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ELEVATING | UNITE | CREATE

GREATER CLEVELAND CHESS CLUB & CENTER

SMART TOURNAMENT GUIDE- DRAFT 5.16.24

TOURNAMENT HOW TO GUIDE

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WHY ONLINE REGISTRATION?

- **Quicker registration.**
- **Text and/or email notifications**
- **Less registration mistakes**

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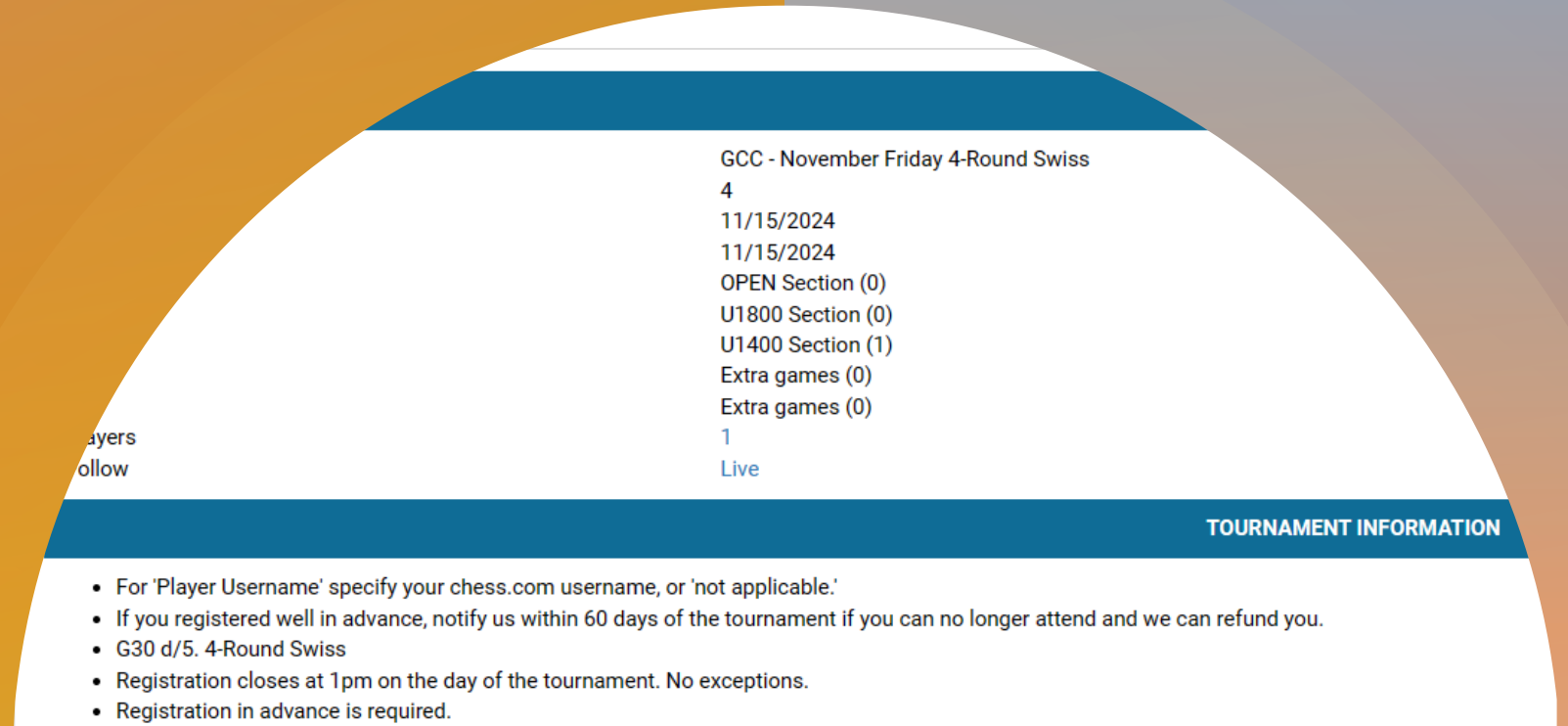
ONLINE REGISTRATION



