

Kansas City Regional COAD

Meeting Minutes

Dec 11th, 2019

Opening

The regular meeting of the Kansas City Regional COAD was called to order at 1:32 PM on Dec 11th, 2019 at Mid America Regional Council 600 Broadway Blvd Suite 200, Kansas City MO 64105 by Chair Michael O’Neal.

Present

Renee Aldrich	Kansas Division of Emergency Management (KDEM)
Carol Ayres	Family Conservancy and MARC CDRN
Gloria Brandenburg	MO SEMA
Dennis Branson	FEMA Region VII
John Callahan	Salvation Army
Chris Carroll	KCMO EM
Justine Frakes	KDEM
Dante Gliniecki	City of Independence EM
Dominic Italiano	Olathe CERT
Megan Lynch	Johnson County KS EM
Keven Martin	Harvesters
Katie Maxey	Jackson County Health Dept
Glenn McCary	COR
Dawn Miller	Truman Heritage Habitat for Humanity
Mike O’Neal	Platte County Sheriff/EM
Julia Pedrosa	American Red Cross
Sara Shirk	MARC
Lorie Snyder	KCMO Health Dept
Thomey Hawk	Medical Reserve Corps
Kristen Womack	United Way 211
Cindy McDavitt	Church of Jesus Christ LDS
Terry Stamm	Team Rubicon
Jim Laning	Team Rubicon
Michele Stitt	Church of Jesus Christ LDS

Agenda

1. Welcome and Introductions Mike O’Neal
 - a. Mike opened the meeting at 1:32pm.
2. Approval of September’s minutes Kristen Womack
 - a. Edits requested:
 - i. Section 3 – change language to state unmet needs have been identified and ongoing
 - ii. With correction – minutes were approved by Renee and John
3. Treasurer’s Report Megan Lynch
 - a. Official balance is \$10,642.76. No changes
 - b. As a reminder, primary purpose of funds is for Long Term Recovery or for unmet needs and used by vote by Unmet Needs Committee members.
4. Open Positions and Nominations Mike O’Neal

- a. Shared open position of Secretary
 - i. Dawn Miller has volunteered
 - 1. Unanimous vote to accept candidate
 - ii. New Secretary will start position as of Jan 1st 2020
 - iii. Dawn shared related work and volunteer history

5. Website Review & Update

Megan Lynch

- a. Charles has been assisting with updating the website and troubleshooting as a volunteer - thank you!
- b. Working to transition things to a new webhost (GoDaddy) with the corrected name change to COAD instead of VOAD in the website name
 - i. GoDaddy will provide a Non-profit discount for volunteer groups, etc
 - 1. Megan will research criteria to apply for discount
- c. Mike shared some plans like adding information about the LTRC and VRC committees, events, etc
- d. Need to renew information and having some issues. Megan will be working with Charles to get corrected.
- e. Please update or add your organization information and add yourself as a member
- f. Sarah is willing to add the COAD website information on CDRN site

6. Long Term Recovery Committee Update

John Callahan

- a. Currently have 2 open cases
 - i. 1st case - rebuilt home, provided appliances
 - ii. 2nd case - cannot contact family to address needs. It will remain open until further notice
- b. There were a couple of training classes on case management on the 13th & 19th of November and had positive feedback
- c. Outreach in Levasy is active to discover if there are still unmet needs in that community (led by Show Me Hope)
 - i. Dawn expanded to share:
 - 1. Provided supplies as well and gave the remaining supplies to the city to distribute
 - 2. A few families had interested in assistance. Many are in trailers next to their home and still need to rebuild their home/property. They have registered with FEMA.
 - a. NOTE: For families in the flood plan for a 3rd time, they will be required to rebuild on a higher foot level and need to talk to the city about requirements
- d. LTRC is working with through the protocols to get into the city to assist the families. Not officially able to assist the families at this time.
- e. Mike O'Neal encouraged getting an in person meeting with EMD, Mayor, case managers and other key players to get the most up-to-date information about the need and situation then offer assistance via the LTRC. Then the information can be shared out after the meeting.
 - i. Mike will assist in setting up a meeting.

7. VRC Committee Update

Glenn McCary

- a. VRC Plan has been re-written and reviewed for final grammatical edits
- b. Lloyd was the lead at COR and the VRC volunteers at the church. He will have to complete some surgeries and is needing to step down.
 - i. Lisa Kirk is tentative new lead. Glenn will be speaking with her next week.
- c. VRC Training class on the 29th of February 9-12pm at Church of the Resurrection (COR) in Leawood, KS
- d. Annual VRC Exercise on March 14th 9-12pm at COR to run through the plan and practice the roles
- e. Volunteer registration forms need to be re-printed. About 500 manifold copies needed.
 - i. Mike suggested 1000 which will cost us about \$500.

