

Monterey Bay Area Scent Work Board Meeting Minutes
GoToMeeting Conference
April 5, 2018 6:30pm

Roll was taken

Present were: Present were: President Sara Mattson, Corresponding Secretary Wendy Spradlin, Vice President John Strassner, Treasurer Jan Ragan, Secretary Teresa Locatelli, AKC Liaison Sandi Pensinger, Prospective Member Liz Manning, Prospective Member Rhonna Dias and Prospective Member Penelope Brooks

Quorum present – yes

Meeting called to order by Sara Mattson at 6:30pm

President's Report

The name Monterey Bay Area Scent Work Club has been reserved for 60 days while we work on the Articles of Incorporation and By-Laws and file for non-profit.

Revised By-Laws and Articles of Incorporation were sent to board members by email on 4/2/18 and Sara asked if anyone had any comments or questions. Board members reported they had read the by-laws and there were no comments or questions and it was noted that Sara and Wendy had done an excellent job.

Articles and By-Laws for non-profit were approved MSP (John S., Jan R.)

Wendy will sign and mail in the Articles of Incorporation to the state. Once approved by the state, the club then can apply for a EIN number.

As Wendy is filing for non-profit it was voted to make her Corresponding Secretary for Legal Matters MSP (Sara M., John S.)

Vice President's Report

Nothing to report

Treasurer's Report

Club will wait for non-profit status and EIN number to open bank account

Secretary's Report

Minutes from 2/8/18 board meeting were approved MSP (John S., Sandi P.)

Events

No events to report

Membership

Board needs to decide on dues - \$25 was discussed. Sandi P. said the club could use a google for sign up. Sandi brought up Wild Apricot (<https://www.wildapricot.com>) which a web-based membership data base. It costs \$25/month for the first 100 contacts. It can track and bill members and comes with a website.

Marketing/Website

Sandi reported we can buy the domain name MBASWC (.com, .info, .us) for \$40. Sara will donate \$40 to buy the domain name.

The club can use Sara's business address for the club – 1500 41st Ave, Suite 280 Capitola

New Member Vote

None

New Business

See Membership

Next Board Meeting

Thursday April 19th at 6:30pm

Meeting adjourned at 7:15pm MSP (Sara M., Penelope B.)