1)

\_\_\_\_\_  
(Signature and Date)

## **102.0 Cadet/ Seaman**

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### **Basic Marching:**

1. When doing a right flank how many degrees do you turn? (Ref 1)

\_\_\_\_\_  
(Signature and Date)

2. What is the length of a full step in quick time? (Ref 1)

\_\_\_\_\_  
(Signature and Date)

3. What is it called when you march in place at quick time cadence?

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(Signature and Date)

4. When at double time, how many steps are you supposed to take per minute? (Ref 1)

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(Signature and Date)

5. Define Cadence. (Ref 1)

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(Signature and Date)

6. When marching in a platoon, which squads look right when eyes right is called? (Ref 1)

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(Signature and Date)

7. How many inches is a sidestep? (Ref 1)

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(Signature and Date)

8. What is the purpose of the change step? (Ref 1)

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(Signature and Date)

9. All marching movements from a halt start with the left foot except what? (Ref 1)

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(Signature and Date)

10. When marching to the rear, what is the only movement that can be given? (Ref 1)

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(Signature and Date)

**American Flag:**

1. How many cadets are needed to hoist and lower the American Flag?(Cadet Field Manual, DM-75)

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(Signature and Date)

2. When the American flag is folded why is it started off by being folded the long way? (Cadet Field Manual, DM-76)

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(Signature and Date)

3. When completely folded what shape should the American Flag be in?( Cadet Field Manual, DM-76)

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(Signature and Date)

4. What Color should **not** be shown when a flag is completely folded? (Cadet Field Manual, DM-76)

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(Signature and Date)

5. What is the flag never allowed to touch? (Cadet Field Manual, DM-74)

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(Signature and Date)

6. When is the flag eligible to be destroyed? (Cadet Field Manual, DM-74)

---

(Signature and Date)

7. How many steps does it take to fold the flag?

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(Signature and Date)

8.How many people are needed to fold the flag?

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(Signature and Date)

9.What is the American Flag mounted on?(Cadet Field Manual, DM-73)

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(Signature and Date)

10.What does the flag signify? (Cadet Manual, FM-58)

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(Signature and Date)

11.What is the reason that a flag may be flown at half staff? (Cadet Field Manual 8th edition, 3-3)

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(Signature and Date)

12.At what time of the day should the flag be displayed? (Cadet Field Manual 8th edition, 3-2)

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(Signature and Date)

13.At what time of the day should the flag be taken down? (Cadet Field Manual 8th edition, 3-2)

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(Signature and Date)

14.What is the proper way to dispose of the American Flag? (Cadet Field Manual, 3-2)

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(Signature and Date)

15.What can allow for an American Flag to be flown 24 hours a day? (Ref 1)

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(Signature and Date)

16. In what case should a flag not be displayed and why? (Cadet Field Manual, 3-2)

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(Signature and Date)

17. What does the term "half staff" mean? (Cadet Field Manual, 3-3)

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(Signature and Date)

18. A folded flag being carried to morning colors, or from evening colors, by a color detail is considered \_\_\_\_\_? (Cadet Field Manual, DM-77)

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(Signature and Date)

19. How is the lower corner of the fly end of a flag folded? (Cadet Field Manual, DM-76)

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(Signature and Date)

20. How many halyards does a flagstaff have? (Cadet Field Manual, DM-76)

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(Signature and Date)

## **103.0 Cadet/ Petty Officer Third Class**

### **Commanding Basic Squad Stationary Drill:**

1. What are the 4 types of commands? (DM-8)

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(Signature and Date)

2.What is the most important muscle to exercise when commanding? (DM-9)

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(Signature and Date)

3.What is the correct command when you need to cancel a movement or order started but not completed? (DM-10)

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(Signature and Date)

4.What is the pace at which a commander gives commands? (DM-9)

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(Signature and Date)

5.What is the only command appropriate after commanding “parade rest”? (DM-17)

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(Signature and Date)

6.How many paces away from the squad should the commander/“unit leader” be?(Ref 1)

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(Signature and Date)

7.Where should the unit leader remain during drill while commanding the squad (position wise)?  
(Ref 1)

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(Signature and Date)

8.If the squad executes a right step, what should the unit leader execute? (DM-99)

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(Signature and Date)

9.How many individuals are needed to form a squad? What is the max number of individuals that can be in a squad? (DM-99)

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(Signature and Date)

10.What is the proper way to command a right face while at a halt while staying in QuickTime cadence? (DM-11)

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(Signature and Date)

**Manual of Arms:**

1.How many counts does it take to get to port arms?

