

Northeast Oklahoma Public Facilities Authority

As required by Section 311, Title 25 of the Oklahoma Statutes notice is given that the Northeast Oklahoma Public Facilities Authority will hold a meeting on the 18TH day of November 2024 at 1:00 p.m. The place and street address of the meeting will be the Northeast Oklahoma Public Facilities Authority, Board Room, 103 North College Avenue, Tahlequah, Oklahoma. The agenda is posted in a prominent location at the office location listed above and is available on the NOPFA website at www.nopfafa.com

AGENDA

- I. **CALL TO ORDER-ROLL CALL**
- II. **ABSENCE OF TRUSTEE, IF ANY TO BE APPROVED**
- III. **REVIEW AND APPROVE MINIUTES AND DISCUSSION OF OLD BUSINESS IF ANY**
 - a. Regular Meeting – October 21, 2024 - Discussion and Action
- IV. **CONSENT AGENDA**

The items are placed on the consent agenda so that the trustees, by publicly recorded vote, can designate routine items to be approved in one motion. Any item proposed on the consent agenda not meeting with approval of all trustees may be tabled until the following board meeting. Discussion and action on items proposed below:

 - a. Approve Financial Report
 - b. Approve Bills
- V. **ADMINISTRATIVE**
 - a. Discussion and action to amend drug and alcohol policy.
 - b. Discussion and possible action to approve 2025 board meetings and holidays.
 - c. Discussion and action to approve the issuance of a mid-year supplemental stipend for all NOPFA employees.
- VI. **SYSTEM STATUS REPORTS**
 - a. Tahlequah System
 - b. Stilwell-Westville System
 - i. Discussion and possible action on construction and labor bids for ODOT 30570(04) Highway 59 North, Adair County, Phase II.
 - ii. Discussion and possible action to redeem Armstrong Bank Certificate of Deposit (CD) #8279 with maturity date of December 12, 2024.
 - iii. Discussion and possible action to purchase Automatic Meter Readers (AMR)s from Republic Meter, a sole source provider.

iv. Discussion and possible action to lease Properties for 000T 30570(04) Highway 59 North, Adair County,

VII. COMMITTEE REPORTS

- a. Finance Committee

VIII. EXECUTIVE SESSION

- a. A motion to exit regular session and enter executive session. Information gained and topics discussed are to be held in strict confidentiality. Any dissemination of information discussed in the executive session without proper authorization may lead to disciplinary action.
- i. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried or public officer or employee. §307 B.1
- ii. Confidential communications between a public body and its attorney concerning a pending investigation, claim or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. §307 B.4
- b. Report and Possible Action from Executive Session
- c. Motion to Exit Executive Session and Reconvene Regular Meeting

IX. NEW BUSINESS

Any matter not known about, and which could not have been foreseen prior to the posting of this agenda.

- X. PUBLIC COMMENTS OR PEOPLE HAVING BUSINESS WITH THE BOARD** – will speak at the Chairperson's discretion.

XI. ADJOURN – DISCUSSION AND ACTION

NOPFA By:


Jim Reagan, General Manager

**POSTED AT MEETING SITE AND ON NOPFA WEBSITE: THURSDAY, NOVEMBER 14, 2024.,
THE NEXT REGULAR MONTHLY MEETING WILL BE MONDAY, DECEMBER 16, 2024 @ 1:00 P.M.**