Kansas City Regional COAD

# Meeting Minutes

# March 14th, 2018

## Opening

The regular meeting of the Kansas City Regional COAD was called to order at 1:37 PM on March 14th, 2018 at Harvesters, 3801 Topping Avenue, Kansas City, MO 64129 by Past Chair Gary Thurman.

**Present**

Mike Bellinger Amateur Radio Emergency Service

Chris Carroll KCMO EOC

Steve Davis Harvesters

Kevin Martin Harvesters

Charles Gerhart ACSDR

Dante Gliniecki Independence EM

Dominic Italiano Olathe CERT

Kristen Womack United Way 211

Gary Thurman United Way 211

Glenn McCary COR

Michael O’Neal Platte County Sheriff/EM

Mike Pickerel FEMA DHS

Sara Shirk MARC

Jerry Parrish Harvesters – Topeka

**Agenda**

1. Opening Gary Thurman
	1. Gary opened the meeting at 1:37pm and asked Harvesters to share details about their services. Jerry Parrish shared 26 are served by the regional Harvesters. 54 million pounds of food per year are provided to the community through food pantries and soup kitchens.
2. Approval of last meeting’s minutes Kristen Womack
3. Treasurer’s Report Gary Thurman
	1. New Treasurer is Megan Lynch. Account information was transferred to her and Diane Fodness since last meeting.
	2. Will be getting a debit card to use for the account and setup online banking.
	3. Account balance is $10964.10
	4. There were fees being charged due to bank account being “dormant” and for paper statements being sent. Gary worked with the bank to have fees waived and moved to electronic statements.
	5. As a reminder, funds are directed to Long Term Recovery or for unmet needs and used by vote by Unmet Needs Committee members.
4. Executive Board Updates Gary Thurman
	1. Board is looking at revitalizing the Volunteer Coordination Committee and Unmet Needs Committee this year.
		1. Dante requested a re-consideration of a Donations Coordination Committee being formed and is willing to take the role of interim lead to start committee.
			1. Request to put it to vote on June 13th.
			2. Dante also offered to present on the benefits and the necessity of having a donation coordination committee.
		2. Dante asked if KCR COAD currently had a Mass Care committee.
			1. Currently, no. Mass Care should be handled by the entire membership and no directed to a sub-committee. A sub-committee has been attempted in the past with no success (no volunteers/interest). Gary shared that KCR COAD does not currently have the capacity and we need to work on building capacity (membership) before we work to develop additional committees such as Mass Care.
			2. Dante agreed membership needs to be built but it’s the egg vs the chicken dilemma. Having different sub-committees could generate more interest. Also encourages leadership to zero in on critical aspects (roles of COAD) to help build membership.
		3. Jerry shared that the KS VOAD is also working to increase membership and has a membership committee working to develop strategies.
			1. Strategies include:
				1. Cleaning up active vs unactive members to get a true count of membership
				2. Identified who “needs” to be active members
				3. Made personal invites to those agencies/partners
			2. They have seen some growth since implementing these strategies.
		4. Dominic recommended creating job descriptions and mission statements for each committee/role for members to read through.
			1. Gary offered to send out descriptions to membership before the June meeting.
		5. Steve noted that this is a prime time to recruit members because of the time of year and recent disaster.
			1. Harvesters is part of a collaboration with other food banks to ensure the region (KS, OK, west MO) would be covered during/after a disaster. The group is working to become more engaged.
			2. Motion passes with no “nays”
		6. Dante shared relationships are critical. KCR COAD should be present at MARC meetings.
			1. Sarah – is representing Community Resilience Committee at MARC.
				1. COAD could become a member (especially if someone like Gary who is on the steering committee could represent COAD too).
				2. This committee is focused on higher risk populations

Non-english speakers

Transient

Access & Functional Needs

Children

Elderly

* + - * 1. Committee is hosting a panel on Monday to present to organizations at 10am.
		1. Gary recommended the discussion about committees is assigned as a topic for the next meeting, June 13th.
1. VRC Exercise – After Action
	1. 18 volunteer staff
	2. 118 participants (unaffiliated volunteers – some we same people multiple times)
	3. Will have written review available at next meeting.
	4. VRC team is needed. Looking for new leadership.
		1. Suggested leaders or potentials:
			1. Targeted business partners who are interested in getting more involved. They are non-operational during a disaster and have passion.
			2. Jerry recommended Blue Cross KC – they may have a disaster volunteer committee.
			3. MOPS may have someone who may be interested.
			4. Steve asked about the possibility of using a volunteer center.
			5. Churches would be a potential too.
		2. Gary reminded present members the purpose of the VRC is to be a clearinghouse for unaffiliated volunteers.
		3. Glenn shared the history behind VRC leadership. It used to be ARC and the Methodist Conference helped run it. COR picked it up when that stopped. Glenn has overseen for last 9 years and has approximately 80 volunteers trained but only a handful are available at one time.
		4. The VRC currently has a strong plan, Glenn and Gary can teach courses and it can be on-the-job training.
2. Organizational Updates Gary Thurman
	1. Sarah introduced herself and shared she has replaced Aaron for the grant
		1. She is working on resiliency planning for community services, how to be involved in the COAD and how to help higher risk populations in disasters.
			1. Has the steering committee mentioned earlier and looking for additional members..
	2. Glenn (COR) has two trips planned for disaster relief: Texas and Puerto Rico (it requires ERT training to volunteer). The COR website has more information about both trips.
	3. Dominic reported CERT training schedule is in progress
	4. Mike P – Thursday, April 5th is ESF 6 meeting to review lessons learned from recent hurricanes. Also working on earthquake plan. Next Mass Care exercise will be in 2019.
	5. Charles helped at the MARC for south MO after tornado.
	6. Chris – looking for plane crash victims for the May 16th exercise which is from 7-1pm (lunch provided). Needing about 100+ volunteers. Jennifer False is the contact person for the exercise.
	7. Dante had a POD exercise this week in Independence. About 66 volunteers came through.
		1. Independence Health Department is being disbanded for cost savings purposes which will impact the county health department.
		2. MO VOAD is also reviving some committees
		3. Human Resource Courses are not listed/available in SEMA trainings. If anyone is interested, put in request to present these courses.
			1. Sarah – please send courses to MARCH and will see what can be done.
3. Save the Dates Kristen Womack
	1. Reviewed upcoming meeting dates and locations. Next is June 13th at KCMO EOC.
	2. Michael O offered to host the Dec 12th meeting at the Platte County Resource Center.
4. Closing Jerry Parrish
	1. Offered a tour for those interested of the Harvesters facility.

## Adjournment: 2:52 PM

Next Meeting: 1:30pm on June 13th, KCMO EOC, 635 Woodland, Suite 2107 Kansas City, MO 64106

Minutes submitted by: Kristen Womack, United Way 2-1-1

Approved by:

*NOTE: The recording secretary offers apologies for inaccuracies, improper attributions or incomplete subject matter. The size, breadth, and length of the meetings make it virtually impossible to cover material on a high level. If the circulation of the material you present is IMPORTANT or impacts critical matters and/or decisions, please forward documentation to* *gary.thurman@uwgkc.org**.*