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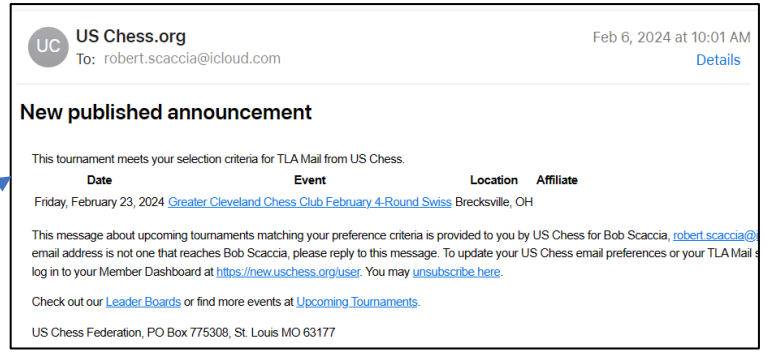
FIND A REGISTRATION LINK

- There will be several places that you can use to register for a tournament.
    1. On the website home page.
    2. ‘New published announcement’ from USCF on our upcoming tournaments will include a link to the registration page. Be sure to signup for announcements from USCF to get these noticed.
    3. Email from Greater Cleveland Chess. We will send to you a tournament announcement with a link to ‘REGISTER NOW.’ Be sure to signup for emails using the ‘JOIN OUR MAILING LIST’ link near the top of the website homepage.



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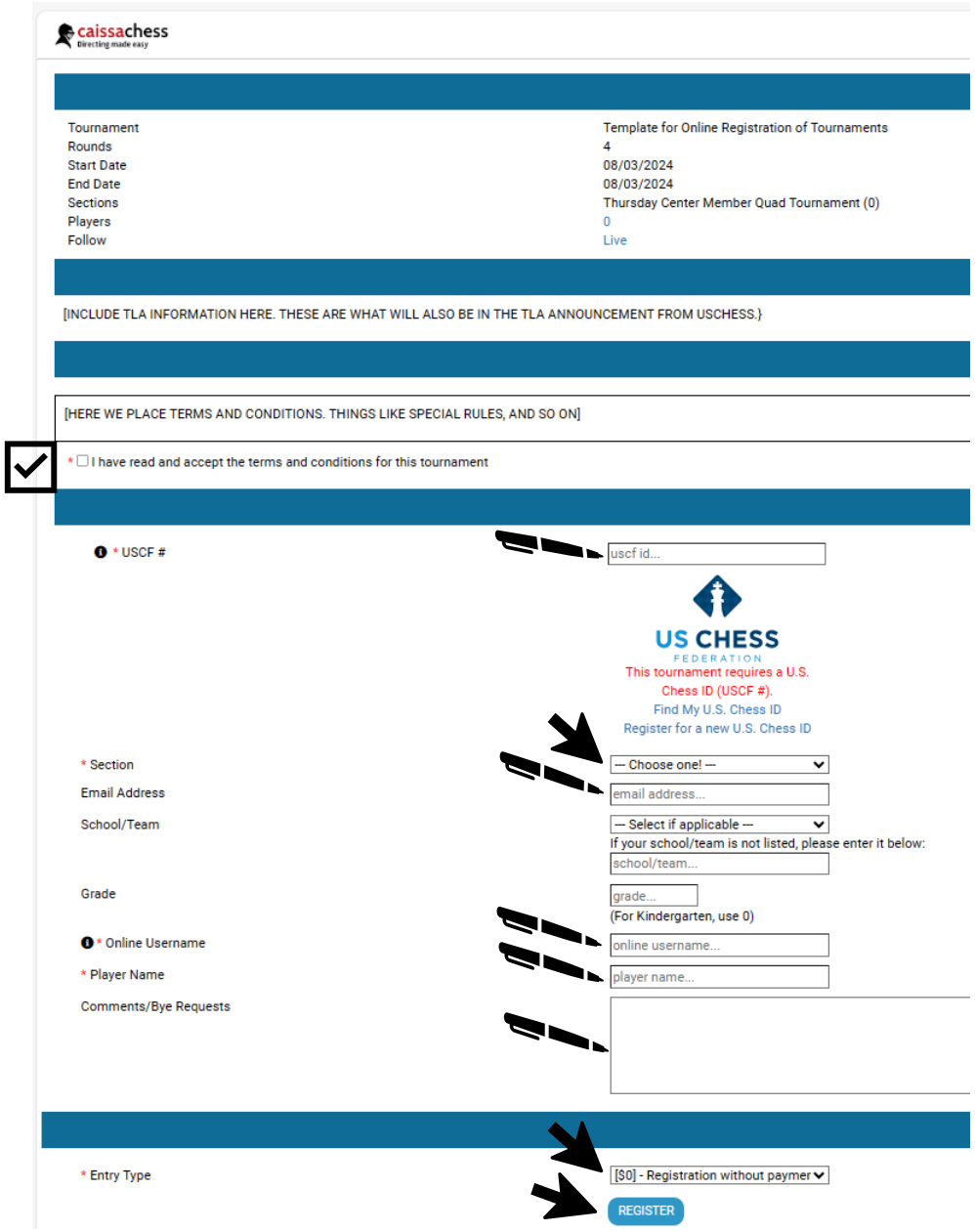
FILL OUT REGISTRATION PAGE

