

TOWN OF ELBRIDGE
ORGANIZATIONAL & REGULAR MEETING
JANUARY 9th, 2025

Minutes for the January 9, 2025 meeting, held by the Elbridge Town Board. Supervisor Richardson called the meeting to order at 7:03 PM and led the Pledge of Allegiance.

PRESENT: Vernon Richardson, Supervisor
Doug Blumer, Councilor
Todd Platten, Councilor

ABSENT: Mike Caron, Councilor
Floyd Duger, Councilor

RECORDING SECRETARY: Danielle Karlik, Town Clerk

OTHERS PRESENT: Attorney Joe Frateschi, Codes Officer Howard Tanner, Eric Howard, Mary Jo Davis

ADOPT MINUTES: On a motion made by Councilor Platten, seconded by councilor Blumer the December 26, 2024 minutes were unanimously entered into record.

COMMUNICATIONS: The Joint Municipal Water meeting will be held on January 21, 2025 at 9:00 AM for the committee. No Public meeting is needed as there are no payments to approve at this time.

The Food Pantry has moved the time on January 11, 2025 from 9:00 AM to 2:00 PM.

They are very organized and should be a smooth transition.

OLD BUSINESS: Mrs. Minnig has the contract for CNYSPCA.

RESOLVED:

On a motion by Councilor Blumer, seconded by Councilor Platten, the following resolution was

ADOPTED: 3 AYES Richardson Blumer Platten
0 NAYS

Resolutions 1-13/25

Resolved:

- 1) Resolved: that the Supervisor is authorized to attend all regular and special meetings of the Onondaga County Supervisor's Association and the New York State Supervisor's and Legislature's Associations meetings with all reasonable and necessary expenses to become a proper Town charge.
- 2) That the Town Clerk and Deputy Town Clerk are authorized to attend all regular and special meetings of the Onondaga County and New York State Town Clerk's Association and Tax Collector's Associations and that all reasonable and necessary expenses become a proper Town charge.
- 3) That the Town Justices be allowed to attend all County and State Magistrates Association Meetings with all necessary expense to become a proper Town charge.
- 4) That the Superintendent of Highways be authorized to attend all regular and special meetings of the Onondaga County Highway Superintendents Associations and the New York State Highway Superintendent's Association and that all reasonable and necessary expenses become a proper Town charge.

TOWN OF ELBRIDGE
ORGANIZATIONAL & REGULAR MEETING
JANUARY 9th, 2025

- 5) That the Historian is authorized to attend meetings of the Historical Societies with all reasonable expense to become a proper Town charge.
- 6) That Town officials, employees, and appointments will be authorized to attend necessary meetings in 2025.
- 7) That all officials, employees and appointments of the Town, who use their own vehicles, when the Town car is in use, in carrying out their duties on behalf of the Town, after submitting their New York State driver's license number and proper required auto insurance coverage for our insurance company, be allowed the current federal rate per mile for the use of their vehicle; the Town car must be used whenever possible.
- 8) That the Town offices shall be closed for emergencies and holidays, and times approved by the Supervisor with public notice posted on sign boards, website, and social media.
- 9) That the Highway department shall be closed on holidays and emergencies, and times approved by the Highway Superintendent.
- 10) That the following rules and procedures be adopted in the conduct of the Town Board meetings: call to order, Pledge of Allegiance, roll call, approve previous minutes, pay bills, recognize guests (limit of five minutes each), communications, old business, new business, audience participation (limit of five minutes per speaker), adjournment.
- 11) That the regular Town Board meetings will be held on the 2nd and 4th Thursday of each month at 7:00 PM, except when otherwise specified and approved by the Board, and posted to the public. Special meetings may be called as needed at the request of the Town Supervisor. In the absence of the Town Supervisor, the Deputy Supervisor shall assume these responsibilities.
- 12) That a complete inventory of all highway equipment and supplies be filed in the Town Clerk's office and copies be presented to the Town Board, and that all Town vehicles and motorized equipment be marked and identified with the words "Town of Elbridge".
- 13) That the following positions be filled by:

Codes Enforcement	Howard Tanner
Chair, Zoning Board of Appeals	Tim Gannon
Chair, Planning Board	Marc Macro
Chair, Environmental Commission	Stephen Schwab
Chair, Board of Assessment Review	Marc Macro

On a motion by Councilor Blumer, seconded by Councilor Platten, the following resolution was

ADOPTED: 3 AYES Richardson Blumer Platten
0 NAYS

Resolutions 14-21/25
Resolved:

