

RECORDS OF PROCEEDINGS
WINDHAM TOWNHIP
December 4, 2025

Windham Township Board of Trustees met for their regular meeting on November 6, 2025 at 6:00 PM, Trustees Dan Burns and Brian Miller and Fiscal Officer, Casey M Timmons were present. Rich Gano was absent.

Guest:

Trish & Noah Kendrick
Colleen & Robert Thompson
Darryl & Dona McGuire
Becky Phillips
Tammy Hickman
Denise Cain
Melissa Knight
Craig Alderman
Mike Paul
Laurie Pinti
Jerry & Patricia Fincham
Sam Cain
Cliff McGuire
Louie Stanley
Kim Kiser
Sara Blake
Daniel Sheriff
Jake Sweet, Windham Township zoning inspector

2025-53

Dan Burns moved to approve November meeting minutes, Brian Miller seconded, Dan Burns and Brian voting yes, motion carried. Rich Gano is absent.

2025-54

Dan Burns moved to approve the November expenditures, Brian Miller seconded, Dan Burns and Brian voting yes, motion carried. Rich Gano is absent.

Guest:

No guest wanted to speak at this time.

Roads:

1. Brian reported that we have had 2 snow storms. We were able to keep the roads plowed and things are going well.
2. We did need to purchase a toggle switch for the plow tuck at a cost of approximately \$339.

Cemetery:

1. The Stone was replaced by the VA that we received previously cracked. The foundation that was already poured will not be appropriate and will cause the stone to fall over. In the spring, we are going to pull up the foundation and repour the foundation.
2. A resident asked about the status on the indigent burial's family who want the remains. At this point, the prosecutor is watching to see if the family opens up an estate with probate court to seek reimbursement for the cost of the cremation that the township paid.

Zoning:

1. Jake Sweet reported that he did a mylar review and a shed permit.
2. He is doing some research on the moratorium and what other townships are doing on solar panels. He is talking to a company named State Tech that wants to install on acre of solar panels.
3. Becky Phillips stated that since Todd's passing, the BZA has selected Becky Phillips as chair person and Trish Kendrick as vice chairperson.
4. Becky also suggested that Noah Kendrick be appointed to the vacant BZA position. Dan Burns said that we need to advertise for the position and encouraged Noah to put in his letter of resident.
5. There is a BZA variance public hearing for December 17, 2025 at 7pm regarding the fence on Stanley Road.
6. 10664 State Route 82, Windham, Ohio 44288 was discussed and Dan Burns read the zoning boards report from Gayle Poots that said the following:

The Windham Township Zoning Board had a public hearing on Thursday 11/20/25. Board members present were Craig Alderman, Sara Blake, Denise Cain and Gayle Poots.

The purpose of the public hearing was a zoning amendment proposal submitted by Colleen McGuire. Many residents were in attendance and voice their opinions. Some residents agree that the proposal needs a few modifications before being put into zoning, and others expressed passing what was written and make modifications along the way.

The Zoning Board voted 3 for and 1 against adopting the proposal. At this time the Zoning Board does not recommend the proposal as written. We are open to working with residents to come up with a solution that works for everyone and not just a few.

2025-55

Dan Burns moved to accept the zoning commissions decision to deny the petition for the property located at 10664 State Route 82, Windham, Ohio 44288, Brian Miller seconded, Dan Burns and Brian voting yes, motion carried. Rich Gano is absent.

7. A public meeting is schedule for Friday December 19, 2025 at 6pm to discuss the 10664 State Route 82, Windham, Ohio 44288.

Fire District:

1. Calls to date 626
2. The turkey raffle was a success
3. The fire district is still working on the purchase of the Ravenna City Ambulance.
4. The Ambulance that Ravenna City is selling will be coming available soon.

New Business:

1. Yellow Jacket Heating & Cooling are working on the heater in the garage. They will also be fixing the 2 heaters in the townhall rooms that will costs an approximately \$800.
2. The first Thursday in January 2026 is an holiday. The meeting has been rescheduled for Friday January 2nd at 6pm.
3. The February meeting is during the OTA conference. The February meeting will be rescheduled for February 9, 2026 at 6pm.

Old Business:

None

Next meeting is scheduled for January 2, 2025, at 6 PM

There being no further business meeting was adjourned at 6:23

Dan Burns, Chairman

Casey M Timmons, Fiscal Officer