

RECORD OF PROCEEDINGS
WINDHAM TOWNSHIP
July 3, 2024

Windham Township Board of Trustees met for Budget Meeting on July 3, 2024 at 5:50 PM, Trustees Dan Burns, Brian Miller, Rich Gano and Fiscal Officer, Casey M Timmons were present.

There was discussion on the budget and all questions answered.

2024-39

Dan Burns moved to approve the 2025 Budget to Brian Miller seconded all voting yes, motion carried

Budget meeting was adjourned.

Windham Township Board of Trustees met for their regular session on July 3, 2024 at 6:00 PM, Trustees Dan Burns, Brian Miller, Rich Gano and Fiscal Officer, Casey M Timmons were present. All board members received their monthly financial packets.

2024-40

Rich Gano moved to approve June minutes, Dan Burns seconded, all voting yes, motion carried.

2024-41

Brian Miller moved to approve June Expenditures, Rich Gano seconded, all voting yes, motion carried.

Guest:

Ryan Shackelford, Portage County EMA
Janice Mortimer-Portage Foundation
Daniel Sherriff, reporter for the Weekly Villager
Jake Sweet, zoning inspector
Todd & Becky Phillips, residents

Ryan Shackelford was at the meeting to discuss the progress on the tornado clean up in the township and to asked the trustees to name a trustee to the donation coordination team (DCT). The donation fund has been established with the Portage Foundation and has set their first meeting for July 8th. At 6pm at the township hall. The purpose of the meeting is to determine who would be members on the board. At this time, residents are still struggling with their insurance companies. Ryan asked the board about other community members who would be good representatives to also be on the DCT board. Ryan also stressed that only one trustee should be appointed to the board to avoid having to advertise as a public meeting. The applications given to all residents affected contain sensitive information that should not be made public.

Portage Fund Windham Tornado currently has a total of \$13,927 in donations.

2024-42

Brian Miller nominate Rich Gano, trustee and Casey Timmons, Fiscal officer to be the representatives to the DCT, Dan burns seconded. Dan Burns, yes, Brian Miller yes, Rich Gano abstained, motion carried.

Roads:

1. Roy Miller Horn Road Village took care of the culvert
2. Road sides have been cut
3. Ditching has been done on Werger and shanks down
4. Bryant Road is on Brian's list for chip and seal. Brian to get an estimate. For the 2025 budget, there is \$65,882.25 in the line item for the repairs of roads. Brian Miller thought we could possibility get a quote around \$40,000.00

Cemetery:

1. Dan to ask Geauga Highway to get us a quote for the road that was damaged during the April tornado.
2. There was discussion about the clean up with the tornado
3. There was discussion about the Mrs. Raco's daughter stone that is placed in the new cemetery. Mrs. Raco would like to have the stone moved into the new cemetery.

2024-43

Dan Burns moved Brian Miller to move Mr. Raco's daughter back to old cemetery

4. There was discussion on the sexton needing a new computer. Her current computer was having issues loading the cemetery UAN program.

2024-44

Brian Miller moved to approve the purchase of a new computer up to \$1000 Dan Burns seconded, all voting yes, motion carried.

Zoning:

1. Jake Sweet, zoning inspector wrote 0 permit in the month of June
2. New house Gotham Road
3. State Route 303 property updates. Papers have been turned in. No new updates.
4. There is discuss on the zoning changes regarding the 200 feet of adjoining property owners. At the current moment, the zoning commissions and the board of trustees disagree. There is a regional planning meeting next week.

2024-45

Brian Miller moved to approve the the notifications of a variance to adjoining properties, Dan Burns seconded, Brian Miller yes, Dan Burns yes, Rich Gano no, motion carried.

The was discussion on decreasing the frontage from the current 200 feet to 150 feet. There was a lot of discussion. Todd Phillips argued that the zoning commission are dragging their feet.

2024-46

Dan Burns moved to decrease the frontage from 200 to the 150 feet, Brian Miller seconded, all voting yes, motion carried.

Fire District:

1. Dan Burns is discussing on purchasing a new ambulance but funds are so tight. Current ambulance is a 2006.
2. Chief got a raise
3. Jaws of life purchased through BWC grant. Rich Gano had questions about the matching money if they have such a tight budget.
4. Brian Miller suggested that the fire board needs to look into setting uo a large equipment fund to purchase an ambulance. Dan Burns said that it is not an option since the budget is so tight.
5. Rich Gano said he is still looking into a tornado siren for the township. He reached out to David Joyce's office.

New Business:

Historical Society has a grant to do some work on the township green and place a new plaque on the time capsule.

There was discussion on the NOPEC grant money. We have \$9400 in grants with \$2,097 to be spent by November 30, 2024.

ARPA Funds need to obligated before the end of the year.

2024-47

Dan Burns moved to go into executive session 121.22 G 1-To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be

held, but need not include the name of any person to be considered at the meeting, to go to executive session, Brian Miller seconded, all voting yes, motion carried.

2024-48

Rich Gano moved to come out of Out of executive session Rich Gano and Dan Burns seconded, all voting yes, motion carried.

No action taken.

There being no further business meeting was adjourned at 7:20 PM.

Next meeting is scheduled for August 1, 2024, at 6:00PM

Dan Burns, Chairman

Casey M Timmons, Fiscal Officer