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(Signature and Date)

2.When executing the first count of port arms, your right forearm is at what angle in relation to the deck?

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(Signature and Date)

3.Where should the barrel be positioned while at port arms?

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(Signature and Date)

4.How many counts does a “Right Shoulder, Arms” from Order arms consist of, and on which count do you place your right hand on the butt on the rifle?

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(Signature and Date)

5.While in the third count of “Right Shoulder, Arms” how should your left hand be positioned?

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(Signature and Date)

6. While at left or right shoulder, what degree angle should the rifle be in relation to the deck?

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(Signature and Date)

7. What is the only command to be given from an opened bolt at inspection arms.

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(Signature and Date)

8. Approximately how far should the rifle be from your body while at port arms and present arms?

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(Signature and Date)

9. True or False, In order to go from present arms to order arms, and vice versa, you must first pass through "Port, Arms" position.

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(Signature and Date)

10. All rifle movements should be at what cadence? Name and number required.

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(Signature and Date)

**Color Guard (all stations)**

**Left Rifle**

1. From carry colors to order colors, on count three, what is the left rifle's position? (Ref. Cadet Field Manual, DM-81)

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(Signature and Date)

2. From carry colors to present colors, on count three what is the right rifle's position? (Ref. Cadet Field Manual, DM-82)

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(Signature and Date)

3.From present colors to carry colors, on count two what is the left rifle's position? (Ref. Cadet Field Manual, DM-83)

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(Signature and Date)

4.From present colors to carry colors, on count one what is the left rifle's position? (Ref. Cadet Field Manual, DM-83)

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(Signature and Date)

5.From carry colors to order colors, on count one, what is the left rifle's position? (Ref. Cadet Field Manual, DM-80)

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(Signature and Date)

6.From present colors to carry colors, on count three, what is the right rifle's position? ( Ref. Cadet Field Manual, DM-83)

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(Signature and Date)

7.From carry colors to order colors, on count four, what is the right rifle's position? (Ref. Cadet Field Manual,DM-81)

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(Signature and Date)

8.Present colors from carry colors, at the command "colors", what do the riflemen do? (Ref. Cadet Field Manual, DM-91)

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(Signature and Date)

9.From carry colors to order colors, on count three, what is the right rifle's position? ( Ref. Cadet Field Manual, DM-80)

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(Signature and Date)

10. From present colors to carry colors, on count one, what is the right rifle's position? ( Ref. Cadet Field Manual, DM-83)

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(Signature and Date)

**Navy Flag**

1. How is the staff gripped at order colors?

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(Signature and Date)

2. What command is given when you go to "V" grip?

---

(Signature and Date)

3. When is the only time "Eyes, Right (Left)" called?

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(Signature and Date)

4. How many movements are in carry colors?

---

(Signature and Date)

5. True or False: The American Flag is always on the right side?

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(Signature and Date)

6. What command is given after present colors?

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(Signature and Date)

7. Where should the end of the staff be when at order?

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(Signature and Date)

8. If no music plays, what should a color be doing?

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(Signature and Date)

9. Which hand is used to strip the colors?

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(Signature and Date)

10. If performing an indoor ceremony, how must colors be carried if the ceilings are not high enough?

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(Signature and Date)

**American Flag:**

1. What is the command that is to be called when transitioning from order colors to carry colors?  
(MCO-P5060.20)

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(Signature and Date)

2. What is the command that is to be called when transitioning from carry colors to order colors?  
(MCO-P5060.20)

---

(Signature and Date)

3. What is the command that is called when the color guard is to move their free hand smartly to their sides? (MCO-P5060.20)

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(Signature and Date)