- ii. Glenn printed it via a contact he has in Lansing. Glenn will be sending the information to Mike to contact printer.
- f. Glenn and Kristen will get together to review the items in go-kits to determine what other items need to be replaced
- g. Glenn recommends identifying and writing up MOU agreements with at least 4 (ideally one in each county) different locations.
 - i. Mike will share the request at the MEMC meeting tomorrow (Thursday) to ask EMs their recommendations for possible sites
 - ii. GOAL: Have MOU agreements with at least 4 locations by summer 2020
- h. Glenn will work with Julia and Hawk to review sites that have a shelter agreement with ARC and write up sample MOUs
- i. Dante suggests keeping the MRC (Medical Reserve Corps) in the VRC plan to help with recruiting and verifying medically licensed volunteers
 - i. Glenn will need to reserve additional space for the upcoming exercise
 - ii. Hawk shared MRC is planning to be reactivated by June 2020
- j. Dante recommended using Just Serve and connecting to LDS for the VRC exercise
- k. Lori invites all members to attend the exercise to learn what unaffiliated volunteers go through and provide feedback. Dante second.
- l. Glenn will share out the flyer. All members are requested to share the flyer with their network to recruit volunteers for the exercise

8. Meeting Dates for 2020

Kristen Womack

- a. Shared out dates and asked if any member agencies would like to host one of the meetings. Tentative agreements are:
 - i. March 11th 1:30 – 3:00pm FEMA
 - ii. June 10th 1:30 – 3:00pm COR
 - iii. Sept 9th 1:30 – 3:00pm Harvesters
 - iv. Dec 9th 1:30 – 3:00pm MARC

9. Organization Updates

Mike O'Neal

- a. Julia (ARC) - Home Fire calls are high. Free smoke alarms. Julia can share out information for the hotline. Contact her for details
- b. Dominic (Olathe CERTS) - Trainings completed; working to finalize the schedule for 2020; Learning more about serving the hearing impaired and Spanish speaking
- c. Hawk (KCMO) - had a meeting where they were introduced to CDRN and working to partner with them as well as other groups; Open positions - Secretary, Vice Chair, etc (will send the organizational chart). Aligning with NIMS which has opened a lot of positions.
- d. Sara (CDRN) - CCTA exercise is June 23rd for Friends and Family Recovery Center (FFRC). Sara is asking CBOs/human services who think they could be involved in the exercise to let her know and she will work with coordinator. Next Monday, on-site exercise with long term care facilities, hospices, etc.
- e. Dennis (FEMA) - Workshop yesterday; planning exercises for 2020
- f. Mike P (FEMA) - Reunification workshop yesterday that was well attended
- g. John (SA) - bell ringing session; connecting to COADs and VOADs to discuss possible disaster relief efforts in 2020
- h. Glenn (UMC) - working on grants; gearing up for next spring because of predictions of rainfall and the impact - pre-planning and adding additional positions
 - i. (COR) - expanding into sheltering and point of distributions
- i. Dawn (Habitat) - increasing construction dates in Eastern Jackson Counties with Habitat for Humanity
- j. Jeri & Jim (Rubicon) - trying to rebuild Rubicon in the metro area; 700 members in the metro area and working to get them active and engaged; 10th year as an organization; If you see

something that Team Rubicon can assist with, don't be afraid to ask; They have to be asked to help; services include - chainsaw teams, heavy equipment, medical, etc.

- k. Gloria (SEMA) - Found a emergency american sign language; Clark from Whole Person can provide their booklets;
 - l. Carol (Family Conservancy) - serve to represent children and families; getting organization more immersed in disaster response; working to train early education providers about preparedness and response.
 - m. Kevin (Harvesters) - spring flooding is going to be an issue so holding on to supplies to be prepared; as needs arise, please let them know. Also preparing for government shut down in case families need help; also working on getting generators at facilities
 - n. Chris (KCMO EM) - Jennifer False has retired
 - o. Lori (KCMO Health) - POD exercises at closed POD sites; home health care - how to push medications out to those who are home bound; Also became a food disbursement site through Harvesters
 - p. Renee (KDEM) - working on revising Individual Assistance class; working on LTRC revision; KDEM exercise about family preparedness
 - q. Dante (City of Independence EOC) - National VOAD conference in May 18-21, 2020 in Arizona
10. Closing Mike O'Neal
- a. Closed at 3:30pm.

Adjournment: 3:30 PM

Next Meeting: March 11th from 1:30 – 3pm will be located at FEMA?

Minutes submitted by: Kristen Womack, United Way 211

Approved by:

NOTE: The recording secretary offers apologies for inaccuracies, improper attributions or incomplete subject matter. The size, breadth, and length of the meetings make it virtually impossible to cover material on a high level. If the circulation of the material you present is IMPORTANT or impacts critical matters and/or decisions, please forward documentation to kcrcoad@gmail.com