



Instructions for authors

Scope: Pruthivya is a tri-annual newsletter of WCB Research Foundation and will publish manuscripts on wildlife, conservation biology and its allied areas.

Guidelines to contributors of Prithiviya

- *Manuscript Types:* Prithiviya publishes, original research articles, short notes, field notes, reviews and comments. Submissions should be in English (UK) only.
- All manuscripts should be easy to read and comprehend. Manuscripts may be edited for length, content and style, and be sent to referees when found to be appropriate. The editor will discuss contributions with authors and advise to be modified whenever required.
- Submission is considered on the condition that papers are previously unpublished, have not been offered simultaneously elsewhere, and that all contributors have read and approved the contents.
- The editor will acknowledge manuscript contributions and assign them a unique registration number, which latter must be quoted in correspondence. Papers are peer-reviewed, although the editor reserves the right to reject one without a review.

Preparation and submission of manuscripts

1. Title page:
 - Add full title,
 - Author/s name and affiliation with email of all the Authors
 - Abstract (250 Words) and Key words (4-5)
2. Submitted manuscripts should generally follow the normal convention of scientific manuscripts, keywords, generally not appearing in the title, Introduction, Materials and Methods, Results and Discussion, Acknowledgments, Authors contribution (optional), Appendices (optional) and References) with the replacement or addition of sections allowed in between the Introduction and the Acknowledgments.
3. The manuscript should be typed in MS Word with left-aligned typesetting and only true type fonts (Times new roman preferable) should be used. The line spacing must be 1.5 and the font size of 12. Headings should be bold and sub-headings should be made italicized.



4. **Title:** A concise, informative and attractive and short title with 5-20 words will be encouraged
5. **Abstract:** Word limit for the abstract is 250 words and should contain a summary of all major findings or conclusions of the study; however abstract is not required in case of short notes, field notes and other short communication.
6. **Introduction:** should be clearly written and must covering the objectives and significance of the study.
7. **Methodology:** A detailed methodology is always encouraged. The methodology should contain the study area (if applicable), data collection, analysis and interpretation. Authors should also mention the instruments, software used for the experiments and analysis.
8. **Result and discussions:** which contain main result, with proper references and authentic justifications include, graph, table, photographs (No checklist, it directly goes into appendix or supplementary data).
9. **Conclusions:** A short and comprehensive conclusion with significant /novel findings and depicting your research in a nut-shell.
10. **Acknowledgments:** which contain all funds support, persons who help during project or research or findings, name of university other than they work etc.
11. Checklist-based papers, like trip reports, should contain dates of the trip, total number of birders or participants, Mammals, reptiles, amphibians, invertebrates etc.
12. Manuscripts should be sent electronically as an email attachment to the Editorial Assistant with a cover letter to
13. The text, tables, figure/photograph captions (which must be self-explanatory), and appendices should be combined in one Microsoft Word® (“.doc,” OR “.docx”) file format. The preferred font is ‘Times New Roman’ in 12 point.
14. Photographs, artwork, maps (the outlines of the Republic of India should conform to Government of India regulations), diagrams, *etc.*, should be



digitized and sent separately along with the manuscript, or if they are large files, in separate, trailing e-mails. These should be in TIFF and at least 8×11 inches in 300 dpi resolutions. JPEG files must be ‘maximum’ quality, i.e., at their minimum compression. Maps should be marked with a scale and North arrow, and should carry a clear caption.

15. Authors, whose work involves the handling of any necessary permissions from the requisite government agencies, to do so. The editor reserves the right to view such permissions at her/his discretion.
16. While photographing nesting/courtship display or any behavioural activity, including those of nests, eggs, courtship *etc.*, authors/photographers must ensure the safety of the animals involved, and also ensure that they do not disturb in any way whatsoever, in the course of their photography. The editor reserves the right to view permissions for such activities within protected areas. The editor/referee reserves the right to query an author regarding the ethics of photography, and the methodology followed while photographing including that of rejecting a manuscript if unsatisfied on these counts.

Types of Manuscript

1. Short Research articles: 2000 to 2500 words
2. Short notes: Up to 1500 words
3. Important sightings: 250-350 words with proper GPS location and photographic evidence
4. Important findings: 250-500 words with proper GPS location with image
5. Full-length Research paper: Up to 10000 words with appendix excluding photographs only.

Other important Guidelines

- Scientific binomials should comprise the generic and specific names, but should not include the name of the author and year of citation. Scientific trinomials should be mentioned only if the nature of the manuscript requires them.
- For example, both the English and scientific name must be given, thus, “House Crow *Corvus splendens*”, thereafter, only the English name, “House Crow” will



suffice. English and scientific names should follow the proper book, that should be mention in reference and title of the table

- Metric units and their international symbols must be used, e.g., “sq. km”, and “1,000 m asl.”; dates and times should be of the form of MMDDYYYY (January 01, 2021”, and “1345 h” respectively.
- Tables should be within gridlines (which may or may not be printed). Tables should never be formatted with wrap-around text.
- Latitude and longitude coordinates should follow the format, “27.807°N, 74.094°E”.
- Enzyme Nomenclature: The trivial names recommended by the IUPAC-IUB Commission should be used. When the enzyme is the main subject of a paper, its code number and systematic name should be stated in its first citation in the paper.
- Symbols and Abbreviations: Use only standard abbreviations. The use of non-standard abbreviations can be extremely confusing to readers. Avoid abbreviations in the title. The full term for which an abbreviation stands should precede its first use in the text unless it is a standard unit of measurement.
- Page number (page 1 Of 10 formats) must be on top right corner of the word documents, font size 10 and times new roman word type.

