

RECORD OF PROCEEDINGS
WINDHAM TOWNSHIP
December 7, 2023

Windham Township Board of Trustees met for regular session on December 7, 2023 at 5:30PM Trustees Brian Miller, Dan Burns, Rich Gano, and Casey Timmons, Fiscal Officer are present.

All board members received their monthly financial packets.

2023-55

Dan Burns moved to approve November minutes Brian Miller seconded all voting yes motion carried.

2023-56

Dan Burns moved to approve November expenditures Brian Miller seconded all voting yes motion carried.

Guest:

Jake Sweet
Daniel Sherriff
Todd Phillips
Becky Phillips
Tammy Hickman
Noah Kendrick
Tricia Kendrick
Craig Alderman
Ryan Mclean
Kim Mclean

2023-57

Rich Gano move to approve the temporary appropriations of \$300,000 for the 1st quarter only, Dan Burns seconded, all voting yes, motion carried.

Roads:

We haven't used much salt but we have plenty in storage.

Discussing for 2008 Ford F650, and the high quote from Kuntz of \$11,257.53. There was discussion about where or not the trustees still want to keep it.

Road side mower, is bent and we need to strengthen to see if we can get this mower going and attached to our tractor. There was discussion on needing to start looking for a back up at the township conference.

Cemetery:

Not much this time of the year.

Still waiting on the pins that were ordered months ago.

Non-conforming lots discussion continues at this point we do not have any updates.

Zoning:

9092 State Route 303, the warrant was signed on 12/5/2023. He just got the email today. We have 30 days to get this completed with the inspections. We have until the 31st of January 2024 to get the information to the owners. With a 20 days notices. This must be published in a paper of circulation after the inspection. There is a January 12, 2024 deadline with the Land Bank.

2 zoning permits were issued

9159 Bryant Road for an accessory building \$75

9579 Stanley Road for an addition. \$40

Fire Department:

600 calls to date.

The staffing issues are getting better. They are working on an incentive program.

We are handling more of our own calls.

Grant 15,000 from BWC and purchased turn out gear.

\$3000 grant from Knights of Columbus 4433 Windham Ohio used for turn out gear.

There were questions and discussion on how the fire department of funded. The fire district is a joint district that is its own separate entity that has its own tax levies that both the township and village vote on.

Dan Burns is asking the township if we could donate money to cover the cost of turn out gear. Brian Miller asked Dan Burns to speak to the Village about possibly donating funds to off set the costs of more turn out gear.

2023-58

Dan Burns moved to approve up to \$3,200 towards the turn out gear for the WVFD Joint District Rich Gano seconded, all voting yes, motion carried.

Old Business:

Windham Pharmacy has dropped the price to \$3,500 for nuts/bolts/spinner with specialty screws with shelving. Kevin is going to go check it out and see if it worth it to us.

2023-58

Rich Gano motion to approve to the purchase of the nuts/bolts/spinner with specialty screws with storage for \$3,500 from the Windham Pharmacy that recently closed, Dan Burns seconded, all voting yes, motion carried. The motion is dependent on Kevin checking it out see if the purchase of the remaining nuts/bolts spinner with specialty screws is what we actually need.

Rubino property is still moving forward. It should transfer to the township shortly.

New Business:

The Sheriff's area and meeting room are freezing.

Yellow Jacket Heating & Cooling LLC, gave us a quote for an 18000 BTU mini split 208/230v heat pump, heat/cool unit installed to heat and cool the Sheriff's area and meeting room. Rich to reach out to them to talk to them about the pilot light heater in those areas to help minimize the cost.

Street lights reported rich and talk to Ohio Edison to see what the lights are not getting fixed.

Employee gifts. Purchased at Gas & Food for the sum of \$50 each. Dan to talk to the owner and let the fiscal officer now.

There being no further business, meeting was adjourned at 6:25PM.

Rich Gano, Chairman

Casey Timmons, Fiscal Officer

Special Meeting

Windham Township Board of Trustees met for special session on December 18, 2023 at 5:00PM. Trustees Brian Miller, Dan Burns, Rich Gano, and Casey Timmons, Fiscal Officer and Jacob Sweet, zoning inspector are present.

The meeting is to discuss the finding from the Portage County Building Department report regarding the property located at 9092 State Route 303, Windham, Ohio 44288. The Portage County Building department has declared the property to be unsafe, insecure, structurally defective and unfit for human habitation and is therefore determined to be a serious hazard.

2023-59

Rich Gano moved to removal of structures on the property located at 9092 State Route 303, Windham, Ohio 44288, PPN 40-045-00-00-009-009 pursuant to Ohio Revised Code Section 505.86. regard the right to a hearing, Dan Burns seconded, all voting yes, motion carried.

Zoning inspector is working with the land bank to complete the application have them take over and restore the property to a safe state.

Fiscal Officer to send letters to the interested party after receiving the title search.

There being no further business, meeting was adjourned at 5:30PM.

Rich Gano, Chairman

Casey Timmons, Fiscal Officer