

Bartell's Take Catering Terms & Conditions

This Catering Agreement ("Agreement") is made between Bartell's Take ("Caterer") and the undersigned client ("Client") for catering services as outlined below. By signing this Agreement, the Client agrees to the terms and conditions herein.

1. Event Details

Type of Event:

Event Location:

Arrival Time: _____ AM/PM

Service Start Time: _____ AM/PM

Service End Time: _____ AM/PM

Departure Time: _____ AM/PM

Client Contact Name & Phone:

- Parking Availability for Food Truck: ☐ Yes ☐ No
- Utility Access (Power): ☐ Yes ☐ No
- Water Access: ☐ Yes ☐ No

The Client is responsible for ensuring a safe, legal, and level space for the food truck. If Bartell's Take is unable to park at the event location due to inadequate space or permit issues, all monies for the event will be retained.

- Food Truck Dimensions: 15 feet long, 8 feet wide.
- The truck cannot drive up hills exceeding a 25% grade.

3. Guest Count & Dietary Needs

Guest Count (Minimum 100 required): _____

Dietary Restrictions/Allergies: _____

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4. Serving Style & Meal Limits

Select one:

Buffet Style (Self-Serve)

- ☐ Limited to **1 meal per person** (ticket system)
- ☐ Unlimited – service to **end after agreed number of meals is reached**
- ☐ Unlimited – service to **continue beyond agreed number** with additional charges applied

Plated Service (Containers or Plates)

- ☐ Limited to **1 meal per person** (ticket system)
- ☐ Unlimited – service to **end after agreed number of meals is reached**
- ☐ Unlimited – service to **continue beyond agreed number** with additional charges applied

Final headcount must be provided at least 7 days prior to the event.

5. Payment Terms

- **Deposit:** A **50% deposit** is required to secure the event date.
 - Accepted payment methods: **Cash, Card**
 - **Refund Policy:**
 - Cancellations made **7 or more days before the event** – **deposit refunded.**
 - Cancellations made **less than 7 days before the event** – **deposit will be retained.**
- **Final Payment:**
 - **Due on or before the day of the event, prior to service start.**
 - If additional meals are served **beyond the agreed amount**, payment must be made before the truck departs.
 - Accepted payment methods: **Cash, Card**

6. Catering Service Terms

- Bartell's Take agrees to provide a **minimum of 2 hours of service** unless otherwise arranged.
- The Client must provide access to the facility/venue for setup and preparation.
- The Client is responsible for obtaining all **permits for public spaces** (parks, beaches, etc.).

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6. Catering Service Terms Continued

- The Client is responsible for ensuring that the designated setup location for the food truck is on **stable, level, and load-bearing ground** (e.g., pavement, concrete, gravel, or dry, compacted grass). Soft or unstable surfaces, such as mud, sand, or wet grass, may cause the food truck to become stuck or sink, resulting in service disruptions. If the site is deemed unsuitable upon arrival, the Client may be responsible for any relocation fees, delays, or cancellations.
- The Client assumes liability for **any damage** caused to the food truck by guests during service.
- A **15% service fee** applies, covering:
 - **Travel, setup, staffing, fuel, generator use, and operational costs.**
 - **Gratuity is not included** and is at the Client's discretion.

7. Leftover Food Policy

- Leftover cooked food may remain with the Client when applicable.
- Once service ends, the **Client assumes all liability** for food safety, including **proper temperature and storage**.

8. Changes & Finalization

- The Client may make **changes to event details up to 7 days prior** to the event.
- All final event details must be confirmed **no later than 7 days before the event**.

9. Agreement & Signature

By signing this Agreement, the Client acknowledges and agrees to the terms outlined above.

Client Name (Print): _____

Client Signature: _____ Date: _____

Bartell's Take Representative Signature: _____ Date: _____