**The Commercial Education Society**

**of Australia**

 ABN 50 000 004 731

# ORDER FORM A

**DATE OF ORDER: \_\_\_\_\_\_\_\_\_\_\_ DATE OF EXAMINATION: \_\_\_\_\_\_\_\_\_\_\_**

**INSTITUTION:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADDRESS FOR DELIVERY OF PAPERS:**

Regular mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ POST CODE \_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FAX number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Please note: Minimum order accepted is 10 papers per subject & payment must be made at time of ordering.***

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| ***SUBJECT***  | ***Overseas Price*** | ***Domestic Price Incl. GST***  | ***Number Required*** | ***Total Amount*** |
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| **Business Financial 3**  | $19.00 | $20.90  |   | $  |
| **English Language Fundamentals**  | $15.00 | $16.50  |   | $  |
| **Communication Structures 2**  | $17.00 | $18.70  |   | $  |
| **Communication Applications 3**  | $19.00 | $20.90  |   | $  |
| **Keyboarding**  | $15.00 | $16.50 |   | $  |
| **Keyboarding Speed and Accuracy** | $15.00 | $16.50 |   | $  |
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| **Office Practice Fundamentals** | $17.00 | $18.70 |   | $  |
| **Office Practice 2** | $19.00 | $20.90 |   | $  |
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| **Examiner’s Report for all candidates of one exam *(Form J*)**  | $40.00 | $44.00  |  | $  |
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*Please complete whichever statement below is applicable.*

*A cheque for the amount of $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is enclosed.*

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| **For e-banking:** **Commonwealth Bank BSB** **062-005 Account No. 0000 1925**  |

*The amount of $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was electronically forwarded on*

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 *(Signature please) (Date ordered)*