Citation and References

Pruthivya encourages the authors to use Mendely, EndNote or other reference management tools for proper citations. We follow APA referencing style.

- Do not abbreviate references; pagination should be given in the expanded form, e.g., “i-vi, 1-250”, not “vi, 250”; the page numbers should be separated by an ‘En’ dash.
- Italics should be used for book titles but not volume numbers; when citing periodicals use italics for the journal name, not the article title.
- References should be arranged alphabetically by the first author (and in the case of more than one author, by second and subsequent authors).



- Citations to references in the text should follow the style, “(Santharam 1978)”, “(Barua & Sharma 1999)”, “(Pande et al. 2002)”, “(Lainer 1999, 2004)”, “(Lainer 1999a,b,c,d; Lainer 1999a, 2000a)” [for several papers by an author/s from a/multiple calendar year/s], and “(Neelakantan et al. 1993; Sashikumar et al. 2011)”.
- A string of citations in the text should follow a chronological, not an alphabetical order, thus: “(Ali & Ripley **1981**; Kazmierczak **2000**; Grimmett et al. **2011**)”.
- When citing unpublished sources, please use the following formats: if the source is written material, “(Harkirat Sangha, *in litt.*, e-mail/letter dated 02 January 2013)”; if oral, “(Rajah Jayapal, *verbally*, dated 15 December 2013)”.
- When citing from e-Bird or any other magazine checklist, please enter the author of the e-Bird checklist’s name or others name, and the year the checklist was uploaded, in the text, “(Raman 1994)”. If a checklist that’s shared amongst multiple observers is being referred to, only the relevant checklist(s) should be used for citation.

See examples below for detailed formatting:

Journal articles

- Pittie, A., 2011. The dates of seven new taxa described by W. E. Brooks (*Certhia Hodgsoni*, *Sitta Cashmirensis*, *Dumeticola major*, *Horites [sic] Pallidus*, *Phylloscopus Tytleri*, *Motacilla Cashmirensis*, and *Alauda Guttata*). *Pruthiviya*7 (2): 54–55.
- Naoroji, R., & Sangha, H. S., 2011. Threats to habitat and wildlife in Changthang and Rupshu areas of Ladakh: a case study at Hanle. *Pruthiviya*7 (1): 2–6.
- Choudhary, D. N., Mandal, J. N., Mishra, A., & Ghosh, T. K., 2010. First ever breeding record of Black-necked Stork *Ephippiorhynchus asiaticus* from Bihar. *Pruthiviya*6 (3): 80–82.

Books

- Futehally, Z. (ed.) 2006. *India through its birds*. 1st ed. Bangalore, India: Dronequill Publishers Pvt. Ltd. Pp. i–ii, 1–214.
- Pittie, A., 2010. *Birds in books: three hundred years of South Asian ornithology—a bibliography*. 1st ed. Ranikhet: Permanent Black. Pp. i–xxi, 1–845.



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- Sashikumar, C., Praveen J., Palot, M. J., & Nameer, P. O., 2011. *Birds of Kerala: status and distribution*. 1st ed. Kottayam, Kerala: DC Books. Pp. 1–835.

Book chapter

- Pittie, A., 2011. Stray Feathers (1872–1899) (p. 247). In: Priority! The dating of scientific names in ornithology: a directory to the literature and its reviewers. Dickinson, E. C., Overstreet, L. K., Dowsett, R. J., & Bruce, M. D. (eds.). Northampton, UK: Aves Press Limited.

Website

- 2013. Kadalundi makes history with new gull species. *The Hindu* (Thiruvananthapuram ed.) dated February 7, 2013. Website: <http://www.thehindu.com/todays-paper/tp-national/tp-kerala/kadalundi-makes-history-with-new-gull-species/article4388171.ece>. [Accessed on 21 July 2014.]

Any magazine checklist

- Raman, T. R. S., 1994. Website
URL: <http://ebird.org/ebird/view/checklist?subID=S21694571>. [Accessed on 15 December 2015.]

ETHICAL MATTERS

Authors involving in the usage of experimental animals and human subjects in their research work should seek approval from the appropriate Institutional Animal Ethics Committee in accordance with "Principles of Laboratory Animal Care". The material and methods section of the manuscript should include a statement to prove that the investigation was approved and that informed consent was obtained.

Disclaimer

- While every care is taken of manuscripts and their accompanying material, *Pruthiviya* cannot be held responsible for accidental loss or damage of any material sent for publication or for their return, whether they are accepted for publication or not.
- Material published in *Pruthiviya* reflects the views of the authors and not necessarily those of the publishers, editors, referees, etc.



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- The editor reserves the rights to make necessary changes in manuscripts in consultation with the author.

All submissions are evaluated under the assumption that the conditions listed here have been understood and accepted by the author(s).

Submission fees: There will be no submission fees for e-publication; however, we may produce the reprints on request and on payment basis.

Special announcements

We also accept announcement of workshop, webinar, conference, symposium, job opportunities, academic courses, etc. with nominal charges and guarantee for its wider circulation.

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