Minutes for the January 11, 2024 organizational meeting, by the Elbridge Town Board. Supervisor Richardson called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

**PRESENT:** Vernon Richardson, Supervisor

 Doug Blumer, Councilor

 Floyd Duger, Councilor

 Todd Platten, Councilor

**RECORDING SECRETARY:** Danielle Karlik, Town Clerk

**OTHERS PRESENT:** Joe Frateschi, Town Attorney

Jim White, Highway Superintendent

 Dick Ottman

**ADOPT MINUTES:** On a by motion by Councilor Duger, seconded by Councilor Blumer, the minutes from December 28, 2024 were entered in to record unanimously.

**GUEST:** Dick Ottman addressed the Board in regards to his concern for the Town’s tax rate and the revaluation of properties. Discussion ensued, briefly. It was suggested he come into to speak with the Town Assessor on Tuesday (1/16/24). Mr. Ottman would like to see the Board try to keep Elbridge as an affordable place to live.

**NEW BUSINESS:** The Board discussed the formation of a not-for-profit club to assist in the distribution and organization of umpires/referees/scorekeepers for recreational sports programs, similar to the Seniors Club. According to Attorney Frateschi, this would be the best method. He would be happy to help the Town set this up. Supervisor Richardson would like to look into how other municipality recreational programs handle these payments.

**RESOLVED:**

On a motion by Councilor Duger, seconded by Councilor Blumer, the following resolutions were

ADOPTED: 4 AYES Richardson Blumer Duger Platten

 0 NAYS

***Resolutions 1-13/24***

1. Resolved: That the Supervisor is authorized to attend all regular and special meetings of the Onondaga County Supervisor’s Association, and the New York State Supervisor’s and Legislature’s Associations meetings with reasonable and necessary attendance fees to become a proper Town charge.
2. That the Town Clerk and Deputy Town Clerk are authorized to attend all regular and special meetings of the Onondaga County and New York State Town Clerks, and Tax Collector’s Associations meetings with reasonable and necessary attendance fees to become a proper Town charge.
3. That the Town Justices be allowed to attend all County and State Magistrates Association Meetings with all reasonable and necessary attendance fees to become a proper Town charge.
4. That the Superintendent of Highways be authorized to attend all regular and special meetings of the Onondaga County Highway Superintendents Associations and the New York State Highway Superintendent’s Association and that all reasonable and necessary attendance fees become a proper Town charge.
5. That the Historian is authorized to attend meetings of the Historical Societies with all reasonable and necessary attendance fees to become a proper Town charge.
6. That Town officials, employees, and appointments will be authorized to attend necessary meetings in 2024; attendance at such meetings must be cleared through Supervisor.
7. That all officials and appointments of the Town use the Town vehicle when available to carry out their duties on behalf of the Town, after submitting their New York State driver’s license number and proper required auto insurance coverage for our insurance company, and that all officials and appointments of the Town be responsible for claiming mileage on year end income taxes, at the current federal rate, when using their personal vehicles to carry out their duties/meetings/conferences; the Town car should be used whenever possible.
8. That no appointed Town office shall be closed for any reason except for an emergency or holidays unless approved by the Supervisor and public notice has been posted on the Town’s website and entryway.
9. That the Highway department shall not be closed without notification to the Town Supervisor other than designated holidays and emergencies.
10. That the following rules and procedures be adopted in the conduct of the Town Board meetings: call to order, pledge of allegiance, roll call, approve previous minutes, pay bills, recognize guests (limit of five minutes each), communications, old business, new business, audience participation (limit of five minutes per speaker), adjournment.
11. That the regular Town Board meetings will be held on the 2nd and 4th Thursday of each month at 7:00 PM, except when otherwise specified and approved by the Board, and posted to the public. Special meetings may be called as needed at the request of the Town Supervisor. In the absence of the Town Supervisor, the Deputy Supervisor shall assume these responsibilities.
12. That a complete inventory of all highway equipment and supplies be filed in the Town Clerk’s office and copies be presented to the Town Board, and that all Town vehicles and motorized equipment be marked and identified with the words “Town of Elbridge”.
13. That the following positions be filled by:

Codes Enforcement Howard Tanner

Chair, Zoning Board of Appeals Tim Gannon

Chair, Planning Board Marc Macro

Chair, Environmental Commission Stephen Schwab

Chair, Board of Assessment Review Marc Macro

On a motion by Councilor Blumer, seconded by Councilor Platten, the following resolution was

ADOPTED: 4 AYES Richardson Blumer Duger Platten

1. NAYS

***Resolutions 14/24***

That the Town Board hereby affixes the approved 2024 Final Budget annual salaries for elected Town Officials to be paid bi-weekly unless otherwise noted:

Vern Richardson Supervisor 13,000.00

 Doug Blumer Town Councilor 7,500.00

 Todd Platten Town Councilor 7,500.00

 Floyd Duger Town Councilor 7,500.00

 Mike Caron Town Councilor 7,500.00

 James White Sup’t of Highways 71,455.00

 Danielle Karlik Town Clerk 54,485.00

 George L. Betts Town Justice 17,580.00

 Gale T. Mitchell Town Justice 17,580.00

On a motion by Councilor Platten, seconded by Councilor Blumer, the following resolutions were

ADOPTED: 4 AYES Richardson Blumer Duger Platten

 0 NAYS

***Resolutions 15-22/24***

1. That the office of Lyons National Bank in Jordan, NY be designated as the official bank where all Town officers shall deposit all monies coming into their possession for the year 2024.
2. That when legal notices are posted they will be posted on the Town Clerk’s signboard, and the Town of Elbridge website.
3. That the Post Standard shall be the official newspaper for the Town of Elbridge.
4. That legal matters for the Town during 2024, be referred to the Law Firm of Harris Beach Attorneys at Law for legal counsel, for the annual fee of $21,197.00 as outlined in a contract on file in the clerk’s office.
5. That legal counsel or the Planning Board and Zoning Board of Appeals is referred to the Law Firm of Harris Beach Attorneys at Law for the annual fee of $17,204.00
6. That the Supervisor is authorized to enter into the annual Update Service Agreement for the IDS NYCODE and AUTOBOOK: NYS Bldg code for the Zoning Office.
7. That the Supervisor is authorized to enter into a “Memorandum of Understanding” with the NYS Dept. of Environmental Conservation in 2024 to protect all fish and aquatic life in the waters of NYS and to minimize the paperwork required for the municipality to complete necessary public works projects.
8. That the Supervisor is authorized to enter into the following contracts for 2024:
9. HISTORICAL SOCIETY: to provide for free museum service to Town residents ($4,000)
10. VILLAGE OF ELBRIDGE: to help defray costs for the New York State Trooper substation ($3,200)
11. JE SENIOR CITIZENS CLUB: to provide programs for the elderly ($4,600)
12. VILLAGE OF JORDAN: (Bailiff $35/hr.)
13. DOG CONTROL: to provide dog control services for the Town and two Villages ($8,495)
14. JORDAN MEMORIAL POOL: (utilize facilities $14,500)

On a motion by Councilor Duger, seconded by Councilor Platten, the following resolutions were

ADOPTED: 4 AYES Richardson Blumer Duger Platten

 0 NAYS

***Resolutions 23-30/24***

1. That State and County bid items or an item purchased under contract by previous bidding does not require a signed purchase order.
2. That the Supervisor is authorized to apply for State Aid and County Aid for 2024 recreation programs for the elderly and the youth.
3. That the Supervisor is authorized to pay 2024 real property taxes to avoid penalty charges.
4. That the Supervisor is authorized to pay all utility bills and any other bills prior to a Town Board meeting in order for the Town to take advantage of any discounts that might be available.
5. That the Superintendent of Highways is authorized to rent or hire machinery or equipment from time to time after comparison pricing for such rental equipment or machinery.
6. That the Town enter into an agreement with the Town Highway Superintendent and the Town Board for the expenditure of $200,000 (DB5110) for 30.15 miles of roads for general repairs for 2024.
7. The Town, when requesting reimbursement of labor, materials, and equipment from other municipalities will use the current NYS Labor, Materials, and Equipment rates for use in damage recovery claims.
8. That the Town renew its membership in the New York State Association of Towns, and Syracuse/Onondaga and New York State Planning Federation for 2024.

On a motion by Councilor Blumer, seconded by Councilor Duger, the following resolution was

ADOPTED: 4 AYES Richardson Blumer Duger Platten

 0 NAYS

***Resolutions 31/24***

That the Town Board resolves to approve the blanket undertaking bond covering all Town employees as required by Section 25 of Town Law; and it is further resolved that the Town Justices are specifically covered under said Blanket Undertaking, as required by Public Officers Law Section 11(2).

On a motion by Councilor Blumer, seconded by Councilor Platten, the following resolution was

ADOPTED: 4 AYES Richardson Blumer Duger Platten

 0 NAYS

***Resolutions 32/24***

Supervisor Richardson names Councilor Doug Blumer Deputy Town Supervisor, and makes the following committee assignments:

SUPERVISOR RICHARDSON: Ways and Means, Audit and Control, Budget, Personnel, Intergovernmental Relations, Business Development, and Veterans

COUNCILOR BLUMER: Planning, Zoning, Fire Departments, and Historian

COUNCILOR DUGER: Seniors, JET Program, Highway, Building and Grounds, and Recreation

COUNCILOR CARON: Cable TV, Water, Sewer, Workplace and Public Safety, and Insurance