4. How many degrees should the spearhead of the flag rotate when the flag is being dipped? (MCO-P5060.20)

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(Signature and Date)

5. Which members of the color guard turn their head to the right when the command, "eyes, RIGHT" is called? (MCO-P5060.20)

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(Signature and Date)

6. Which members of the color guard turn their head to the left when the command, "eyes, LEFT" is called? (MCO-P5060.20)

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(Signature and Date)

7. True or False: The National Color Bearer will dip the flag, along with the accompanying flag(s), on the command "present, COLORS". (MCO-P5060.20)

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(Signature and Date)

8. In which order do the members of a typical, 4-man color guard form up? (MCO-P5060.20)

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(Signature and Date)

9. True or False: In a color guard, some movements are executed on the preparatory command, before the execution command is called. (MCO-P5060.20)

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(Signature and Date)

10. Which command is to be called when the command would like the color guard to rotate 90° to the left? (MCO-P5060.20)

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(Signature and Date)

## **105            Cadet Petty Officer Second Class**

### **Commanding Squad Marching Drill:**

#### **Guidon Manual:**

1. According to Navedtra 37116 (Cadet Field Manual) what is the guidon.

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(Signature and Date)

2. What are the three qualities of a proficient guidon bearer.

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(Signature and Date)

3. True or False, the Guidon, when in an armed platoon, MUST too, carry a rifle as he or she is NOT considered under arms.

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(Signature and Date)

4. On which of the three types of commands, does the guidon bearer bring the staff to the "Carry Guidon" position?

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(Signature and Date)

5. In order to successfully execute present guidon, which hand grip should the bearer have upon the staff prior to execution?



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(Signature and Date)

6. When at order guidon, how should the spearhead of the guidon be positioned?

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(Signature and Date)

7. While at present arms or eyes right(left), which part of the pike does the guidon bearer grab upon the preparatory command of "Order."

---

(Signature and Date)

8. True or false, at the position of order guidon, the lower ferrule should be resting on the deck touching the outside edge of the middle of the bearer's right foot. If false, explain why?

---

(Signature and Date)

9. Name all 6 parts of the guidon.

---

(Signature and Date)

10. At what pace does the Guidon bearer complete each count? Name and number required.

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(Signature and Date)

## **105 Cadet Petty Officer First Class**

### **Commanding Platoon Marching Drill**

1. What does "Alignment" refer to and what command would you use to fix it?

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(Signature and Date)

2.What does “Distance” refer to?

---

(Signature and Date)

3.What is the cadence for regular marching drill? Name and Number required.

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(Signature and Date)

4.While marching at quick time, how long should each regular step be?

---

(Signature and Date)

5. What is the distance of each step while executing right or left step march?

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(Signature and Date)

6.What command would be used in order to turn the formation 90 degrees left or right while marching?

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(Signature and Date)

7.What command would be used to change the direction of march while maintaining the position of the squad leaders?

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(Signature and Date)

8.What position do cadets fall in at?

---

(Signature and Date)

9. Describe the execution of an "Oblique"

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(Signature and Date)

10. What do you do on the command of "Cover?" And what does it fix?

---

(Signature and Date)

**Medal of Honor:**

1. What branches of military must you be to receive the Medal of Honor?

---

(Signature and Date)

2. How can you earn the Medal of Honor?

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(Signature and Date)

3. Who can award the Medal of Honor?

---

(Signature and Date)

4. Can a civilian receive the Medal of Honor?

---

(Signature and Date)

5. Can you buy or sell the Medal of Honor?

---

(Signature and Date)

6. Name 3 wars that veterans have earned the Medal of Honor.

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(Signature and Date)

7. Do you have to be currently in the military to receive the Medal of Honor?

---

(Signature and Date)

8. Do you have to risk your life to receive the Medal of Honor?

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(Signature and Date)

9. If you have the Medal of Honor are you paid more?

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(Signature and Date)

10. Do you have to be a high rank to receive the Medal of Honor?

---

(Signature and Date)

11. Who must sign the card before the Medal of Honor is given?

---

(Signature and Date)

