

CRESTWOOD VILLAGE SNOW REMOVAL INFORMATION

Winter is just around the corner, so it is time to review the services provided in case of snow. On the back you will find a summary of the basic snow removal guidelines that our contractor will follow. Remember snow removal is not like grass cutting! Snowfalls are completely unpredictable as far as when they occur and how much snow accumulates.

There are 523 units in Crestwood Village I and II and all have walkways, driveways or parking spaces and need access to mailboxes and trash receptacles, and everyone would like to have his/her clearing done first! Both Management and the BOT are aware of the distress snow may cause many of you. A general plan will be established for each snow removal operation depending on a variety of circumstances. Health and maintenance emergencies will receive priority attention. The following are not emergencies: doctor/dentist appointments, grocery or mall shopping, Post Office or other general business needs, and visiting. We understand that it is annoying and inconvenient to have to reschedule appointments and change plans, but the welfare of all residents must be considered. We will do our best to attend to individual needs while ensuring the total job is completed to everyone's satisfaction. Priority for snow removal operations will be given to Crestwood Village II and handicapped persons on weekdays. Crestwood I residents who need snow clearance to get to work should fill out the Priority Snow Removal form below. For emergency reasons please call the office to make special arrangements.

You can help us out. Avoid walking on unshoveled sidewalks and entrance ways. Each footstep, yours as well as your pet's, packs the snow down which makes snow removal more difficult or impossible. If you must go out before clearing begins, please walk on areas not needing to be shoveled, such as where grass grows. Also, once the roadways have been plowed and driveways shoveled, please do not shovel snow/ice back on them.

A note about ice control: Residents are reminded not to use salt on sidewalks and driveways as it can severely damage concrete. Use kitty litter or sand which can be swept away when the snow is gone or commercial ice melt chemicals. Be sure to purchase ice melt chemicals which are safe for concrete and asphalt and to consider the safe use of ice melt chemicals around plants and grass.

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PRIORITY SNOW REMOVAL will be given to Crestwood Village II and handicapped persons on normal business days unless the contractor is otherwise instructed by the Property Manager. Crestwood I residents who require snow removal for work situations can fill out this form to make arrangements in advance.

Name: _____ Phone # _____

Address: _____

Reason for service: _____

Signature: _____ Date: _____

RETURN THIS FORM TO THE CLUBHOUSE NO LATER THAN NOVEMBER 12th

A SUMMARY OF WHAT TO EXPECT WHEN IT SNOWS

The depth of snow will be determined by the snowfall amount at Frederick Municipal Airport.

If there is less than two inches (2") of accumulation:

- ✓ No streets will be plowed.
- ✓ Driveways and walkways will not be shoveled.

However, if wintery conditions are expected to persist, Management will consult with the Building and Grounds Liaison on contracting for shoveling services. If the HOA does not contract for shoveling services, a resident may call the office and request that a chargeable order for service at his/her home be given to the contractor. The contractor will charge \$45 per hour to shovel snow, remove ice and apply sand materials.

If there are two or more inches of accumulation:

- ✓ Plow streets. If three inches (3") or less is predicted, the plowed snow will be left at the curb. If more than three inches (3") is called for, the snow will be removed to storage areas.
- ✓ Clear driveways and walkways to the front doors of all residential units including those units where a front door is at the rear of a multi-unit building as well as to the common entries of condominiums and townhouses. Paths are to be a minimum of thirty inches (30") wide.
- ✓ Clear mailbox pads and access to mailboxes, in-ground trash receptacles and fenced trash enclosures.
- ✓ Remove plow accumulation in front of driveways, mailboxes, trash receptacles or enclosures, storm drains and fire hydrants.
- ✓ Clear as many parking spaces for a multi-unit building as possible, considering where cars are parked. One or two guest parking spaces will be used for snow piles.

With regard to the plowing of streets:

- ✓ If four inches (4") or less is predicted, plowing will not begin until the snow stops.
- ✓ If more than four inches (4") is predicted, plowing will begin when there is an accumulation of three to four inches (3-4").
- ✓ The contractor will continue to plow as needed to ensure that the streets are passable.
- ✓ The hours for street plowing are unrestricted.

With regard to the clearing of sidewalks, driveways, and mailbox and trash access:

- ✓ Service will begin only after the snow has stopped falling.
- ✓ Service to Crestwood Village I is limited to 6:00 AM to 8:00 PM.
- ✓ Service to Crestwood Village II is not limited.

MANAGEMENT OFFICE: 301-662-0401

EMERGENCIES (after hours): 301-748-2401

Name

Address

Reason for service

Date

Signature