

Minutes of the public meeting of the Board of Trustees of the Incorporated Village of Woodburgh held on Monday, July 24, 2023 at 7:00 PM at Village Hall, 30 Piermont Avenue, Hewlett NY 11557

1. Calling the Meeting to Order:

Mayor Harman called the meeting to order at 7:03 PM

A. Mayor Harman appointed Alan Hirmes as Deputy Mayor

2. Roll Call:

Present-	Mayor	Jake Harman-
	Deputy Mayor	Alan Hirmes
	Trustee	Carl Cayne
	Trustee	Shira Hoschander
	Trustee	Barry Rozenberg
	Village Clerk/Treasurer	Michelle Blandino
	Village Attorney	Brian Stolar

3. Notice of Meeting – Nassau Herald:

The Clerk reported that notice of the public meeting was emailed to the Nassau Herald and was posted on the bulletin board outside of Village Hall and in the lobby of Village Hall, and on the Village Website.

4. Minutes –June 26, 2023

On motion by Trustee Rozenberg seconded by Trustee Hoschander, and approved unanimously, the Board dispensed with the reading of the minutes of the Board's June 26, 2023, as the Clerk had previously mailed such minutes to the Board members, and they are hereby approved.

5. A. Mayor's Appointments for terms indicated, subject to Board Approval

The Mayor made the following appointments:

Village Clerk	2 years	Michelle Blandino
Deputy Clerk	1 year	Karen Quintavalle
Deputy Village Treasurer	1 year	Dana Garraputa
Deputy Registrar	1 year	Karen Quintavalle
Clerk to Village Justice	1 year	Karen Quintavalle
Deputy Court Clerk	1 year	Dana Garraputa
Clerk ZBA	1 year	Dana Garraputa
Clerk AAC	1 year	Dana Garraputa

Associate Village Justice	1 year	Michael Farbenblum
Prosecuting Attorney	1 year	Mindy Roman
Deputy Village Prosecutor	1year	Richard S. Prisco
ZBA Chairman	1 year	Steven Rabinoff
Member Bd of Appeals	5 year	Michael Krasne
Alt Member Bd of Appeals	1 year	Marc Gleitman
Alt Member Bd of Appeals	1 year	Dena Pilevsky
Alt Member Bd of Appeals	1 year	Lawrence Hill
AAC Chairman/Member	1 year	Steven Rabinoff
Member AAC	1 year	Fred Schornstein
Member AAC	1year	Joel Wiener
Member AAC	1 year	David Lasky
Member AAC	1 year	Michael Krasne

On motion by Deputy Mayor Harman seconded by Trustee Hoschander, the above appointments were unanimously approved.

B. Appointments at the Pleasure of the Mayor

The Mayor made the following appointments:

Budget Officer	Barry Rozenberg
Police Commissioner	Andrew Lauer
Fire Commissioner Chairman	Francois Tenenbaum
Fire Commissioner	Paul Schneider
Road Commissioner Chairman	Francois Tenenbaum
Road Commissioner	Paul Schneider
Beautification Commission	Francois Tenenbaum
	Paul Schneider
Village Historian	Ed Farbenblum
Village Medical Officer	Dr. Ronnie Hershman
TVASNAC Representative	Shanee Kessler
Building Inspector	Dennis Fromigia
Plumbing Inspector	Dennis Fromigia
Electrical Inspectors	Alliance Electrical Inspections, LTD NYS Electrical Inspections, Inc. Electrical Inspectors Inc. Certified Electrical Inspections Electrical Inspection Service Inc. Suffolk Bureau of Elec. Inspectors
Village Engineer	Nelson Pope & Voorhis, LLC
Village Engineer	West Side Engineering, LLC

On motion by Deputy Mayor Harman seconded by Trustee Cayne, the above appointments were unanimously approved.

C. Commissions:

Mayor Harman appointed the following commissions

Technology Commissioner/Chief Technology Officer: Judah Libin
Apartment Bldg. Representative/liaison: Gary Kaplan

On motion by Deputy Mayor Hirmes seconded by Trustee Hoschander, and adopted unanimously, the Board approved the above appointments.

