Kansas City Regional VOAD

# Meeting Minutes

# August 17, 2016

## Opening

The regular meeting of the Kansas City Regional VOAD was called to order at 1:31 PM on August 17, 2016 at Midwest Public Risk, 19400 East Valley View Parkway Independence, MO 64055, by Chair Gary Thurman.

**Present**

Mike Baughman Wyandotte County EM

Mike Bellinger Amateur Radio Emergency Service

Zack Brooks-Miller Team Rubicon RA

Maureen Burke SEMA DPS MO

Chris Carroll KCMO OEM

Mike Curry Jackson City EM

Dante Gliniecki Independence Emergency Manager

Chris Duncan Team Rubicon

Cory Fast FEMA

Larry Hisle Federal Executive Board

Tanya Johannes TSA Salvation Army

Mike Pickerel FEMA DHS

Terri Roller Medical Reserve Corps

C. L. Webb Wyandotte County Public Health

Kristen Womack United Way 211 (UWGKC)

Dominic Italiano Olathe CERT

Alan Harvey Independence SDA Church

Glenn McCary COR

Gary Thurman United Way 211

Gary Davidson CERT of JOCO

Laura Dominik Jackson County Emergency Prep

Steve Hill Olathe Fire Dept

Deb Abner Salvation Army

Jim Alexander KS & Western MO SATERN

Michael O’Neal Platte County Police

Pat Cundiff KC VOAD

Lauri B(??) (Unknown)

Nola Bienhoff Medical Reserve Corps

**Agenda**

1. Welcome and Introductions Gary Thurman
   * Called meeting to order at 1:31 PM
2. Approval of Minutes Submitted by Kristen Womack
   * Corrections requested:
     + C.L. Webb’s Agency
     + Need to add Dominic Italiano to attendees
3. Treasurer’s Report Pat Cundiff
   * Reimbursement to Gary Thurman for the website hosting to Dream Host of 214.84
   * Balance is approximately $11,000
   * Purpose of funds is for resources to assist the community (as a last resort) after a disaster. Maximum per family is $500 if no other options remain.
4. Introductions/Operational Reports
   * Tanya – Salvation Army
     + Responded to disaster in Eureka Springs. Over 11,000 needing assistance
   * Mike Curry – Jackson Co EM
     + Focusing on the preparations for the upcoming Mass Care exercise
     + 6,000 man hours so far has gone into planning
   * Deb – Salvation Army
     + Assisting in establishing cooling centers and providing water as well as snacks
     + Had news article on Channel 4&5
   * Teri – MRC
     + Resignation is effective today
     + Will be participating in the Mass Care exercise
     + Also will be at the upcoming air show
   * C.L – Wyandotte Public Health
     + Back to school clinics at Bonner and KCK Community College. Over 500 attendees
     + Closed POD training in October
     + Will be participating in the Mass Care exercise
   * Zack – Rubicon
     + Chainsaw training coming up in Springfield
   * Laura – Jackson Co Emergency Prep
     + Needing about 50 more volunteers to help at the Mass Care exercise. Signups are on justserve.org. Sent team to Tulsa, OK to help rebuild home after tornado damages
     + Has approximately 550 volunteers signed up for the exercise so far
   * Gary D – JOCO CERT
     + New in position
   * Lauri B – ?
     + Helping with the planning of the national mass care exercise
     + Monitoring the flooding in the south
   * Steve – Olathe Police
     + Came to the meeting to find out how to help with the exercise
   * Michael O – Platte Police
     + Planning and preparing for exercise
   * Mike P – FEMA
     + Sept 28th EFX6 Meeting location TBA
   * Cory – FEMA
     + Will be helping with the exercise
   * Dominic – Olathe CERT
     + Recruiting for new members
   * Glen – COR
     + Assisted in Eureka Springs
     + On standby for assisting in LA
   * Pat – KC VOAD
     + Will be helping in the exercise
   * Jim – SATERN
     + Will be helping in the exercise
   * Larry – Fed Ex Board
     + Helping to support agencies and employee safety. Completes exercises at gov’t offices
     + Closed POD exercise on Sept 9th
   * Chris – Rubicon
     + Helping with medical response at mass care exercise
   * Dante – Independence EM
     + Planning for the mass care exercise
   * Mike B – HAM Radio
     + Looking for volunteers to help in Mississippi and LA w/ communications
     + Preparing for exercise
     + Simulated emergency test October 1st
5. Mass Care (Dante):
   * Aug 24th is launch of event
     + Will be receiving volunteers (and looking for volunteers)
     + Have volunteer “actors” (500+)
     + Independence is primary response
     + ERC will be located at Silverstien Eye Center Arena
       - American Red Cross will be doing the check-in
       - Start here to get essentials then directed to complex shelters
         * Crown Point Church
         * Remnant Church
       - “Actors” will be transported by bus to their assigned shelters
         * Request that volunteers return back to Arena at the end of the event
         * Buses are ADA compliant

