

MAILING ADDRESS or NAME CHANGE REQUEST FORM

I am the current owner(s)/executor of the property located at:

Owners(s) Name(s): _____

My Previous Mailing Address: _____

Telephone #'s/E-mail Address: _____

Property Tax Map #: _____

Property Address: _____

Physical Mailing Address Change: Please change my mailing address to:

Mailing Address: _____

City/State/Zip: _____

Reason Why: _____

Name Change: I hereby request my name be changed. I have attached a certified copy of the legal documentation to change my name.

Original Deeded Name: _____

Name changed to: _____

ALL OWNER(S)/EXECUTOR'S SIGNATURE(S) REQUIRED FOR MAILING CHANGE:

(If additional lines are needed use back of page)

Signature *Date*

Signature *Date*

– COPY OF ALL INDIVIDUAL OWNER(S) PHOTO ID REQUIRED –
– COPY OF OFFICIAL EXECUTOR or NAME CHANGE PAPERWORK & PHOTO ID REQUIRED –
– BUSINESSES MUST SEND REQUEST ON BUSINESS LETTERHEAD –

MAIL THIS FORM TO: Town of Elbridge, Assessing Dept., PO Box 568, Jordan NY 13080-0568

TAX BILLS – Failure to receive statement – Real Property Tax Law, §§922,942:

A property owner is not relieved of responsibility for payment of taxes despite the fact that his/her name was not properly entered on the tax roll and no statement of taxes was received by him/her. Any and all penalties will apply if paid after non-penalty date. If a STAR Exemption is present on residency parcel address and a mailing address change is made the STAR Exemption could possibly be removed.