



# Kansas City Regional Community Organizations Active in Disaster

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Meeting Minutes  
March 13<sup>th</sup>, 2019

## Opening

The regular meeting of the Kansas City Regional COAD was called to order at 1:30pm on March 13th, 2019 at Platte County Resource Center, 11724 NW Plaza Cir #400, Kansas City, MO 64153 by Chair Diane Fodness.

## Present

Diane Fodness	American Red Cross
Mike Pickerel	FEMA Region VII
Kevin Martin	Harvesters
Jerry Parrish	Harvesters and Kansas VOAD
Lorie Snyder	KCMO Health Department
Michele Dunlap	City of Independence Emergency Preparedness
Dante Gliniecki	City of Independence Emergency Preparedness
Dominick Italiano	Olathe CERT
John Callahan	The Salvation Army
CL Webb	Wyandotte County Public Health Emergency Preparedness
Megan Lynch	Johnson County Emergency Management
Lenetta Warren	United Way of Greater Kansas City 2-1-1
Michael O'Neal	Platte County Sheriff's Office / Emergency Management

## Agenda

- I. Opening** **Diane Fodness**
  - A. Diane opened the meeting at 1:30pm
- II. Approval of last meeting's minutes** – *This will be postponed to our June meeting due to our Secretary being on maternity leave.*
- III. Treasurer's Report** **Megan Lynch**
  - A. Current balance is: \$10,642.76 – this did not change from last meeting.
- IV. Membership Secretary Position Update** **Diane Fodness**
  - A. Still open
  - B. Lorie Snyder said if it's still open in July, she can do it then
- V. Volunteer Reception Center (VRC) Committee Update** **Megan Lynch**
  - A. Glenn was not able to be here today because he's in D.C. for business, so Megan provided a report out for the VRC Committee.
  - B. As a reminder, Glenn McCary has offered to be the temporary Chair of the VRC Committee.
    1. He is working with Sheree Reece, a COR staff member, on identifying a new COR volunteer to do this. They have a couple people in mind and were going to meet with them.
  - C. The new VRC Committee met on February 19<sup>th</sup>, 2019 at COR. The purpose of the meeting was to examine where we are currently and begin the planning/brainstorming process for VRC work moving forward. Megan reviewed the meeting notes (attached) with the group.
  - D. A discussion on various VRC items followed:
    1. VRC locations
      - a) Do we need VRC in KCMO? (Mike Pickerel mentioned)
      - b) How close should VRC be to disaster area?
      - c) Good example is Joplin – used university and busses

- d) The IBEW Union Hall at Holmes and 105<sup>th</sup> has been used before (Dante mentioned)
- e) Mike O’Neal said Platte Resource Center is an option; also two YMCAs and two VFWs

2. VRC MOUs

- a) Who would the MOU be between?
  - (1) Look at what other organizations do (e.g. AmeriCorps)
- b) Good to have MOUs so you know you can count on a location, since you don’t know who else may be planning on using that location for something else
- c) Consider making United Methodist the formal lead for VRC (similar to how AmeriCorps is); then MOUs could be between United Methodist Disaster Response and the facility
  - (1) Tina Harris is contact for Heartland Region for United Methodist Disaster Response

3. AFL-CIO – American Federation of Labor and Congress of International Organizations

- a) This was mentioned but can’t recall why

4. Exercise – Soonest would be Fall (2019) or next Spring (2020)

5. Training

- a) Dante mentioned the spontaneous volunteer training that SEMA does
  - (1) He will look into bringing it to KC Metro; will work with SEMA; aim for the Fall
  - (2) He mentioned possibility of combining it with an exercise the same week

E. The next VRC Committee meeting will be on March 19<sup>th</sup>, 2019 at 1:30pm at COR (Building B, Room 261)

- 1. We will be taking a look at the VRC Plan and beginning the process of updating.