Will have functional needs volunteers at exercise

* + - * Independence Parks & Rec will lead shelters
      * Operation BBQ Relief will provide food
        + Salvation Army will help distribute food (canteen)
      * Pet shelter at arena lead by DARTS and Crown Point
      * Communications through Amateur Radio
      * Health and Medical services will be provided
        + 1 POD site

Located at Lowe’s parking lots in Independence

* + Purpose is to test Evacuation System (both paper and electronic)
  + Government communication “Optimus Prime” will be tested at the Arena
  + Personnel Accountable Portal (PAP) meant to be the check in center before launching but calling it the VRC
  + Will be testing multi-organizational communication
  + Fast Function Assess team
    - 1st time testing will be at exercise
  + Looking for laptops (system above Windows EX) to be used at exercise
  + Will also be testing Child Reunification System at Crown Point
    - Including disaster child care
  + Setup:
    - Tuesday evening at the Arena
    - POD can’t setup until 9:30pm Tuesday night at Lowes
    - Crown Point setting up cots at 5pm Tuesday
    - Monday 11am Remnant Church setup
  + Will have 3 strike teams for health departments and they will cover:
    - Inspections (food & hygiene)
    - Emergency medical triage
    - Mental health
    - FAST accessible needs
    - POD (shots)
  + Hot wash will be @ 3:30pm at each location (ERC, MAC, Respite site)
  + Will be documented by college communications
  + Timeline of exercise:
    - EOC 6am
    - Operation starts at 8am
    - Evacuees Play: 9am – 2pm
    - ERC Wrap up till 3pm
    - After action & break down 3-5pm

1. VOAD Organization & Structure (Gary):
   * By November, we need to complete elections
     + We are missing key leadership on VOAD committee
       - Vice Chair
       - Secretary
     + Other offices include:
       - Chair
       - Treasurer
       - Membership
     + Send email recommendations to Gary or Dante Email
   * Nomination Committee members:
     + Gary, Dante, Pat
     + Looking for other volunteers
   * Membership
     + Looking for new members
       - Especially those who work with volunteers and donations
     + VOAD’s role is the coordinator and connector of emergency organizations
     + Suggestion from Pat – should we market membership? If so, how?
       - Mass email to past attendees
       - Connect to faith-based members
       - Refresh old contacts
     + Any suggestions on new members, send electronic requests by Nov. 1st
   * Workgroups:
     + Determined there are 8 different workgroups we can form into sub-committees. Sign-up sheets available at meeting.
     + Should we include a CERT or Citizen Corp workgroup? Or Communications?
   * Bylaws
     + Most recent version found is 2015. It will be posted to website.
       - Needs revised and meeting will be scheduled to discuss
2. Website review (Kristen):
   * Presented website updates thus far
   * Web hosting was reactivated in August
     + Gary and his son are working on updating the information
     + Any recommendations, contact Gary Thurman

## Adjournment: 3:23 PM

Next Meeting: 1:30 PM, November 15th, 2016, United Way of Greater Kansas City 4th Floor Training Room, 801 W 47th Street, Kansas City MO 64112

Minutes submitted by: Kristen Womack, United Way 2-1-1

Approved by:

*NOTE: The recording secretary offers apologies for inaccuracies, improper attributions or incomplete subject matter. The size, breadth, and length of the meetings make it virtually impossible to cover material on a high level. If the circulation of the material you present is IMPORTANT or impacts critical matters and/or decisions, please forward documentation to* [*gary.thurman@uwgkc.org*](mailto:gary.thurman@uwgkc.org)*.*