6. Village Attorney and Special Counsel:

The Mayor made the following appointments:

Law firm: Harris Beach PLLC
Brian S. Stolar as Village Attorneys

Brian S. Stolar as Village Attorney

On motion by Deputy Mayor Hirmes and seconded by Trustee Hoschander, the Board approved the Mayor's appointment and adopted the following resolution:

**RESOLUTION RETAINING VILLAGE ATTORNEY
AND SPECIAL COUNSEL**

RESOLVED, that the Board of Trustees hereby approves the Mayor's appointment of BRIAN S. STOLAR as Village Attorney to serve at the pleasure of the Mayor, and it is further

RESOLVED, that the compensation for the services of the Village Attorney and other attorneys associated with their law firm designated by either Village Attorney as Deputy Village Attorneys, for retainer legal services (all legal services required by the Village other than legal services in connection with litigation matters, or Village acquisition or sale of real estate) to be performed by the Village Attorney or under his direction, shall be \$255 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such retainer legal services, which sums will be billed to the Village monthly by the Village Attorney or any law firm with which he may be associated, and it is further

RESOLVED, that the Board of Trustees hereby retains Beach Harris PLLC. as special counsel to the Village for non-retainer legal services as may be required, the services of such special counsel to be compensated at the rate of \$240 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such non-retainer legal services, which sums shall be billed to the Village monthly.

7. Designations:

A. Bank Depositories

On motion by Deputy Mayor Hirmes, seconded by Trustee Hoschander, the Board unanimously approved the following resolution:

"BE IT HEREBY RESOLVED that the following banks be designated as depositories of Village funds, provided that such banks have provided the Village with an approved collateral agreement as required by law:"

A. Bank Depositories

FlagStar Bank – Regular
FlagStar Bank – Payroll
FlagStar Bank – Trust
FlagStar Bank – Money Market
FlagStar Bank – Village Justice Account
FlagStar Bank – Acting Village Justice Account
FlagStar Bank – Bail Account

B. Signature on Checks

RESOLVED, that two (2) signatures shall be required on all checks. The Mayor, or in the Mayor's absence the Deputy Mayor, and the Treasurer, or in the Treasurer's absence the Deputy Treasurer, shall be the two (2) signatories, and be if further

RESOLVED, that the policy established by this resolution shall be reviewed at each ensuing organizational meeting of the Board of Trustees and shall remain in effect until amended by resolution of the Board of Trustees at any duly convened meeting of the Board of Trustees.

C. Official Newspaper: Nassau Herald

Deputy Mayor Hirmes made a motion to designate the Nassau Herald the official newspaper of the Village. The motion was seconded by Trustee Hoschander and unanimously approved.

D. Village Auditor- Satty Levine, Ciacco, CPA

Deputy Mayor Hirmes made a motion to designate the firm of Satty, Levine, Ciacco, CPA the official auditors of the Village, and to retain Satty, Levine in accordance with the terms of their written proposal dated May 1, 2023. The motion was seconded by Trustee Hoschander and unanimously approved.

8. Annual Policies

Each of the following policies was readopted, on motion by Deputy Mayor Hirmes, seconded by Trustee Hoschander and adopted unanimously:

Renew Audit of Claims Procedure and Policy: 7/25/22
Designation – Official Newspaper Nassau Herald
Renew Procurement Policy Amended July 28, 2014

Renew Violence in the Workplace Policy Adopted October 28, 2013
Renew Standard Workday Policy Adopted October 27, 2014
Renew Sexual Harassment Policy Adopted September 27, 2018
Disaster Recovery Plan 7/26/21

9. Public hearing for Proposed Bill WDS-2302- A local law to amend Chapter 150 of the Code of the Village of Woodburgh, to prohibit the installation of synthetic turf in front yards and areas visible from public right-of-way

The Mayor opened the public hearing. The Village Attorney explained the proposed local law. The Board confirmed that the hearing notice was published in the Nassau Herald and posted on the bulletin board outside of Village Hall and in the lobby of Village Hall and Village Website. Affidavits of posting and publication of the hearing notices are on file at the Village Clerk's office, and hearing no comments from the public, on motion duly made by the Mayor, seconded by Deputy Mayor Hirmes and adopted unanimously, the Board closed the public hearing and adopted the following resolution:

RESOLVED, that the Board hereby finds and concludes that

- (a) Proposed Law WDS 2302 is an Unlisted Action under the State Environmental Quality Review Act and its regulations;
- (b) the Board is the lead agency with respect to environmental review of this proposed action;
- (c) the Board has considered the following factors in respect to its review of the environmental impacts of the proposed action:
 - (i) whether the proposed action would result in any substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, nor any substantial increase in solid waste production, nor create a substantial increase in the potential for erosion, flooding, leaching or drainage problems;
 - (ii) whether the proposed action would result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on a significant habitat area, substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species, or other significant adverse impacts to natural resources;
 - (iii) whether the proposed action would impair the environmental characteristics of any Critical Environmental Area;
 - (iv) whether the proposed action would conflict with the community's current plans or goals as official approved or adopted;
 - (v) whether the proposed action would impair the character or quality of important historical, archeological, architectural or aesthetic resources or of existing community or neighborhood character;

(vi) whether the proposed action would result in a major change in the use of either the quantity or type of energy;

(vii) whether the proposed action would create a hazard to human health;

(viii) whether the proposed action would create a substantial change in the use, or intensity of use, of land, including agricultural, open space or recreational resources, or in its capacity to support existing uses;

(ix) whether the proposed action would encourage or attract large numbers of persons to any place for more than a few days, compared to the number who would come to such place without such action;

(x) whether the proposed action would create changes in two or more elements of the environment, no one of which would have a significant impact on the environment, but when taken considered together would result in a substantial adverse impact on the environment;

(xi) whether the proposed action would create substantial adverse impacts when considered cumulatively with any other actions, proposed or in process;

(xii) whether the proposed action would result in substantial adverse impact with respect to any relevant environmental consideration, including noise, aesthetics, traffic, air quality, water quality or adequacy of water supply, drainage, soil conditions, or quality of life in the community in general and the immediate neighborhood in particular;

(d) the proposed action, would not have a significant adverse environmental impact, as that impact is considered under SEQRA; and

(e) no further environmental review is required with respect to the proposed action, and be it further

RESOLVED, that the Board adopts Proposed Bill WDS 2302 as Local Law WDS-2-2023, and directs the Village Clerk to file Local Law WDS-2-2023 with the New York Secretary of State and take all actions required by law.

10. Proposed Bill WDS-2303B A local law to amend sections 1-15, 77-9 and 85-12 of the Code of the Village of Woodsburgh regarding penalties for certain offences

The Mayor opened the public hearing. The Village Attorney explained the proposed local law. The Board confirmed that the hearing notice was published in the Nassau Herald and posted on the bulletin board outside of Village Hall and in the lobby of Village Hall and Village Website. Affidavits of posting and publication of the hearing notices are on file at the Village Clerk's office, and hearing no comments from the public, on motion duly made by the Mayor, seconded by Deputy mayor Hirmes and adopted unanimously, the Board closed the public hearing and adopted the following resolution:

RESOLVED, that the Board hereby finds and concludes that

(a) Proposed Law WDS 2303B- is an Unlisted Action under the State Environmental Quality Review Act and its regulations;

(b) the Board is the lead agency with respect to environmental review of this proposed action;

(c) the Board has considered the following factors in respect to its review of the environmental impacts of the proposed action:

- (i) whether the proposed action would result in any substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, nor any substantial increase in solid waste production, nor create a substantial increase in the potential for erosion, flooding, leaching or drainage problems;
 - (ii) whether the proposed action would result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on a significant habitat area, substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species, or other significant adverse impacts to natural resources;
 - (iii) whether the proposed action would impair the environmental characteristics of any Critical Environmental Area;
 - (iv) whether the proposed action would conflict with the community's current plans or goals as official approved or adopted;
 - (v) whether the proposed action would impair the character or quality of important historical, archeological, architectural or aesthetic resources or of existing community or neighborhood character;
 - (vi) whether the proposed action would result in a major change in the use of either the quantity or type of energy;
 - (vii) whether the proposed action would create a hazard to human health;
 - (viii) whether the proposed action would create a substantial change in the use, or intensity of use, of land, including agricultural, open space or recreational resources, or in its capacity to support existing uses;
 - (ix) whether the proposed action would encourage or attract large numbers of persons to any place for more than a few days, compared to the number who would come to such place without such action;
 - (x) whether the proposed action would create changes in two or more elements of the environment, no one of which would have a significant impact on the environment, but when taken considered together would result in a substantial adverse impact on the environment;
 - (xi) whether the proposed action would create substantial adverse impacts when considered cumulatively with any other actions, proposed or in process;
 - (xii) whether the proposed action would result in substantial adverse impact with respect to any relevant environmental consideration, including noise, aesthetics, traffic, air quality, water quality or adequacy of water supply, drainage, soil conditions, or quality of life in the community in general and the immediate neighborhood in particular;
- (d) the proposed action, would not have a significant adverse environmental impact, as that impact is considered under SEQRA; and
- (e) no further environmental review is required with respect to the proposed action, and be it further

RESOLVED, that the Board adopts Proposed Bill WDS 2303B as Local Law WDS-3-2023, and directs the Village Clerk to file Local Law WDS-3-2023 with the New York Secretary of State and take all actions required by law.

