

RECORD OF PROCEEDINGS  
WINDHAM TOWNSHIP  
September 3, 2026

Windham Township Board of Trustees met for their regular meeting on September 3, 2026 at 6:00 PM, Trustees Dan Burns, Brian Miller, Rich Gano and Fiscal Officer, Casey M Timmons were present.

Guest:

Daniel Sherriff, reporter The Weekly Villager

Becky Phillips

Trish Kendrick

Noah Kendrick

Jenny Adams, Portage County Commissioner candidate on the ballot this November.

**2026-53**

Dan Burns moved to approve the August meeting minutes Rich Gano seconded, all voting yes, motion carried.

**2026-54**

Brian Miller moved to approve the August Expenditures, Rich seconded, all voting yes, motion carried.

Roads:

1. We have been dealing with trees down from the storm. Silica Sand Road was handled by the county engineer. Frazier and Wolfe. Jake Bowden helped clear the brush and trees so that school buses and traffic can drive down Wolfe Road. Wolfe Road is actually the responsibility of the Village but we wanted to thank Jake for all his efforts.
2. The employees took the 811 safety course.
3. Hewins Road shared resurfacing project is set to start on September 12, 2026.

Cemetery:

1. Still working on columbarium pricing for residents and non residents.
  - a. Rich is talking to other cemeteries to check out their pricing.
2. Columbarium is set to be delivered on September 14, 2026.

Zoning:

1. The Bryant Road property, Jake will keep an eye on the clean up progress.
2. Jake had a mylar review on state route 303.
3. Jake wrote 4 permits:
  - a. 2 Accessory building
  - b. 2 house permits

4. ORC 505.87 is still tabled and moved this discussion to next meeting.
5. Shipping containers, tabling until next meeting.
6. 150 ft frontage zoning change tabled for more discussion at next meeting.

Fire Department:

1. The American Legion Post 674 is donating \$10,000 to the Windham Joint Fire District for turn out gear.
2. Dan Burns spoke about the costs of a set of turn out gear is around \$4,200. Rich wanted to take a look at what turn out gear the fire department was looking at and wanted the purchase to be cost effective and not waste money by purchasing items that are not needed.

**2026-55**

Dan Burns moves to donate \$4,000 to the Windham Fire District to purchase a set of turn out gear Brian Miller seconded, all voting yes, motion carried.

New Business:

With the Middlefield Bank transfer to Farmers, Middlefield closed the township sweep account and transferred the money into the operating account. Fiscal officer, Casey Timmons asked if she can move the money from the sweep account (that is currently sitting in the operating account not accumulating interest) to our already established Money Market Account.

**2026-56**

Dan Burns moves to allow the fiscal officer to move the sweep account money to the money market account Brian Miller seconded, all voting yes, motion carried.

Old Business:

The trailer, the was for sale on gov deals was sold and the trailer was also sold to Islerscaping on the same day. Islerscaping paid the \$2,200 for the trailer. The gentlemen on gov deals was out a fee of \$51.50 for processing fees. Rich paid him the \$51.50 and is asking for reimbursement.

**2026-57**

Brian Miller moves to reimburse Rich Gano for the \$51.50 for the processing fee that the gov deal purchaser incurred Dan Burns seconded all voting yes, motion carried. Rich is to provide Casey Timmons with the proof of fee and canceled check cashed by the gentlemen who incurred the fee.

There being no further business meeting was adjourned at 6:44PM.

---

Dan Burns, Chairman

---

Casey M Timmons, Fiscal Officer