

Liberty Township, Porter County
Meeting Minutes
February 11, 2019
6:00 PM

Present were board members Terry Dunn, Tim Cole and Jackie Sterling. Also in attendance were Matt Keiser, Township Trustee; Michele Bollinger, Township Clerk; and Nick Wineland and Matthew Wineland, representatives for the LTVFD.

Meeting Minutes: The minutes were read by Tim Cole. Jackie made a motion to accept the minutes as read; Tim seconded the motion. The motion passed 3-0.

Fire Department Report:

Nick Wineland reported that there were 76 calls in the month of January. Of those, 22 were mutual aid calls. Most of the calls were medical in nature.

Nick reported that the HVAC system at the fire station has been fixed. The generator alarm is still broken, but the Fire Chief is working to get it fixed.

At the previous meeting, Nick had been asked by Jackie if donations are deposited into the general fund. At this meeting, Nick confirmed that donations are deposited into the general fund.

Nick reported that they are trying to work with the Timberland Subdivision to address the issue with the islands located in the cul de sacs. The islands prevent easy access for the fire trucks.

Nick reported that the training trailer had finally been removed.

Nick reported that at the February 6th Fire Department Meeting, several volunteer firemen had been recognized for their longevity.

Trustee Report:

Matt reported that he had attended the Liberty Fire meeting on February 6th to watch as several of the firemen were honored for their tenure at the department.

Matt reported that *Toms Web* software had been installed and is being implemented.

Matt informed the board that HB 1650 to dissolve Township Boards had been introduced in the Indiana Assembly, and that a vote was being taken the next day.

Michele informed the board that Cender and Company was putting together the necessary paperwork needed to re-establish the Cumulative Fund, and that a public hearing would be scheduled for the next meeting. Currently approximately \$59K is collected per year, and if the fund was re-established, approximately \$177K would be collected per year.

Matt reported that a contract had been received by RQAW to perform a study for the Fire Department. The purpose of the study was to assess the current station, examine the current needs and wants of the Fire Department, as well as analyze the location of the fire department. The study was going to be paid for with funds from the Cumulative Fire Fund.

New Business:

Nepotism Policy (Resolution 2019-03)- Matt presented an updated resolution regarding nepotism. Jackie made the motion to approve the resolution; Tim seconded the motion. The motion passed 3-0.

Nepotism in Contracting (Resolution 2019-04)- Matt presented a resolution regarding nepotism in contracting. Tim made the motion to approve the resolution; Jackie seconded the motion. The motion passed 3-0.

2018 Annual Report- Matt presented the 2018 annual report that had been prepared by former Trustee, Beth Underwood. Jackie made the motion to approve the resolution; Terry seconded the motion. The motion passed 3-0.

Additional Appropriation (Resolution 2019-05)- Matt presented a resolution regarding twenty thousand dollar additional appropriation that would be added to the General Fund (30000 Other Services & Charges). Terry made the motion to approve the resolution; Jackie seconded the motion. The motion passed 3-0.

2019 Township Assistance Standards- Matt presented the guidelines that need to be approved and placed on file with the County. Terry made the motion to approve the resolution; Jackie seconded the motion. The motion passed 3-0.

Consensus from the board was needed to move around funds within the Cumulative Fire Fund. It was requested that fifteen thousand dollars be moved from "Capital Outlays" to "Other Services and Charges." These funds would be used to cover the cost of the study that was being done for the Fire Department. The board unanimously agreed to the request.

Old Business:

Unidentified Remains- Matt informed the board the Edmonds and Evans had graciously donated a coffin and plot to bury the remains. The burial was going to take place when the weather improved. Matt would let the board know of a date once it was confirmed.

Public Comment:

Sandra Johnson from the Woodville Foundation stated that the group was looking for representatives from the Township to represent targeted areas. The group wants to introduce more services.

Terry Dunn, Township Board President

ATTEST:

Jacquelyn M. Sterling, Township Board

Matt Keiser, Township Trustee

Timothy Cole, Township Board