F. If you would like to participate in the VRC Committee please let Megan Lynch know

**VI. Long Term Recovery Committee (LTRC) Discussion**

**Dante Gliniecki**

A. Dante reiterated it’s common for COADs to have LTRCs

B. Create hubs/subcommittees in each county

- 1. Dante said he’s talked to Mike O’Neal, Dan Robeson, Mike Curry, and KCMO
- 2. He’s working with individual counties on identifying a defined social services system that could be involved (satellite groups); e.g. Independence Community Services League
- 3. Local groups will be local hubs that support central hub
- 4. Bring groups together to act as central hub

C. Fiduciary responsibility – Dante said ideally want to have one organization be the fiduciary

- 1. Potential options: Salvation Army, United Way, Catholic Charities, community foundations
- 2. Important for donations
  - a) Becoming more common; examples in Florida

D. Case workers can come from many organizations

E. Training

- 1. LTRC Case Management training
  - a) MO VOAD is doing 4 of those – in development
- 2. National VOAD movement has developed training

**VII. Future Membership Meeting Dates**

**Megan Lynch**

A. June 12<sup>th</sup>, 2019 at 1:30-3:00pm

Location: Johnson County EOC – 111 S Cherry St, Suite 100, Olathe, KS 66061

B. September 11<sup>th</sup>, 2019 at 1:30-3:00pm

Location: Will confirm

C. December 11<sup>th</sup>, 2019 at 1:30-3:00pm

Location: Will confirm

**VIII. Organizational Updates**

**Diane Fodness**

A. FEMA (Mike Pickerel)

- 1. FEMA sponsoring reunification workshop

- a) April 17<sup>th</sup> all day course
  - b) COAD will send out flyer to members; make sure Sara has it
  - c) Agenda will come out soon
- B. Kansas VOAD (Jerry Parrish)
  - 1. Meeting on April 17<sup>th</sup>; general membership meeting; call-in option
  - 2. Jerry will send Megan meeting info
- C. MEMC (Dante)
  - 1. MARC/MEMC developing faith-based group within the Community Disaster Resiliency Network (CDRN)
    - a) Dante wants to make sure COAD is involved/included with anything that has to do with the faith communities
      - (1) VOAD movement has lots of things that involve faith communities
      - (2) Dante (as MEMC Vice-Chair) wants to mention to MARC that they should do this with the support/blessing of COAD, but he wanted to talk to COAD officers first.
    - b) Megan mentioned how she thinks the regional faith based effort and the COAD are supportive of each other and on the same page.
  - 2. Mike Pickerel had a follow-up on the topic of engaging faith communities:
    - a) When disasters happen, faith communities are the first to show up
      - (1) Ideally want them to be trained beforehand
    - b) FEMA Region VII has done a faithful readiness workshop in the past
    - c) FEMA has 3 “asks” of faith communities:
      - (1) Encourage Individual and Family Preparedness of congregation
      - (2) Prepare an Emergency Operations Plan for your facility
      - (3) Consider what your role could be in disaster relief (sheltering, feeding, etc.)
    - d) Planning to do a second Faithful Readiness Workshop
      - (1) Mike has been talking with Dante, KCMO
      - (2) Discussions about partnering with MARC on this
- D. Mike (forgot which one) mentioned a game he learned about at the National VOAD Conference.
  - 1. This game could be a good engagement tool for recruiting COAD members/organizations
  - 2. The game was developed by the National Academy of Sciences – could probably reach out to them to request a copy
- E. Wyandotte County Public Health Department
  - 1. 4Mar19: Activation of Threat Assessment Team (TAT) Full-scale Exercise (FSE) – [Accomplished with Director & Deputy Department Director, Public Health Emergency Preparedness, Epidemiologist and WyCo Emergency Management Director.] Met to discuss & determine (using the planning “P”) our initial response, possible courses of action, ICS structure and scope of initial response. [Regional exercise accomplished locally in Leavenworth, Wyandotte, Johnson, Miami, and Linn Counties.] Set-up WebEOC for communicating. Staff notification & assembly was done via Everbridge.
  - 2. 5Mar19: Annual Statewide Tornado Drill at 10:00am. Moved 116 personnel (employees, clients & families with both infants & children) from our 3-story building to safety in the basement within 4.5 minutes. (One of very few Unified Government departments to participate in tornado, fire, or active assailant drills.)
  - 3. 7Mar19: Met with Board of County Commissioners to provide them a briefing on what Public Health does (our mission, responsibilities, etc.) and to explain to them their role as our County Board of Health. Commissioners then convened as our County Board of Health for the first time in over 6 years.
- F. Harvesters (Kevin Martin)