COUNCILOR PLATTEN: Assessing, Dogs, Cemeteries, Justice/Court, Technology, Historical Properties, and Environmental

On a motion by Councilor Platten, seconded by Councilor Blumer, the following resolutions were

ADOPTED: 4 AYES Richardson Blumer Duger Platten

 0 NAYS

***Resolutions 33-38/24***

1. The Town Board resolves that the Deputy Highway Superintendent be given 40 hours of comp time in lieu of additional wage.
2. The Town Board resolves to reappoint Paige Boratko as the Zoning Board of Appeals secretary and alternate member for a 1-year term, expiring on December 31, 2024.
3. The Town Board resolves to reappoint John Tambroni and Joanne Spoto Decker

 as Zoning Board of Appeals members, each for a 5-year term, expiring on December 31, 2028.

1. The Town Board resolves to reappoint Holly Austin as Planning Board secretary and alternate member for a 1-year term, expiring December 31, 2024.
2. The Town Board resolves to reappoint Tim Sullivan and Marc Macro as Planning Board members, each for a 5-year term, expiring on December 31, 2028.
3. The Town Board resolves to appoint Paige Boratko as Zoning Board of Assessment Review Secretary for a 1-year term, expiring on December 31, 2024.

On a motion by Councilor Duger, seconded by Councilor Blumer, the following resolution was

ADOPTED: 4 AYES Richardson Blumer Duger Platten

 0 NAYS

***Resolutions 39/24***

The Town Board resolves to purchase from Joe Johnson Equipment a New 2024 Regen X Sweep Truck, contract #093021-ELG for the cost of $304,863.00.

On a motion by Supervisor Richardson, seconded by Councilor Duger, the following resolution was

ADOPTED: 4 AYES Richardson Blumer Duger Platten

 0 NAYS

***Resolutions 40/24***

The Elbridge Town Board wishes to take this time to recognize Richard M. Platten, a resident of the Jordan-Elbridge community since 1965, serving as a teacher in the Jordan-Elbridge school district, a Boy Scout Troop leader and as a member of various committees including, but not limited to; The Jordan Fall festival, the Jordan Pool, and the Jordan United Methodist Church. Richard (Dick) Platten held the office of Jordan Village Mayor for over 42 years and was a valuable asset, as well as a much-loved member of his community, and he will be missed by many.

On a motion by Councilor Blumer, seconded by Councilor Duger, the following resolution was

ADOPTED: 4 AYES Richardson Blumer Duger Platten

 0 NAYS

***Resolutions 41/24***

The Elbridge Town Board resolves to move $100,000 from the A-General Fund saving to put towards the purchase of the new 2024 Regen X Sweep Truck.

On a motion by Councilor Blumer, seconded by Councilor Duger, the following resolution was

ADOPTED: 4 AYES Richardson Blumer Duger Platten

 0 NAYS

***Resolutions 42/24***

The Elbridge Town Board resolves to move $100,000 from DA-Highway Town Wide to be used towards the purchase of the new 2024 Regen X Sweep Truck.

On a motion by Councilor Platten, seconded by Councilor Blumer, the following resolution was

ADOPTED: 4 AYES Richardson Blumer Duger Platten

 0 NAYS

***Resolutions 43/24***

The Elbridge Town Board resolves to place any monies from the auction sale of the 2010 Sweeper Truck back into A-General Town Wide Savings.

**COMMITTEE REPORTS:**

Councilor Blumer: Historian is back to regular office hours. The Planning Board meeting has been canceled for January.

The Community survey has concluded. A meeting will be held at the Community Center on January 24th, 2024 at 6:00 PM for further discussions.

Councilor Duger: The Highway has been busy with storm clean up and their efforts are greatly appreciated. Both Councilor Duger and Highway Superintendent expressed how proud they are with the how the department handled themselves during this trying time.

Recreation NCLL baseball and softball registrations are currently being accepted. Basketball is ongoing, with instructional Saturday morning sessions taking place.

The senior program will be the site of a 7-week Fall Prevention program. The 2024 senior program calendar is being worked on. Painting class is active, and the workout program is going well.

The JET program is in full force, with 8 drivers.

Rentals are strong and both rooms are now being scheduled for use.

New carpeting is being installed in the Justice side of the building on 1/12/24.

Councilor Platten: The CNYSPCA dog control contracts have been sent out. Any dogs picked up will be placed on their lost/found page. If a dog is picked up it must have proof of rabies or they will vaccinate the dog before redemption.

Environmental Commission is quiet.

Assessors report on file.

Supervisor Richardson:

**MONTHLY REPORTS ON FILE:** Supervisor, Highway, Codes, Sr/Rec, Assessor

**ADJOURNMENT:** On a motion by Councilor Blumer, seconded by Councilor Duger, the January 11, 2024 Town Board meeting was adjourned at 8:23 PM, unanimously.