- Read Terms and click I have read.
- Fill in your USCF ID.
- Select a section.
- Online chess.com Name? Please add…
- Type your name.
- Add ‘Bye’ Request in comments.
- Add registration type that applies to you.
- Enter your Credit Card if applicable
- Click Register!



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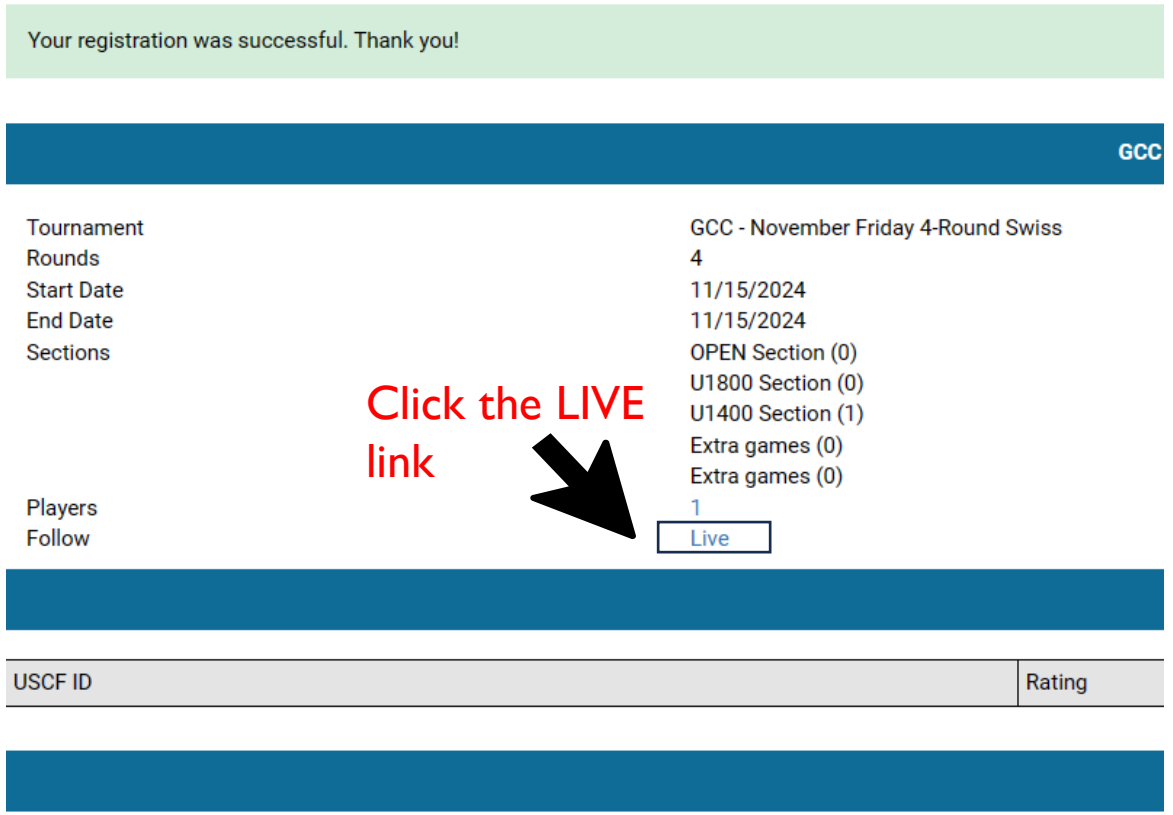
GET LIVE NOTICES DURING TOURNAMENT

Once you are registered you will see this screen.