TOWN OF ELBRIDGE
ORGANIZATIONAL & REGULAR MEETING
JANUARY 9th, 2025

- 14) That the office of Lyons National Bank in Jordan, NY be designated as the official bank where all Town officers shall deposit all monies coming into their possession for the year 2025.
- 15) That when legal notices are posted they will be posted at the Town Hall, Town website, and the designated official newspaper.
- 16) That the Post Standard shall be the official newspaper for the Town of Elbridge.
- 17) That legal matters for the Town during 2025, be referred to the Law Firm of Harris Beach for legal counsel, for the annual fee of \$21,197.00 as outlined in a contract on file in the clerk's office.
- 18) That legal counsel or the Planning Board and Zoning Board of Appeals is referred to the Law Firm of Harris Beach for the annual fee of \$17,204.00
- 19) That the Supervisor is authorized to enter into the annual Update Service Agreement for the IDS NYCODE and AUTOBOOK: NYS Bldg code for the Zoning Office.
- 20) That the Supervisor is authorized to enter into a "Memorandum of Understanding" with the NYS Dept. of Environmental Conservation in 2025 to protect all fish and aquatic life in the waters of NYS and to minimize the paperwork required for the municipality to complete necessary public works projects.
- 21) That the Supervisor is authorized to enter into the following contracts for 2025:
 - a. HISTORICAL SOCIETY: to provide for free museum service to Town residents (\$4,000)
 - b. VILLAGE OF ELBRIDGE: to help defray costs for the New York State Trooper substation (\$3,200)
 - c. JE SENIOR CITIZENS CLUB: to provide programs for the elderly (\$6,000)
 - d. VILLAGE OF JORDAN: (Bailiff \$40/hr.)
 - e. DOG CONTROL: to provide dog control services for the Town and two Villages (\$9,345)
 - f. JORDAN MEMORIAL POOL: (utilize facilities \$ 14,500)
 - g. JORDAN-ELBRIDGE RECREATION CLUB: providing umpire fees (\$4,000)

On a motion by Councilor Platten, seconded by Councilor Blumer, the following resolution was

ADOPTED: 3 AYES Richardson Blumer Platten
0 NAYS

Resolutions 22-31/25

Resolved:

- 22) That State and County bid items or an item purchased under contract by previous bidding does not require a signed purchase order.
- 23) That the Supervisor is authorized to apply for State Aid and County Aid for 2025 recreation programs for the elderly and the youth.
- 24) That the Supervisor is authorized to pay 2025 real property taxes to avoid penalty charges.

TOWN OF ELBRIDGE
ORGANIZATIONAL & REGULAR MEETING
JANUARY 9th, 2025

- 25) That the Supervisor is authorized to pay all utility bills and any other bills prior to a Town Board meeting in order for the Town to take advantage of any discounts that might be available.
 - 26) That the Superintendent of Highways is authorized to rent or hire machinery or equipment from time to time after comparison pricing for such rental equipment or machinery.
 - 27) That the Town enter into an agreement with the Town Highway Superintendent and the Town Board for the expenditure of \$200,000 (DB5110) for 30.15 miles of roads for general repairs for 2025.
 - 28) The Town, when requesting reimbursement of labor, materials, and equipment from other municipalities will use the current NYS Labor, Materials, and Equipment rates for use in damage recovery claims.
 - 29) That the Town renew its membership in the New York State Association of Towns, and Syracuse/Onondaga and New York State Planning Federation for 2025.
 - 30) That the Town Board resolves to approve the blanket undertaking bond covering all Town employees as required by Section 25 of Town law; and it is further resolved that the Town Justices as specifically covered under said blanket undertaking, as required by Public Officers Law Section 11(2).
 - 31) The Town Board resolves that the Deputy Highway Superintendent be given 40 hours of comp time in lieu of additional wages.
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On a motion by Councilor Platten, seconded by Councilor Blumer, the following resolution was

ADOPTED: 3 AYES Richardson Blumer Platten
0 NAYS

Resolutions 32/25

Resolved:

- 32) Supervisor Richardson names Councilor Doug Blumer Deputy Town Supervisor, and makes the following committee assignments:
SUPERVISOR RICHARDSON: Ways and Means, Audit and Control, Budget, Personnel, Intergovernmental Relations, Business Development, and Veterans
COUNCILOR BLUMER: Planning, Zoning, Fire Departments, and Historian
COUNCILOR DUGER: Seniors, JET Program, Highway, Building and Grounds, and Recreation
COUNCILOR CARON: Cable TV, Dogs, Cemeteries, Sewer, Workplace and Public Safety, and Insurance
COUNCILOR PLATTEN: Assessing, Water, Justice/Court, Technology, Historical Properties, and Environmental

On a motion by Councilor Blumer, seconded by Councilor Platten, the following resolution was

ADOPTED: 3 AYES Richardson Blumer Platten
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TOWN OF ELBRIDGE
ORGANIZATIONAL & REGULAR MEETING
JANUARY 9th, 2025

Resolutions 33-135/25

Resolved:

- 33) The Town Board resolves to reappoint Paige Boratko as the Zoning Board of Appeals secretary and alternate member for a 1-year term, expiring on December 31, 2025.
- 34) The Town Board resolves to reappoint Holly Austin as Planning Board secretary and alternate member for a 1-year term, expiring on December 31, 2025.
- 35) The Elbridge Town Board resolves to reappoint Tracy Resch as an Environmental Commission member for a 3-year term, expiring December 31, 2027.

BOARD REPORTS: Councilor Blumer did not have much to report. The Planning Board has yet to meet this month. They do have 4-5 items to discuss. Codes Officer Tanner informed the Board in regards to the Elbridge Motel standing. Attorney Frateschi briefly addressed the time frame of this case.

Councilor Platten informed the Board of letters of interest in regards to the Assessor's open position. Currently waiting on one more letter.

DEPARTMENT REPORTS ON FILE: Highway, Sr/Rec, Codes

ADJOURNMENT: On a motion by Councilor Blumer, seconded by Councilor Platten, the January 9, 2025 Town Board meeting was unanimously adjourned at 7:14 PM.