ELEVATING | UNITE | CREATE

GREATER CLEVELAND CHESS CLUB & CENTER

PRE-TOURNAMENT CHECK FOR ORGANIZERS V1.0DRAFT

GREATER
CLEVELAND
CHESS

CLUB & CENTER
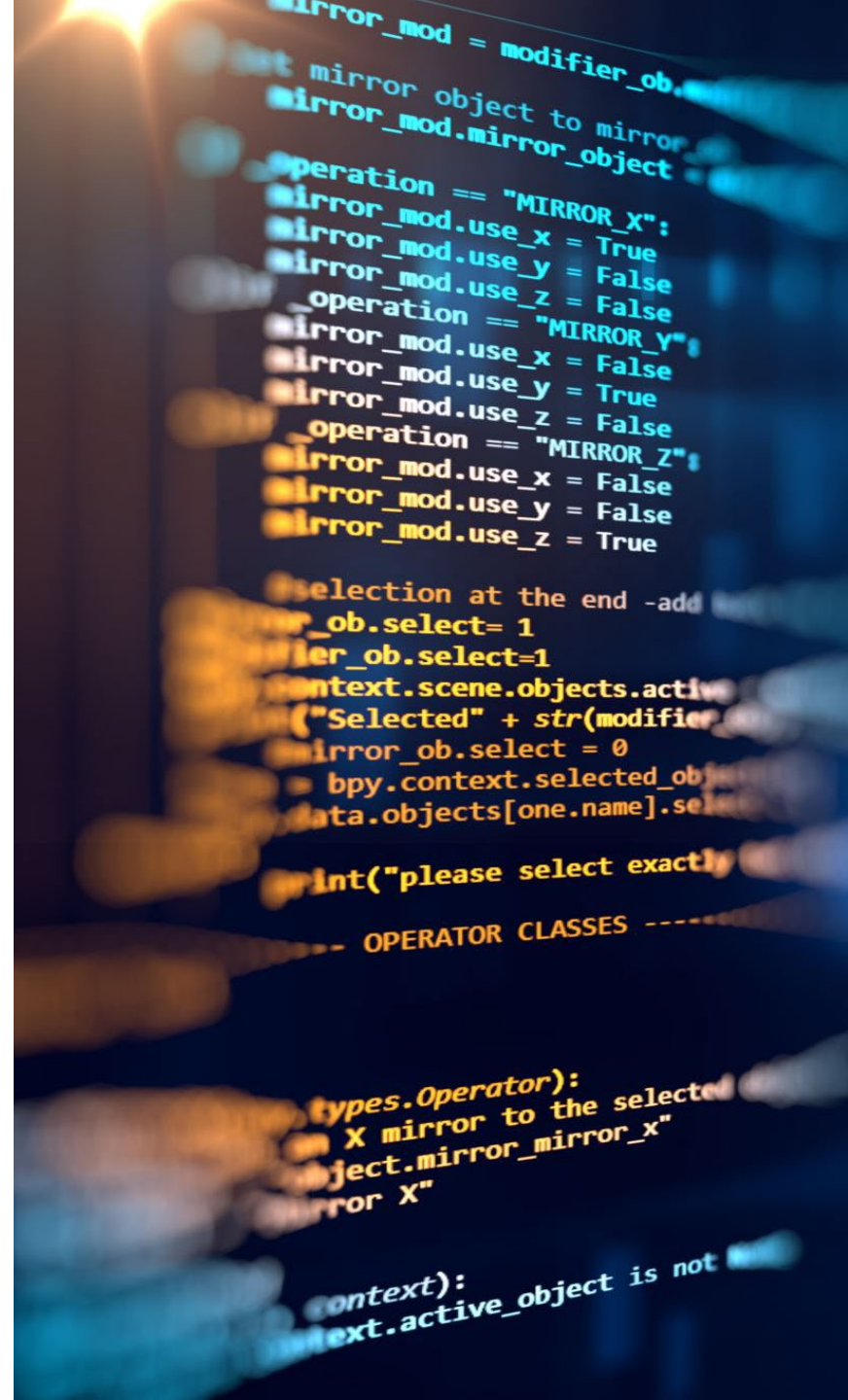
ELECTRONICS PRE-TOURNAMENT CHECK

- Get out the following documents and put them on the registration table
  - All Clocks should be set with correct time controls and ready for game start.
  - Check of all wires should be completed.
    - Clock to chess board
    - Chess board to 2-1 splitter
    - Cable under table secured to table bottom.
    - Small orange cables all connected board to board.
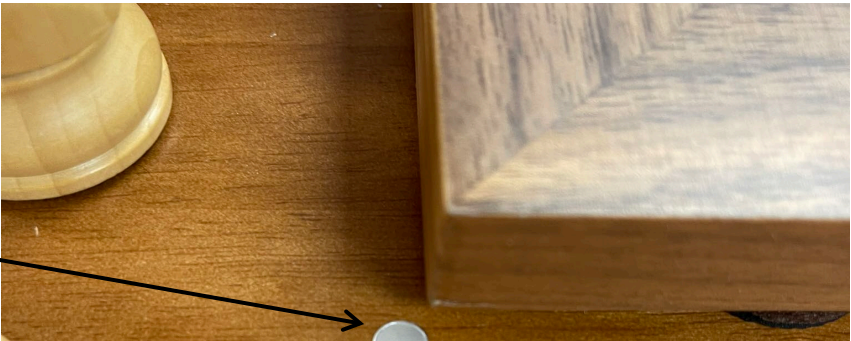
EVENT SOFTWARE PRE-TOURNAMENT CHECK

- Make sure the following software is up and running

  - If ePairings, the Caissa Pairing site.

  - DGT Live is up and running.

  - Boards have been tested (King to e4 Test)

    - Plus, the boards match the serial no's on the Placards

FACILITY CHECK

← Tables lined up neatly.

🪑 Chairs all out tucked in.

② Placards setup on associated tables

☕ Coffee/Tea Ready

🥤 Paper cups & Lids Ready

♟ Boards aligned (silver dots)

🪑 Anti-Slip Furniture Pads quick scan

🔧 Fix any issues you uncover

🖼 The Table # & Brd Serial #'s Match

☕ Espresso is emptied and has have water.

Table #	Serial #	Table #	Serial #	Table #	Serial #
1	910	7	910	13	910
2	908	8	908	14	908
3	889	9	889	15	889
4	911	10	911		
5	909	11	909		
6	913	12	913		