

# DESTINATION WEDDING TRAVEL SERVICES AGREEMENT

## Monarch Travel Partners

This Destination Wedding Travel Services Agreement (“Agreement”) is entered into by and between **Monarch Travel Partners (“Travel Advisor”)** and the undersigned clients (“Clients” or “Couple”).

### 1. Scope of Services

The Travel Advisor agrees to provide destination wedding travel planning and coordination services, which may include:

- Resort research, recommendations, and sourcing
- Group accommodation planning and booking coordination
- Wedding website creation and guest RSVP/booking management
- Airfare research, quoting, and coordination (if requested)
- Ground transportation coordination
- Travel insurance options and facilitation
- Excursion recommendations and booking assistance

Services are limited to the above unless otherwise agreed in writing.

### 2. Role of Travel Advisor

The Travel Advisor acts solely as an **independent intermediary** between Clients and third-party travel suppliers, including but not limited to resorts, airlines, tour operators, and transportation providers.

The Travel Advisor does not own, operate, or control these suppliers and is not responsible for their acts, omissions, or performance.

### 3. Compensation & Pricing

The Travel Advisor's Compensation is built into supplier pricing through commissions and/or, where applicable, pricing adjustments included in quoted travel services.

Airfare quotes **may** include a markup of up to **7.5%**, reflecting the time, coordination, and risk associated with airline bookings, which typically do not pay commission to travel advisors.

Clients and guests are not obligated to purchase airfare through the Travel Advisor and may book independently, using the suggested flight routes.

### 4. Payment Terms

All reservations facilitated through the Travel Advisor or wedding website may require **full payment at time of booking**, unless otherwise specified.

Payments collected are applied toward supplier obligations and group requirements. The Travel Advisor is not responsible for delays in payment by guests or the financial impact such delays may have on group pricing, availability, or benefits.

### 5. Group Booking & Room Block Acknowledgment

Clients acknowledge that there are two types of group bookings: **Contracted** and **Non-Contracted**. **Contracted** room blocks are subject to minimum booking requirements. If the **contracted** group does not meet required thresholds, Clients may be responsible for financial shortfalls, including unused rooms, penalties, or loss of group benefits, as defined by supplier agreements.

**Non-Contracted** groups do not have minimum thresholds and are not subject to penalties.

The Travel Advisor will provide guidance based on experience but does not guarantee guest participation levels or booking outcomes.

## 6. Guest Responsibilities

Clients acknowledge that guests are responsible for:

- Providing accurate personal and travel information
- Reviewing booking details prior to payment
- Ensuring valid passports and required travel documentation
- Complying with all supplier terms and conditions

The Travel Advisor is not responsible for errors resulting from incorrect information provided by Clients or guests.

## 7. Supplier Terms & Conditions Acknowledgment

Clients acknowledge that they have received, reviewed, and understand all applicable supplier documentation, including but not limited to:

- Cancellation policies
- Payment schedules
- Penalties and change fees
- Group contract terms

Clients further acknowledge that these terms are **established by the suppliers** and are **outside the control of the Travel Advisor**.

By signing this Agreement, Clients agree to **abide by all supplier terms** and **hold the Travel Advisor harmless** from any financial loss, penalties, or disputes arising from Client's non-compliance of those terms.

## 8. Changes, Cancellations & Pricing

All travel services are subject to supplier policies, which may include:

- Price changes prior to deposit
- Strict cancellation penalties
- Limited modification options

The Travel Advisor is not responsible for changes in supplier pricing, availability, or policies.

## **9. Air Travel Disclaimer**

The Travel Advisor acts solely as an intermediary for airline bookings. The Travel Advisor is not responsible for:

- Flight delays, cancellations, or schedule changes
- Missed connections
- Airline policies or operational decisions
- Baggage issues or seating assignments

Airlines may change schedules at any time. Clients and guests are responsible for monitoring their flights and complying with airline requirements.

## **10. Independent Bookings**

The Travel Advisor is not responsible for any travel arrangements made independently by Clients or guests outside of the group booking system, including but not limited to:

- Airfare
- Accommodations
- Transfers
- Excursions

Such bookings may impact group benefits, coordination, and eligibility for included services.

## **11. Travel Insurance**

Travel insurance is strongly recommended.

Clients acknowledge that declining travel insurance may result in financial loss due to:

- Cancellations
- Delays
- Medical emergencies
- Supplier default

By declining coverage, Clients assume full responsibility for any associated risks.

## **12. Website Usage**

The wedding website provided by the Travel Advisor is intended solely for the clients and their invited guests to:

- View wedding and travel information
- Submit RSVPs
- Book travel services

Clients have reviewed the wedding website for accuracy and are responsible for its distribution to guests. Clients agree that the website and URL is solely owned by the Travel Advisor. Website content may not be copied, distributed, or reused for other

purposes without permission. The wedding website is available for use for 3 months after wedding ends and will be archived after that time.

### **13. Limitation of Liability**

The Travel Advisor shall not be liable for any loss, injury, damage, delay, or inconvenience caused by:

- Third-party suppliers
- Weather, natural disasters, or acts of God
- Government actions or travel restrictions
- Mechanical failures or transportation disruptions

### **14. Indemnification**

Clients agree to indemnify and hold harmless Monarch Travel Partners from any claims, damages, losses, or expenses arising from:

- Acts or omissions of third-party suppliers
- Guest actions or decisions
- Client's/guest's failure to comply with supplier terms and conditions

### **15. Force Majeure**

Neither party shall be liable for failure to perform due to events beyond reasonable control, including but not limited to:

- Natural disasters
- Pandemics
- Government restrictions
- Travel disruptions

### **16. Commission Protection & Supplier Disputes**

Clients acknowledge that the Travel Advisor is compensated through supplier commissions and pricing built into booked travel services, with the exception of air travel which may include administrative fees to compensate.

In the event that a Client or guest initiates a chargeback, cancellation, or dispute with a supplier that results in the reduction, reversal, or forfeiture of commission after services have been performed by the Travel Advisor, the Clients agree that:

- Such actions do not negate the services provided by the Travel Advisor
- If a chargeback, cancellation, or dispute results in the reversal of compensation to the Travel Advisor after services have been rendered, Clients agree to compensate the Travel Advisor through a service fee equivalent to the lost commission or a reasonable fee based on services provided.

Clients further agree to notify the Travel Advisor prior to initiating any dispute so that resolution options can be explored.

**17. Acceptance of Terms**

By signing below, Clients acknowledge that they:

- Have read and understand this Agreement
- Have reviewed all supplier terms and conditions
- Accept all risks associated with travel planning and group bookings
- Agree to hold the Travel Advisor harmless as outlined above

Client Names: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**TRAVEL ADVISOR**

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