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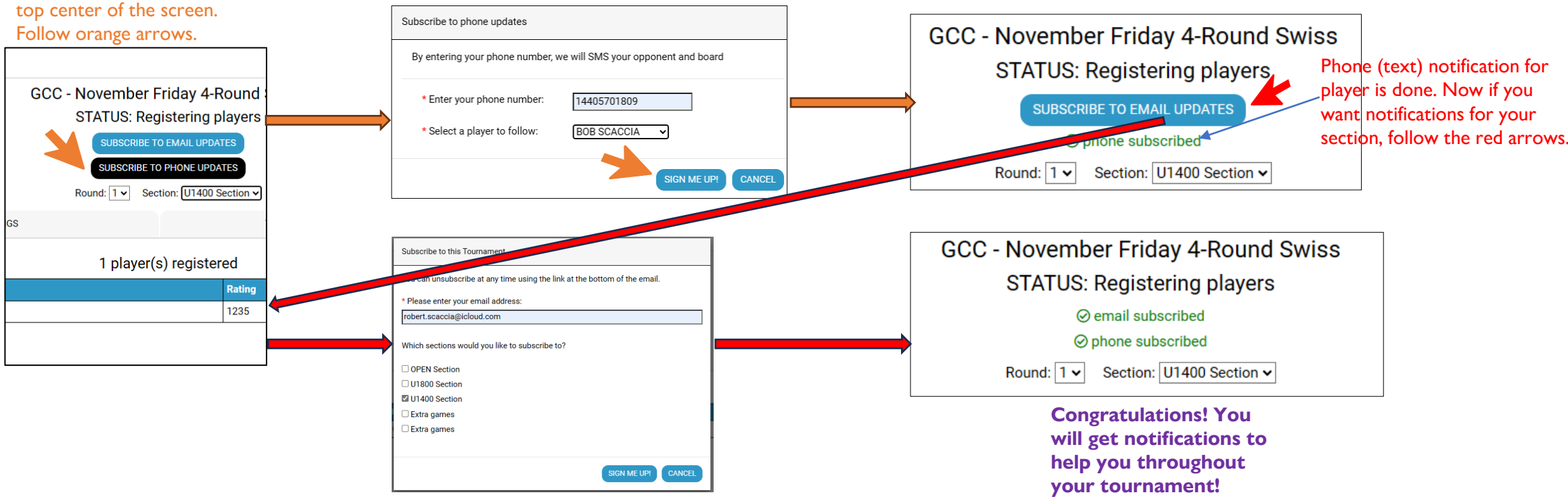
GET LIVE NOTIFICATIONS (CONTINUED)

After you click 'REGISTER' you will see this towards the top center of the screen. Follow orange arrows.



Congratulations! You will get notifications to help you throughout your tournament!

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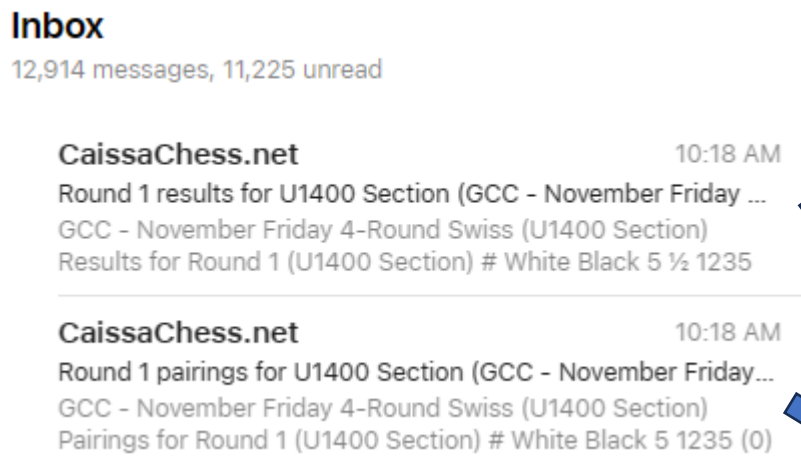
WHAT YOUR LIVE NOTIFICATIONS WILL LOOK LIKE



Result Notice

Pairing Notice

Round 1 results for U1400 Section (GCC - November Friday 4-Round Swiss)

GCC - November Friday 4-Round Swiss (U1400 Section)

