

TOWN OF ELBRIDGE
ORGANIZATIONAL & REGULAR MEETING
JANUARY 7th, 2021

The Organizational meeting and regular Town Board meeting for the Town of Elbridge was called to order by Supervisor Vern Richardson at 7:00 PM. Supervisor Richardson also led the Pledge of Allegiance

PRESENT: Councilor Todd Platten, Councilor Mike Caron, Supervisor Vern Richardson, Councilor Doug Blumer

ABSENT: Councilor Floyd Duger

OTHERS PRESENT: Highway Superintendent Jim White, Town Attorney Tim Frateschi, Town Clerk Danielle Karlik

ADOPT MINUTES: On a motion by Councilor Caron, seconded by Councilor Platten the minutes from December 29th, 2020 were approved.

COMMUNICATIONS: Supervisor Richardson has an upcoming Zoom meeting with the County and other Town Supervisors in regards to the topic of sewers and the possibility of the County taking all sewers on.

RESOLVED:

On a motion by Councilor Caron, seconded by Councilor Blumer, the following resolutions were

ADOPTED: 4 AYES Blumer Caron Platten Richardson
0 NAYS

Resolutions 1-13/21

Resolved:

- 1) Resolved: that the Supervisor is authorized to attend all regular and special meetings of the Onondaga County Supervisor's Association and the New York State Supervisor's and Legislature's Associations meetings with all reasonable and necessary expenses to become a proper Town charge.
- 2) That the Town Clerk and Deputy Town Clerk are authorized to attend all regular and special meetings of the Onondaga County and New York State Town Clerk's Association and Tax Collector's Associations and that all reasonable and necessary expenses become a proper Town charge.
- 3) That the Town Justices be allowed to attend all County and State Magistrates Association Meetings with all necessary expense to become a proper Town charge.
- 4) That the Superintendent of Highways be authorized to attend all regular and special meetings of the Onondaga County Highway Superintendents Associations and the New York State Highway Superintendent's Association and that all reasonable and necessary expenses become a proper Town charge.
- 5) That the Historian is authorized to attend meetings of the Historical Societies with all reasonable expense to become a proper Town charge.
- 6) That Town officials, employees, and appointments will be authorized to attend necessary meetings in 2021; attendance at such meetings must be cleared through Supervisor.

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- 7) That all officials and appointments of the Town, who use their own vehicles, when the Town car is in use, in carrying out their duties on behalf of the Town, after submitting their New York State driver's license number and proper required auto insurance coverage for our insurance company, be allowed the current federal rate per mile for the use of their vehicle; the Town car must be used whenever possible.
- 8) That the Town offices shall not be closed for any reason except for an emergency or holidays unless approved by the Supervisor and public notice has been posted on our bulletin board.
- 9) That the Highway department shall not be closed without notification to the Town Supervisor other than designated holidays and emergencies.
- 10) That the following rules and procedures be adopted in the conduct of the Town Board meetings: call to order, pledge of allegiance, roll call, approve previous minutes, pay bills, recognize guests (limit of five minutes each), communications, old business, new business, audience participation (limit of five minutes per speaker), adjournment.
- 11) That the regular Town Board meetings will be held on the 2nd and 4th Thursday of each month at 7:00 PM, except when otherwise specified and approved by the Board, and posted to the public. Special meetings may be called as needed at the request of the Town Supervisor. In the absence of the Town Supervisor, the Deputy Supervisor shall assume these responsibilities.
- 12) That a complete inventory of all highway equipment and supplies be filed in the Town Clerk's office and copies be presented to the Town Board, and that all Town vehicles and motorized equipment be marked and identified with the words "Town of Elbridge".
- 13) That the following positions be filled by:

Codes Enforcement	Howard Tanner
Chair, Zoning Board of Appeals	Tim Gannon
Chair, Planning Board	Marc Macro
Chair, Environmental Commission	Stephen Schwab
Chair, Board of Assessment Review	Marc Macro

On a motion by Councilor Blumer, seconded by Councilor Platten, the following Resolution was

ADOPTED: 4 AYES Blumer Caron Platten Richardson
0 NAYS

Resolution 14/21

Resolved:

- 14) That the Town Board hereby affixes the annual salaries and wages of the following elected Town Officials for the year 2021 to be paid bi-weekly unless otherwise noted:

Vern Richardson	Supervisor	12,600.00
Doug Blumer	Deputy Supervisor	800.00

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Doug Blumer	Town Councilor	6,600.00
Todd Platten	Town Councilor	6,600.00
Floyd Duger	Town Councilor	6,600.00
Mike Caron	Town Councilor	6,600.00
James White	Sup't of Highways	60,000.00
George L. Betts	Town Justice	15,000.00
Gale T. Mitchell	Town Justice	15,000.00

On a motion by Councilor Caron, seconded by Councilor Platten, the following Resolutions were

ADOPTED: 4 AYES Blumer Caron Platten Richardson
0 NAYS

Resolutions 15-23/21

Resolved:

- 15) That the office of Lyons National Bank in Jordan, NY be designated as the official bank where all Town officers shall deposit all monies coming into their possession for the year 2021.
- 16) That when legal notices are posted they will be posted at the Town Hall, and the Jordan and Elbridge post offices.
- 17) That the Post Standard shall be the official newspaper for the Town of Elbridge.
- 18) That legal matters for the Town during 2021, be referred to the Law Firm of Baldwin, Sutphen & Frateschi for legal counsel, for the annual fee of \$18,500.00 as outlined in a contract on file in the clerk's office.
- 19) That legal counsel or the Planning Board is referred to the Law Firm of Baldwin, Sutphen & Frateschi for the annual fee of \$10,000.00
- 20) That legal counsel for the Zoning Board of Appeals is referred to the Law Firm of Baldwin, Sutphen & Frateschi for the annual fee of \$5,000.00
- 21) That the Supervisor is authorized to enter into the annual Update Service Agreement for the IDS NYCODE and AUTOBOOK: NYS Bldg code for the Zoning Office.
- 22) That the Supervisor is authorized to enter into a "Memorandum of Understanding" with the NYS Dept. of Environmental Conservation in 2021 to protect all fish and aquatic life in the waters of NYS and to minimize the paperwork required for the municipality to complete necessary public works projects.
- 23) That the Supervisor is authorized to enter into the following contracts for 2021:
 - a. HISTORICAL SOCIETY: to provide for free museum service to Town residents (\$3,500)
 - b. VILLAGE OF ELBRIDGE: to help defray costs for the New York State Trooper substation (\$3,200)
 - c. JE SENIOR CITIZENS CLUB: to provide programs for the elderly (\$4,600)
 - d. VILLAGE OF JORDAN: (Bailiff \$35/hr.)
 - e. DOG CONTROL: to provide dog control services for the Town and two Villages (\$9,000)

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On a motion by Councilor Platten, seconded by Councilor Blumer, the following Resolutions were

ADOPTED: 4 AYES Blumer Caron Platten Richardson
0 NAYS

Resolutions 24-30/21

Resolved:

- 24) That State and County bid items or an item purchased under contract by previous bidding does not require a signed purchase order.
- 25) That the Supervisor is authorized to apply for State Aid and County Aid for 2021 recreation programs for the elderly and the youth.
- 26) That the Supervisor is authorized to pay 2021 real property taxes to avoid penalty charges.
- 27) That the Supervisor is authorized to pay all utility bills and any other bills prior to a Town Board meeting in order for the Town to take advantage of any discounts that might be available.
- 28) That the Superintendent of Highways is authorized to rent or hire machinery or equipment from time to time after comparison pricing for such rental equipment or machinery.
- 29) That the Town enter into an agreement with the Town Highway Superintendent and the Town Board for the expenditure of \$183,000 (DB5110) for 30.15 miles of roads for general repairs for 2021.
- 30) The Town, when requesting reimbursement of labor, materials, and equipment from other municipalities will use the current NYS Labor, Materials, and Equipment rates for use in damage recovery claims.

On a motion by Councilor Blumer, seconded by Councilor Platten, the following Resolution was

ADOPTED: 4 AYES Blumer Caron Platten Richardson
0 NAYS

Resolutions 31/21

Resolved:

- 31) Supervisor Richardson names Councilor Doug Blumer Deputy Town Supervisor, and makes the following committee assignments:
SUPERVISOR RICHARDSON: Ways and Means, Audit and Control, Budget, Personnel, Intergovernmental Relations, Business Development, and Veterans
COUNCILOR BLUMER: Planning, Zoning, Fire Departments, and Historian
COUNCILOR DUGER: Seniors, JET Program, Highway, Building and Grounds, Workplace and Public Safety, and Recreation
COUNCILOR CARON: Assessing, Technology, Cable TV, Water, Historical Properties, and Insurance
COUNCILOR PLATTEN: Dogs, Cemeteries, Justice/Court, and Environmental

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On a motion by Councilor Platten, seconded by Councilor Caron, the following Resolution was

ADOPTED: 4 AYES Blumer Caron Platten Richardson
0 NAYS

Resolutions 32/21

Resolved:

32) The Town Board resolves to approve the agreement with the Village of Jordan for the year 2021 for the Jordan Memorial Pool in the amount of \$14,500

On a motion by Councilor Caron, seconded by Councilor Blumer, the following Resolution was

ADOPTED: 4 AYES Blumer Caron Platten Richardson
0 NAYS

Resolutions 33/21

Resolved:

33) That the Town Board resolves to amend the salary for the position of Town Assessor to \$26,600.

On a motion by Councilor Blumer, seconded by Councilor Platten, the following Resolution was

ADOPTED: 4 AYES Blumer Caron Platten Richardson
0 NAYS

Resolutions 34/21

Resolved:

34) The Town Board of the Town of Elbridge resolves to hire William Perkins as M.E.O in February of 2021 at a rate set by the current contract.

COMMITTEE REPORTS:

Councilor Blumer: The Codes office had a light month with four new building permits and some minor violations that have already been corrected. The Historian has installed new display cabinets and finished the rearranging of the office to be conducive to an emergency escape plan.

Councilor Caron: The new Assessor has started, and Councilor Caron will be meeting with her in February, there are no issues to speak of. Town Clerk Karlik spoke with Chris Hannon regarding the Ethernet for the Justice bench. A new password for the wifi and court booster will be set and tried first before making a decision. There is a water meeting coming up this month, and all seems to be going well with the new insurance carrier thus far.

Councilor Platten: The Environmental Commission has not discussed anything more on the clearing for the vista outlook at Seymour Lofft Park. Nothing further to report at this time.

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MONTHLY REPORTS ON FILE: Highway, Dogs, Codes

ADJOURNMENT: On a motion by Councilor Caron, seconded by Councilor Platten, the Town Board meeting was adjourned at 7:30 PM

Respectfully submitted,

Danielle Karlik
Elbridge Town Clerk