11. Proposed Bill WDS 2304A local law to amend Chapter 111 of the Code of the Village of Woodsburgh, in relation to maintenance of drainage facilities on private property.

On motion by Deputy Mayor Hirmes seconded by Trustee Hoschander and unanimously approved, the Board voted to hold a Public Hearing on August 21, 2023 at 7:30 pm, with respect to Proposed Bill WDS-2304B, and directed the publication of the required legal notice.

12. Woodsburgh Road Program 2022 Update/ Birch Road and C/O Keene Lane & Meadow

The Board discussed

13. 2023 Road Program

Tabled

14. Request from Bike to the Beach for Autism on September 10, 2023

Removed from agenda – Event not taking place in the Village of Woodsburgh

15. Investment Policy

The Board reviewed investment policy. Upon such discussion, on motion duly made by the Mayor, seconded by Trustee Hoschander, and adopted unanimously, the Board adopted the Investment Policy as previously distributed, which policy is set forth in full at the end of these minutes:

16. Storm Drain Cleaning Proposal

Dejana industries \$1895 per day plus \$75 per cu yard for debris disposal

Tabled

17. Reports:

Treasurers Report June 2023

Cash Status – June, 2023

Bank Balances - Reg., Pay. M.M.,
as of 6/01/2023

1,225,964.11

Plus – Receipts:

Real Property Taxes	4,110.27
Departmental Income	2,820.00
Use of Money and Property	242.06
Licenses and Permits	15,151.88
Fines and Forfeitures	725.00
Miscellaneous	3,151.00

26,200.21
1,252,164.32

Less - Disbursements:

General Gov't Support	23,300.36	
Public Safety	27,394.74	
Transportation	15,238.95	
Home and Community Svcs	4,210.67	
Employee Benefits	20,223.08	
		<u>-89,367.80</u>
		1,162,796.52
Trust Account Road Deposit	7,500.00	<u>7,500.00</u>
		1,170,296.52
<u>Proof – Bank Balances:</u>		
Flag star Bank – Reg		4,125.80
Flag Star Bank –Pay	2,529.44	
Flag Star Bank – M.M.	962,001.28	
Flag Star Bank Trust	<u>201,640.00</u>	
		1,170,296.52

B. Audit of Claims

The Board discussed Abstract #720 Upon confirmation from the Village Treasurer that the claims included in such abstract represented the purchase of goods and services actually received and/or performed and that each item contained in the abstract is for a proper Village purpose, on motion duly made by Trustee Rozenberg, seconded by Mayor Harman, and unanimously approved, the Board authorized and directed the Village Treasurer to pay the general fund claims in the total sum \$59,829.53 as set forth in abstract #720 if all is in order.

C. TVASNAC Report — On File

D. Public Safety – June 2023

1. Police Report

June	Larceny Auto	1
	Larceny Non Auto	1
	Movers	3
	Parkers:	3
	Crime:	0
	Aided Cases	1

A. Roads–

Roads Commissioner Tenenbaum updated the Board

18. Building Permits –

1. Permits Issued:

a. W-2023025	Willow, Pond, Barberry, Channel, Ivy Hill, Noye, Hickory National Grid Upgrade Project
b. W-2023026	151 Woodmere Blvd S Window Replacement
c. W-2023027	77 Birch Lane Stoop and Stair Repair

2. Completed Permits:

- | | | |
|--------------|---------------|----------|
| a. W-2021048 | 110 Wood Lane | Plumbing |
| b. W-2021049 | 110 Wood Lane | Gas |

3. Stop Work Order: None

19. New Business:

None

20. Next Meeting: August 21, 2023 at 7:30 PM

Executive Session: At 7:55p.m. on motion by Mayor Harman seconded by Deputy Mayor Hirmes and unanimously approved, the Board voted to convene in Executive Session to obtain legal advice.

At 8:30 p.m. the Board reconvened into regular session.

21. Adjournment:

As there was no further business the meeting was adjourned at 8:31 PM.

Michelle Blandino
Village Clerk

