

RECORD OF PROCEEDINGS
WINDHAM TOWNSHIP
January 4, 2024

Windham Township Board of Trustees met for their organization meeting on January 4, 2024 at 5:30 PM, Trustees Dan Burns, Brian Miller and Rich Gano and Fiscal Officer, Casey M Timmons were present.

2024-1

Fiscal Officer called for nomination for Chairman. Brian Miller nominated Dan Burns, Rich Gano seconded, all voting yes, motion carried.

2024-2

Dan Burns nominated Rich Gano as Vice Chair, Brian Miller seconded all voting yes, motion carried.

2024-3

Rich Gano moved to set all 2024 meetings to be the 1st Thursday of each month at 6:00PM. All meetings are to be held at 9011 North Main Street, Windham, Ohio 44288, Dan Burns seconded, all voting yes motion carried.

2024-4

Dan Burns moved to not appoint outside legal counsel, will remain using the Portage County prosecutor, Rich Gano seconded, all voting yes, Motion carried.

2024-5

Rich Gano moved to approve .67 for mileage reimbursement pursuant to IRS 2023 standards, Dan Burns seconded, all voting yes, motion carried.

2024-6

Dan Burns moved to approve 2024 membership fee for Regional Planning and to have Rich Gano stay on as our representative and Jacob Sweet as alternate (these are two year terms). Brian Miller seconded, all voting yes motion carried.

2024-7

Dan Burns moved to select Fiscal Officer and Chairman for Record Retention Committee, Rich Gano seconded, all voting yes, motion carried. There was discussion of any intentions to dispose of any property at this time and there is nothing scheduled.

2024-8

Rich Gano moved to select the fiscal officer, chairman and Jayme Neikirk for the audit committee, Dan Burns seconded, all voting yes, motion carried.

2024-9

Dan Burns moved to select Rich Gano as the cemetery general contact for the board, Brian Miller seconded, all voting yes, motion carried.

2024-10

Rich Gano moved to select Brian Miller as the road contact Dan Burns seconded, all voting yes, motion carried.

2024-11

Rich Gano moved to select Dan Burns as the township Representative to the WVFD Joint Fire District Board, Dan Burns seconded, all voting yes, motion carried.

2024-12

Rich Gano motioned to select Brian Miller as the alternate township Representative to the WVFD Joint Fire District Board, Dan Burns seconded, all voting yes, motion carried.

2024-13

Rich Gano moved to adjourn the Organizational meeting Dan Burns seconded, all voting yes, motion carried.

Windham Township Board of Trustees met for their organization meeting followed by the regular session on January 4, 2024 at 6:00 PM, Trustees Dan Burns, Brian Miller and Rich Gano and Fiscal Officer, Casey M Timmons were present. Brian Miller. All board members received their monthly financial packets.

2024-14

Rich Gano moved to approve December minutes, Brian Miller seconded, all voting yes, motion carried.

2024-15

Rich Gano moved to approve December expenditures, Brian Miller seconded, all voting yes, motion carried.

Guest:

Ryan Ling
Daniel Sherriff
Becky Phillips
Todd Phillips
Ryan Mclean
Kim McLean
Elaine Cross is running for 14th District Representative
Trisha Kendrick

Noah Kendrick

Roads:

1. Preparing for snow
2. Truck still at Daystar for recall work. There was discussion about possible lemon law. Dan to contact the prosecutor.
3. There has been a few issues with deer within the township on State Route 82.

Cemetery:

1. Pins are in
2. Indigent section will be worked on soon.
3. There was discussion on purchasing indigent burial markers with their names on the markers.
4. It was asked how we are coming along with the unused lots in the cemetery. The trustees had no updates.

Zoning:

1. 9092 State Route 303, the property was deemed a hazardous. The parties were notified via certified mail about the health, zoning engineer, building and fire departments findings. Jake filled out the paperwork with the Land Bank.

There was discussion on the zoning commissions not getting the resolutions back to the trustees. The trustees are going to communicate with the zoning commission to find out where we are about the substandard lots.

Fire District:

1. 680 calls for 2023.
2. They will be removing the timer on the garage door to help stop the extra damage from the automatic doors coming down on the squad.

2024-16

Brian Miller made a motion to go into executive session 121.22 (G) 1, To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

- a. 121.22 (G)2 To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section [505.10](#) of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. No member of a public body shall use division (G)(2) of this section as a subterfuge for providing covert information to prospective buyers or sellers. A purchase or sale of public property is void if the seller or buyer of the public property has received covert information from a member of a public body that has not been disclosed to the general public in sufficient time for other prospective buyers and sellers to prepare and submit offers., Brian Miller seconded, all voting yes, motion carried.

6:52pm, trustees came out of executive session.

Employee raises are being tabled until the February meeting.

New Business:

2024-17

Dan Burns made a motion to subgrant the \$1000 Nopec grant to the Windham Fire Department association for the Turkey raffle. Brian Miller seconded, all voting yes, motion carried.

Old Business:

None

Next meeting is scheduled for February 1, 2024, at 6:00PM

There being no further business meeting was adjourned at 6:50PM.

Dan Burns, Chairman

Casey M Timmons, Fiscal Officer