Results for Round 1 (U1400 Section)

#		White	Black	
5	½	1235 (0) BOB SCACCIA	1217 (0) BARNEY POWERS	½

Standings after Round 1 (U1400 Section)

#	Name	Rating	Round 1	Total
1	BOB SCACCIA	1235	D2 (w)	0.5
2	BARNEY POWERS	1217	D1 (b)	0.5

If you can not see this email, the same information can be viewed here
You may opt of out this tournament's emails here

Round 1 pairings for U1400 Section (GCC - November Friday 4-Round Swiss)

GCC - November Friday 4-Round Swiss (U1400 Section)

Table Number

Pairings for Round 1 (U1400 Section)

#		White	Black
5		1235 (0) BOB SCACCIA	1217 (0) BARNEY POWERS

Registered Players (U1400 Section)

#	Name	Rating
1	BOB SCACCIA	1235
2	BARNEY POWERS	1217

What shows up in your email when you signup for notifications!

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TOURNAMENT START TO FINISH

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STARTING YOUR CHESS TOURNAMENT

Fill out the REGISTRATION FORM so we know you are here

"Pairings are up!" They will be posted on the glass wall and on the GCC Skittles monitor.

Find your table number and color.

Await further instructions from organizer and director.

Electronic pairing

Board Number & Pairings

Round 1 pairings for U1400 Section (GCC - November Friday 4-Round Swiss)

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PRE-START ANNOUNCEMENTS

Tournament Organizer Announcements

- Facility information (Skittles room, bathroom, lounges, water, coffee, espresso, trash, etc.)
- Notable upcoming events
- Accomplishments of players.
- Respecting the facility cleanliness. This is a place of business during work hours.
- Hygiene (hand washing etc.). A lot of hands will be shaken.
- Any Onsite Master willing to review games.
- Membership handbook, membership agreements, brochures, signups, all in registration room.
  - PGN file requests form in registration room.
  - Private tournament requests, game review requests, new membership forms, etc.
- Any contests, auctions etc., that we want to make you aware of.

Tournament Director Announcements

- Official USCF Tournament Rules
- How to Contact Director during play
- Cell phone, Withdrawal, Spectator and Bye policies.

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GET READY TO GO!

Set your clock. Seek the Equipment guide or TD if you have questions.

Using DGT Board? Record Board Number and Approximate Start time.

Fill out your scoresheet completely as you would normally.

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DURING YOUR GAME

Problem?

- If you have a concern or see a rule violation, pause your clock, raise your hand, express your concern. The TD may or may not take some form of action after which, resume your game.

Must Notate

- By USCF Rules, you must notate, DGT board or not.

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ENDING YOUR GAME:

Notify DGT
- If on a DGT smart board, follow the procedure to notify DGT of the result.

Reset Clock
- Reset the clock for the next round.

Opening
- If e-DGT, specify the Opening System on your scoresheet if possible.

Set Pieces
- Set the pieces in their starting position.