1. Holding several pallets of bottled water and cleaning supplies in case need arises; planning for a busy storm season
  2. As part of their disaster plan they're finalizing, they have identified at last one agency in all service areas that they'll have an MOU with to stand up to be a food distribution location
- G. Independence Emergency Preparedness (Dante)
1. Independence is having their CCTA workshop next week (like the one in Johnson County recently); need a human services component in there – asked if Red Cross could come.

**IX. Closing**

**Diane Fodness**

- A. Closed at 3:15pm

**Adjournment:** 3:15pm

Next Meeting: June 12<sup>th</sup>, 2019 from 1:30-3:00pm at Johnson County EOC (111 S Cherry St, Suite 100, Olathe, KS 66061)

Minutes Submitted by: Megan Lynch (filling in for Kristen while she's on maternity leave)

## KCR COAD VRC Committee Meeting Notes (2-19-19)

The purpose of this meeting is to examine where we are currently and begin the planning/brainstorming process for VRC work moving forward. Agenda Items:

- Open discussion of where we have been and where we think we are today
- Transition into brainstorming about where we need to be 5 years from now
- Status of MOAs for VRC locations in our Region
- Do we do an exercise this spring?

Notes:

- Glenn thinks we could get rid of the waiver station because it's never really been used
- Our last exercise was graded – need to incorporate improvement plan items
- Safety Video needs updated – Look to see if other COADs have a safety video we could use
- Look for video explaining VRC – to help with recruiting and explaining what a VRC is/does
- Since Glenn can no longer be the COR VRC lead, Sheree and Glenn are looking for other people and have to potential people, Don and Loyd; Glenn meeting with them in the next 1-2 weeks
- Next steps/Future
  - Update VRC Plan
    - Megan volunteered to type up her edits of the VRC Plan and share with the VRC Committee
  - Continue annual exercises; every other year at COR since majority of volunteers are at COR
  - Conduct training every year
- Need to look at status of MOUs with various facilities
  - Current locations:
    - United Methodist Church of the Resurrection (COR) - Leawood
    - Woods Chapel United Methodist Church - Lee's Summit
    - Pleasant Valley Baptist Church - Liberty
    - Potential future location: new OP COR campus coming soon at Antioch and 95<sup>th</sup>
  - Don't think we have written MOUs with any location
  - This is something we need going forward; VRC Committee will work on
  - Lorie Snyder has a template they use for PODs we could use
- Most of the volunteers are at COR
  - 10-20 volunteers out of 70 currently respond
  - Glenn has done all of the training for COR
- Volunteer training in future
  - Glenn can still do
  - Maybe get someone Glenn can mentor
  - Glenn has training presentation made already
  - He can train others to train
  - General VRC training; not position specific
- Most station leader positions have been COR people in the past
  - Flexible to be other people
- Do we want to do an exercise this year?
  - We don't have an exercise planned for this year – do we want to? May not have time.
  - Fall would be the earliest

- Consider for future VRC exercise: have an emergency services fair in conjunction with exercise (have kind of done this in the past)

Next VRC Committee Meeting: March 19<sup>th</sup>, 2019 at COR – 1:30pm (Building B, Room 261)