

TOWN OF ELBRIDGE
TOWN BOARD MEETING
March 25th, 2021

The Town Board of the Town of Elbridge met to conduct their regular meeting on Thursday, March 25th, 2021 at 7PM at the Town Municipal Building, 5 Route 31, Jordan, N.Y. Supervisor Richardson opened the meeting at 7:00 PM and led the Pledge of Allegiance.

PRESENT: Councilor Todd Platten Councilor Doug Blumer Councilor Floyd Duger Supervisor Vern Richardson

OTHERS PRESENT: Attorney Tim Frateschi Highway Superintendent James White Historian Jason Parkman Sr/Rec Coordinator Joe Patrick Codes Officer Howard Tanner Town Clerk Danielle Karlik

ADOPT MINUTES: On a motion by Councilor Blumer, seconded by Councilor Duger, the minutes from March 11th, 2021, were approved.

MOTION TO PAY BILLS: On a motion by Councilor Duger, seconded by Councilor Blumer, the General Bills Abstract #03, Vouchers #84 - 123, in the amount of \$439,389.18 were ordered paid, and Highway Bills, Abstract #03, Vouchers #1044 - 1071, in the amount of \$23,521.61 were ordered paid with a total disbursement of \$462,910.79.

COMMUNICATIONS: Supervisor Richardson had a discussion with the Town of Brutus, and Barton and Logudice regarding the ongoing sewer project. The two proposed routes would be Route 5 and Hamilton Road, or Pump Road to Brutus. It remains undecided. Barton and Logudice estimates the project to take place in 2024. Further discussion ensued.

OLD BUSINESS: The Board discussed the use of Deputy Clerk Blasko as coverage for the payroll department on an as needed base with a rate of \$150.00 per episode of coverage. A resolution will take place at the following Board meeting.

Municipal Office summer hours were discussed. It was suggested that they coincide with the Clean Up Season dates.

Technology issues in the Historian's office were also discussed. Supervisor Richardson will reach out to Optimal Technologies in regards to these issues.

The Board moved on to discuss the use of alcohol in the two pavilions, Town Center and Seymour Lofft. Other town parks were researched and the outcome varies. Discussion ensued and Attorney Frateschi advised.

NEW BUSINESS: Councilor Duger received a letter in regards to a grant with NYSERDA and the Clean Energy Designation project for the Town. It was decided that the grant would be used for LED lighting in both the court room and the Community Center.

RESOLUTION:

On a motion by Councilor Duger, seconded by Councilor Platten, the following Resolution was

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ADOPTED: 4 AYES Blumer Platten Richardson Duger
0 NAYS

Resolutions 53/21

The Town Board of the Town of Elbridge resolves that there will be a policy of no alcohol allowed at the facilities located at the Community Center and its Pavilion, nor at the facilities at Seymour Lofft park in Elbridge.

On a motion by Councilor Duger, seconded by Councilor Blumer, the following Resolution was

ADOPTED: 4 AYES Blumer Platten Richardson Duger
0 NAYS

Resolutions 54/21

The Town Board resolves to authorize Supervisor Richardson to sign a letter of commitment to The Clean Energy Designation Project with NYSERDA for a grant of \$5,000 to be used to improve the lighting in the Town's court room and at the Community Center with LED lighting.

On a motion by Councilor Platter, seconded by Councilor Duger, the following Resolution was

ADOPTED: 4 AYES Blumer Platten Richardson Duger
0 NAYS

Resolutions 55/21

The Elbridge Town Board approves the appointment of Tom and Tracy Resch, of 5768 Jordan Road, to the Town of Elbridge Environmental Commission.

On a motion by Councilor Blumer, seconded by Councilor Platten, the following Resolution was

ADOPTED: 4 AYES Blumer Platten Richardson Duger
0 NAYS

Resolutions 56/21

The Elbridge Town Board resolves to call a Public Hearing in the matter of Local Law 2021-1 amending Chapter 15 of the Code of the Town of Elbridge to change the grievance day for assessments:

WHEREAS, the Town of Elbridge Assessor has requested that the statutory date for the Board of Assessment Review to meet (the last Tuesday in May) is not available to her; and

WHEREAS, a Local Law has been introduced before the Board, to wit: Local Law 2021-1, entitled "**A LOCAL LAW AMENDING CHAPTER 15**", "**ASSESSMENT**" OF THE CODE OF THE TOWN OF ELBRIDGE, the text of which is as follows:

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**LOCAL LAW 2021 - 1, AMENDING CHAPTER 15
“ASSESSMENT” OF THE CODE OF THE TOWN OF
ELBRIDGE:**

Be it enacted by the Town Board of the Town of Elbridge, Onondaga County, New York as follows:

Section 1. That Chapter 15, Article III, Section 15-5, of the Code of the Town of Elbridge, be amended and adopted as follows:

ARTICLE II. Board of Assessment

§ 15-5. Date of Board of Assessment to review complaints.

The Board of Assessment Review shall meet to hear complaints in relation to assessments commencing on the ~~first Wednesday following the fourth Tuesday in May~~ *first Tuesday of June*. This article shall remain in effect until rescinded or superseded by subsequent local law.