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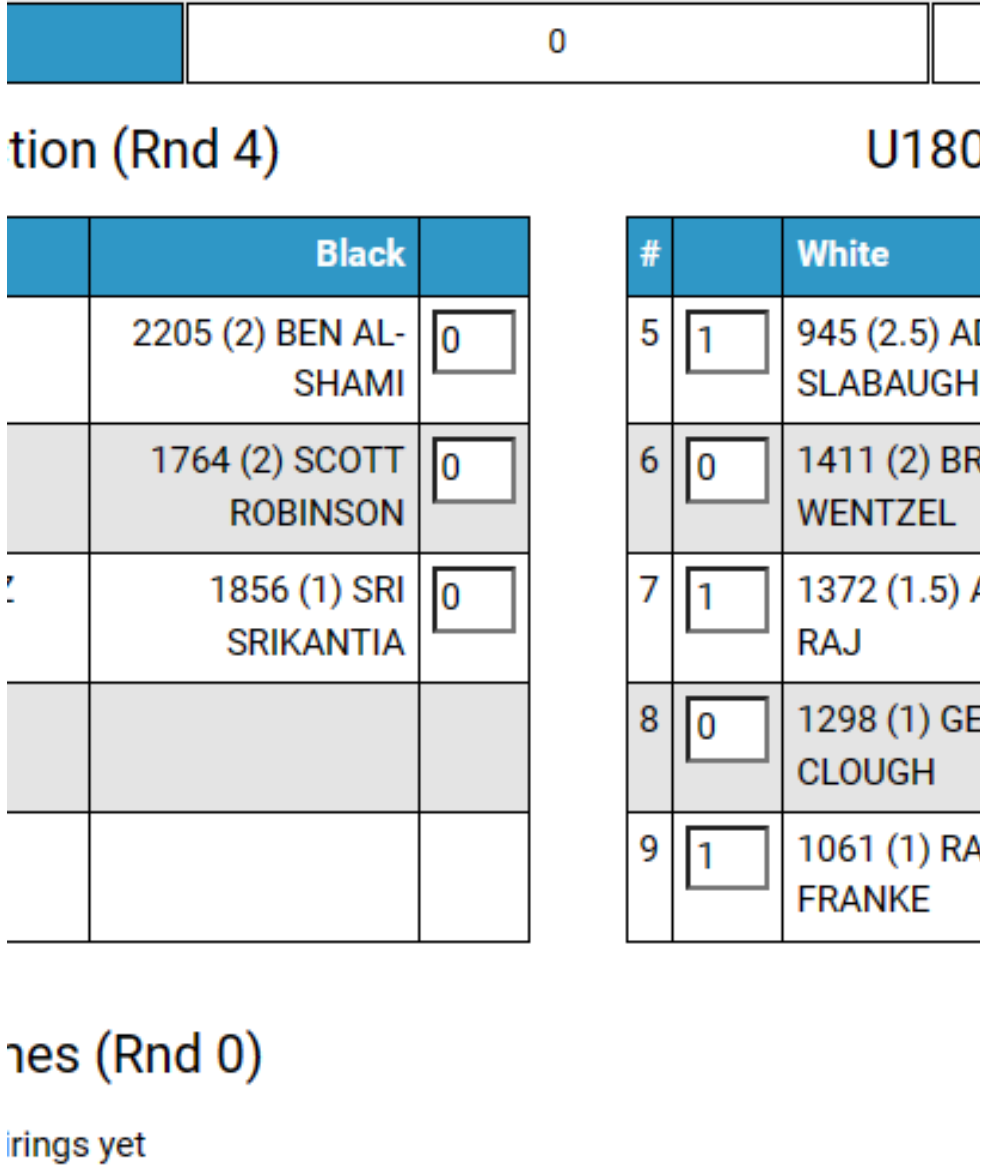
RECORDING OFFICIAL RESULT

- **Paper recording** – Just record your result on the posted paper pairing's sheet.
- **Electronic pairing** – The tournament PC monitor will display the pairings with box fields to the right of each player's name and a list of result choices will run horizontally above the pairings.
  - Click your result from the list of choices and then
  - Click your box field next to your name.
  - Done!



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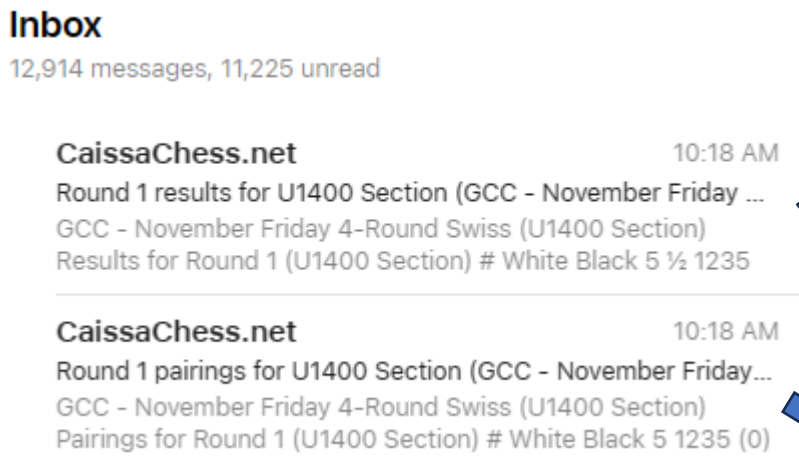
IF E-PAIRING & NOTIFICATIONS ON…



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This tells you all you need to know to start the next round

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IF PAPER PAIRINGS

YOU WILL NEED TO WAIT FOR THE PAPER PAIRINGS TO BE POSTED AS DESCRIBED ELSEWHERE.