

### **Rules and Guidelines**

# **Our Event**

Glossopdale Community Champions Awards night will take place on Thursday 24<sup>th</sup> April 2025

The event will be held at Glossopdale School in the Theatre

Entertainment will be provided by Centre Stage Dance School, Fly High Fitness, CS Entertainment, Simon Grourke

Our headline sponsors for the event are CS Entertainment, Ryder & Dutton, Centre Stage Dance School

The venue holds 230 people

There will be entertainment and showcases from local groups and charities, plus an opportunity to network with other community minded individuals

There will be refreshments at the interval and a full bar

Many local groups and charities will be on display throughout the event and during the intervals in The Heart (main refreshment area)

This will be a ticketed event and we expect it to be a sell out!

Tickets will be £5 per person.

Awards finalists will receive free entry to the event

All profits from this event will go to local causes

# **How to nominate**

Nominations open 31st September 2024 and close at midnight Sunday 31st December 2024

Shortlisted nominees will be announced Saturday 11<sup>th</sup> January 2025 and will be our Award finalists

All finalists will be invited to the awards event on Thursday 24<sup>th</sup> April 2025

Nominations can be made online at <u>www.glossopdalecommunitychampions.co.uk</u> or by contacting the Admin Team.

Please provide as much detail about your nomination as possible. There is a free-type section of the form for doing this.

We cannot accept any attachments or documents other than the information provided on the form.

Should you wish to nominate someone in another language, please complete the form in your chosen language and we will translate it. Alternatively contact the Admin Team.

Each finalist will receive a free invitation to the event

The winner for each category will be announced at the live awards event

All GCC judging decisions are final

The Admin team may contact the nominator, the nominee (his/her parent or guardian, where applicable) to verify facts and/or events, and whether the relevant consents/permissions have been obtained.

# **Nomination Criteria**

Nominations will be eligible in the following cases:

- 1. The Nominee can be a volunteer whose contribution makes a difference
- 2. They may be a paid employee but their work **MUST** go above and beyond in their activities, or they contribute on a voluntary basis alongside a paid role.. in which case an explanation will be required within your 250 word nomination
- 3. The Nominee must have consented or have parental consent to be nominated and is happy to have their information shared with the GCC Admin Team
- 4. The Nominee must be located in the Glossopdale area and resident in the Glossopdale area
- 5. You can nominate someone from the same group as you
- 6. You can nominate a group that you are part of
- 7. You can nominate someone for more than one award
- 8. In the case of the 'Volunteer Award' this person MUST not be employed to perform the tasks and activities for which they are being nominated

### Nominations will be ineligible in the following cases:

- 1. You cannot nominate yourself for an award
- 2. You cannot accept anything in return for a nomination
- You cannot nominate someone for the same award more than once. Duplicate nominations will be disregarded
- 4. You cannot nominate someone from outside of the Glossopdale area

# For the purposes of these Awards, Glossopdale consists of the following locations: Whitfield Glossop

Gamesley
Hadfield

Hollingworth

**Geographic Remit** 

**Tintwistle** 

**Padfield** 

# For further information on the criteria for each specific category please see our Award Categories & Criteria document

# **Judging Process**

The Judging Team will be made up of a minimum of 3 external Judges who have been selected based on their knowledge of the local community and community championship work

The Admin team will collect all entries once entries have closed. They will do an initial sift of all entries before a longlist is passed to the judges.

The judging panel will review the longlist against strict criteria (available on request) and select a shortlist of finalists per category

The nominees who have been shortlisted as the GCC finalists will be notified on Saturday 11<sup>th</sup> January by email and/or phone. The list of finalists will be broadcast on social and local media and press.

All finalists will be invited to an award ceremony where the winners of each category will be announced. The finalists invited to the award ceremony shall be responsible for all travel expenses and the GCC shall not be responsible for any other fee, expense or cost.

The GCC's decision as to the winners is final.

Elements of the award ceremonies will be recorded and the audio and video will be edited and used for broadcast and social media.

#### General

The GCC reserves the right to: (i) vary these Rules, including but not limited to, opening and close times of the awards nominations and the award ceremonies; (ii) disqualify any nomination that breaches the rules, is fraudulent in any way; (iii) move nominees into another category should they see fit and (iv) cancel the awards, at any stage, if in its opinion it is deemed necessary or if circumstances arise outside its control.

Persons nominating and nominees will be deemed to have accepted these rules and agree to be bound by them.

### **Using Personal Data**

To find out how we will use personal data please request a copy of our privacy notice (also available through our website. If you want to withdraw your submission or request that your personal data is removed then please contact the Admin Team via the website. No personal data will be shared with anyone other than the GCC Admin Team and Judging Panel. All personal data is kept in a password protected laptop and any hard copy documents used will be destroyed permanently and securely in accordance with our Privacy Notice.