Section 2. Supersession

It is the intent of the Town Board to supersede Section 512(1) of the New York State Real Property Tax Law to the extent that the date for meeting of the Board of Assessment Review shall not be the fourth Tuesday of May.

Section 3. Effect

This local law will be effective upon filing with the Secretary of State, which shall be within 20 days of the adoption of this Local Law.

Strikeout – old language removed
Italics – new language added

WHEREAS, the Town Board desires to hear from the public on Local Law 2021- 1;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Elbridge hereby schedules a public hearing for April 8th, 2021 to hear all of those members of the public who would like to speak in favor or against said Local Law; and

BE IT FURTHER RESOLVED, that the Town Clerk shall post a copy of said Local Law on the Official Bulletin Board of the Town and publish notice of said local law in the Official Town Newspaper at least five (5) days before the public hearing.

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On a motion by Councilor Blumer, seconded by Councilor Duger, the following Resolution was

ADOPTED: 4 AYES Blumer Platten Richardson Duger
0 NAYS

Resolutions 57/21

The Town Board of the Town of Elbridge resolves the following:

WHEREAS, Real Property Tax Law authorizes the Town of Elbridge (the “Town”) to accept electronic filing (e-filing) of complaints for the administrative review of real property assessment;

WHEREAS, the Town Board believes that the electronic filing of complaints has several benefits to the Town and to its residents, including but not limited to: (i) reducing the exposure of the Town staff and the public from the spread COVID-19 virus; (ii) record keeping and verification that the e-filing system provides; (iii) reducing the amount of paper and travel, which encourages environmental sustainability; (iv) convenience for the residents of the Town;

WHEREAS, for the above reasons, the Town Board desires to authorize the Town Assessor to accept complaints by e-filing;

NOW THEREFORE BE IT,

RESOLVED, that the Town Board hereby authorizes and directs the Assessor of the Town to accept assessment complaints e-filed to the Assessment Office; and be it

FURTHER RESOLVED, that the following rules shall be in place for the acceptance of e-filed complaints:

1. Complaint Forms (RP-524) (the “Form”) shall be available to the public on the Town Web site www.townofElbridge.org.
2. Staff of the Assessment Office shall inform any person requesting a Form that the complaints may be filed by e-filing and provide them with the RP-524 that contains instructions for filing and further instructions for how to accomplish the e-filing.
3. The Town Board shall publish in the official Town newspaper, at least 30 days before the Board of Assessment Review meets to review complaints, a notice explaining the option to e-file.
4. Property owners may e-file the Form themselves or by an authorized representative or an attorney may file a Form on their behalf. A fully

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completed power of attorney or designation of representative must accompany the Form or it may be rejected.

5. A separate Form must be e-filed for each individual parcel unless the Assessor, in his/her discretion, agrees in writing that a single Form will be accepted for certain contiguous parcels identified.
6. By choosing to e-file, the Complainant consents to receive correspondence related to their complaint, as well as the determination of the Board of Assessment Review, via e-mail or other electronic method established by the Town.
7. Complainants must e-file documents in advance of the filing deadlines set by the State. User problems such as problems with a user's telephone line, internet service provider, hardware, software, acts of nature or problems understanding or following the e-filing instructions, or rejection of documents because they contain a virus will not excuse untimely filing. A Complainant who cannot e-file a document because of any of these problems must file conventionally and timely. The Town's inability to receive a document via its e-filing system due to technical failure will not excuse an untimely filing unless the Town acknowledges the technical failure in writing and agrees to an extension of time.

And be it,

FURTHER RESOLVED, that this Resolution shall be posted on the Town Bulletin Board and on the Town website.

On a motion by Councilor Duger, seconded by Councilor Blumer, the following Resolution was

ADOPTED: 4 AYES Blumer Platten Richardson Duger
0 NAYS

Resolutions 58/21

The Elbridge Town Board resolves to approve the 2021 Clean Up Season, beginning May 3rd, 2021 and ending September 30th, 2021, Mondays thru Thursdays. Permits will be sold at the Town Clerk's Office, with a fee of \$50.00 for six trips, and \$30 for two trips.

COMMITTEE REPORTS:

Councilor Blumer: General Code has sent the new Code book, and has sent suggested resolutions to be considered and passed at the next meeting. There was no ZBA meeting last week.

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Councilor Duger: The Highway has completed the sidewalks at the pavilion. The JET program will have a meeting on 3/30/21 in regards to COVID and how to proceed in the future.

Councilor Platten: The Environmental commission was informed that there is a high school student who is interested in proceeding with tree plantings for his Eagle project. The Town will be contacted to identify areas that may be suitable.

Supervisor Richardson: The American Rescue Plan is discussing further plans for funding in 2024. This meeting will clarify information and it can be shared at the next Board meeting.

AUDIENCE PARTICIPATION: Codes Officer Tanner addressed the Board in regards to a property on Route 5 that has become a slight issue. His office is proceeding with the usual fire inspection, and there are a lot of projects getting back underway, even though construction materials prices have skyrocketed. It was also noted that FEMA may be offering monies for expenses incurred by those that have had family pass from COVID.

ADJOURNMENT: On a motion by Councilor Duger, seconded by Councilor Platten, the Elbridge Town Board meeting was adjourned at 8:15 PM.

Respectfully Submitted,

Danielle Karlik
Elbridge Town Clerk