



# Incorporated Village of Woodsburgh

30 Piermont Ave Hewlett NY 11557

516-295-1400 Buildingdepartment@woodsburghny.com

Tent Permit Fee- \$150 for up to twelve (12) days.

Permit Fee shall be \$450 for erecting a tent without first obtaining a permit.

Date: \_\_\_\_\_

Address of Event: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Email: \_\_\_\_\_ Tel: \_\_\_\_\_

Organization or Entity: \_\_\_\_\_

Email: \_\_\_\_\_ Tel: \_\_\_\_\_

Reason of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time: \_\_\_\_\_ Duration: \_\_\_\_\_

Number of anticipated attendees: \_\_\_\_\_ # of Tables: \_\_\_\_\_ # of Chairs: \_\_\_\_\_

Description of proposed outdoor loudspeakers, music, live or recorded including start time and duration:  
**Note: Music shall be played at a reasonable noise level as to not disturb neighbors and only until 11:00pm.**

\_\_\_\_\_

Please Mark One: Standing Only \_\_\_\_\_ Chairs Only \_\_\_\_\_ Chairs & Tables \_\_\_\_\_

Will tent(s) have walls? \_\_\_\_\_

Size of Tent(s) in Sq Ft: \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_

Portable generator to be used?  Yes  No

Heater to be used?  Yes  No

Propane used/stored on site?  Yes  No

Will food be cooked and/or served:  Yes  No

Proposed food vender Name: \_\_\_\_\_ Tel: \_\_\_\_\_

(Proof of Nassau County Health Department Authority to provide food)

Tent Installer Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Installer's Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Installation: \_\_\_\_\_ Date of Disassembly: \_\_\_\_\_

**\*\*You must provide a survey of the property with the location and sizes of tents, access openings, locations of fire extinguishers, generators, heaters, cooking equipment. Copy of Nassau County Fire Marshall Tent Permit.**

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date: \_\_\_\_\_

Approved / Denied  
Building Inspector: \_\_\_\_\_ Date: \_\_\_\_\_