12. What privilege do the Medal of Honor recipients receive?

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(Signature and Date)

13. What do the children of Medal of Honor recipients qualify for?

---

(Signature and Date)

14. Does the recipient have to be alive to receive the Medal of Honor?

---

(Signature and Date)

15. When can a Medal of Honor recipient wear their uniform?

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(Signature and Date)

## **106.0 Cadet/ Chief Petty Officer**

### **Manual of Swords:**

1. Name the 9 Parts of the Sword and Scabbard?

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(Signature and Date)

2. Explain what you should do when the preparatory command (Draw) of the command "Draw, SWORD." Is given?

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(Signature and Date)

3. Explain what you should do on the command of execution "SWORD:"?

---

(Signature and Date)

4. When is the only time the command "Present, Sword (ARMS)." Is given, and how many counts is it?

---

(Signature and Date)

5. The command is "Order, SWORD (ARMS)." is executed in what count?

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(Signature and Date)

6. On "SWORD (ARMS)," for the command "Order, SWORD what should you do?

---

(Signature and Date)

7. When the command is "Eyes, RIGHT (LEFT)." given when and It is executed in how many counts?

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(Signature and Date)

8. When is the command "Parade REST." Given, and it is executed in how many counts.

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(Signature and Date)

9. When the command is "Return, SWORD." when does the Execution begin?

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(Signature and Date)

10. Demonstrate the following:

- A. DRAW, SWORD
- B. PRESENT, SWORD
- C. ORDER, SWORD
- D. CARRY, SWORD
- E. EYES, RIGHT (LEFT)
- F. PARADE REST
- G. ATTENTION
- H. AT EASE
- I. RETURN, SWORD

---

(Signature and Date)

**Commanding Column of Files (as Squad LDR):**

1. How many squad leaders are there in unarmed basic drill for column Files?

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(Signature and Date)

2. What are the squad leaders commands going into the single file line?

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(Signature and Date)

3. What are the squad leaders commands going back into the platoon?

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(Signature and Date)

4. Is the guide a squad leader?

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(Signature and Date)

5.What direction do the squad leaders turn their head to give the commands?

\_\_\_\_\_  
(Signature and Date)

6.What foot should the commands be given on?

\_\_\_\_\_  
(Signature and Date)

**Column of Files (as Platoon CDR):**

1.What are the commands for Column of files?

\_\_\_\_\_  
(Signature and Date)

2.Do you address the single file line as a squad or platoon when halting?

\_\_\_\_\_  
(Signature and Date)

3.How many paces away should you be from the platoon?

\_\_\_\_\_  
(Signature and Date)

4.When other than a drill competition would this command be useful?

\_\_\_\_\_  
(Signature and Date)

5.When you command you should call halt on what foot?

\_\_\_\_\_  
(Signature and Date)

**Uniform Inspection:**

1.How should female ribbons be measured in regards to the khaki uniform shirt? (CFM)

\_\_\_\_\_  
(Signature and Date)

2.How many vertical creases should be ironed into the male khaki uniform shirt? (CFM)

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(Signature and Date)

3.How should the color insignias be measured in regards to the dress blues jackets? (CFM)

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(Signature and Date)

4.How high above the cadet’s eyebrows should the front tip of the garrison cover be? (CFM)

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(Signature and Date)

5.Which way should uniform shoes be laced? (CFM)

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(Signature and Date)

6. Where does the inspecting officer position themselves in front of a platoon at the beginning of an inspection? (Reference: Cadet Field Manual)

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(Signature and Date)

7.What series of movements allows the inspecting officer to proceed from cadet to cadet during an inspection. (Reference: Cadet Field Manual)

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(Signature and Date)

8.Where does the platoon commander position themselves in relevance to the first rank at the conclusion of an inspection. (Reference: Cadet Field Manual)

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(Signature and Date)

9.What are the two aspects that an inspecting officer must keep in mind during an inspection? (Reference: Cadet Field Manual)

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(Signature and Date)

10.Who do platoon commanders align their platoons in correspondence to? (Reference: Marine Corps Drill and Ceremonies Manual)

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(Signature and Date)