



2026-2027 Grant Information and Directions

The Clifton Education Foundation, Inc. was formed in 1998 as a nonprofit, tax-exempt community organization, independent of the Clifton Board of Education and the Clifton Education Association. The Foundation's purpose is to further Clifton Public Schools' educational goals through the funding of creative programs and special projects that cannot be supported through the regular annual school budget.

The Clifton Education Foundation is pleased to announce the availability of grants of up to \$500 for the 2026-2027 school year. The total number of grants awarded will be determined by the success of the Foundation's upcoming fundraising efforts.

What is the Timeline for the 2026-2027 Grant Application?

Grant applications will be available on the Clifton Education Foundation website <https://cliftoneducationfoundation.org> from June 1 for payment after July 1 through November 13, 2026.

Who is eligible for funding consideration?

The Clifton Education Foundation grants are open to District staff - including teachers, administrators, and other personnel, as well as student groups/clubs, and parent organizations such as H&SA and PTO's.

What types of projects are eligible for funding consideration? Projects that align with the Clifton Education Foundation's mission and enhance student learning will be considered for fundraising support. Examples include:

- Math and Science initiatives
- World Language or Multicultural enrichment programs
- Environmental studies and sustainability projects
- Visual and Performing Arts projects (Art, Theater, Music)
- Technology integration and innovation
- Problem Solving, critical thinking, and STEM activities.

How will proposals be evaluated?

All applications will be reviewed by a committee from our Board of Trustees, which will evaluate the proposal on its originality and creativity, as well as an explanation of how, through its goals and objectives, the project will benefit Clifton students. Each grant applicant will receive notice of the status of their application. If there are specific timelines within the application, every effort will be made to notify the applicant of the status of the grant in order to meet those timelines.



What is required to apply for a grant?

In order to be considered for a grant, applicants must complete the application form, provide a short summary of the project including goals and objectives, and indicate how this project will benefit the students and the school community. Additionally, an **Amazon Wish List** or an itemized budget must be included with your grant submission. The Clifton Education Foundation maintains a tax-exempt Business Account with Amazon. As such, special business prices are available to grant applicants. Amazon Wish List directions are referenced below. ****Please note that items such as personal electronic equipment, trophies, furniture, food, various incentive items, as well as Field Trips and items that can be purchased through the district budgeting process will not be approved.**

What approval signatures do I need on the application?

The applicant must receive the approval signature of **either** the Principal, Assistant Superintendent, Supervisor, **or** Faculty Advisor. In some circumstances, the Foundation may seek an additional signature.

How can a grant proposal be submitted?

Grant applicants may apply in two ways:

Option 1 - Print and Mail: Download the application form, print it, complete it, obtain the required signatures (applicant and principal/supervisor, etc), and mail the completed form and budget to Clifton Education Foundation, P.O. Box 2071, Clifton, NJ 07015.

Option 2 - Electronic Submission:

1. Download the application form to your computer, fill in all fields, including your email address. **IMPORTANT: Save the file to your device as: GrantApplication1YourName Example: GrantApplication1JaneDoe.pdf**
2. Forward the form to your principal/supervisor for their digital signature and ask them to send it back to you.
3. Add your digital signature and click the "Open Email & Submit" button. The completed form will be sent directly to the foundation, and a copy will be automatically sent to you.
4. Alternatively, you may save the file and email it directly to the Foundation at: **cliftonef1998@gmail.com AND cefsecy@gmail.com**



How Can I Provide an Itemized Budget for my Grant Submission?

Provide an itemized budget using ONE of the following methods:

Option 1: Amazon Wish List (Recommended)

How to create your list:

1. Go to Amazon.com and log in
2. Click "Account & Lists" at the top
3. Click "Create a List"
4. Name it: "Your Name - CEF Grant"
5. Make sure it's set to "Public"
6. Add all items you need
7. Click "Share" and copy the link
8. Paste the link below
9. Your Amazon Wish List link:

[_____]

Option 2: List Individual Item Links (Please note: The form will auto-calculate the Final Costs & Totals)

Item 1: [Description] [Link: _____] Price \$___ Qty: _____ Cost: \$_____

Item 2: [Description] [Link: _____] Price \$___ Qty: _____ Cost: \$_____

Item 3: [Description] [Link: _____] Price \$___ Qty: _____ Cost: \$_____

Total Cost: \$_____

What is my responsibility as a Grant Recipient?

Recipients of a CEF grant are entrusted with funds to carry out the specific goals and objectives outlined in their approved application. These funds are subject to regulations, oversight, and audit requirements.

Grant recipients may not profit personally from awarded funds. Any personal or financial connection to a vendor involved in the project must be fully disclosed in the application, including any ownership interest in a vendor associated with the project.

All grant funds must be used exclusively for their intended purpose. Recipients are responsible for maintaining accurate financial records. Receipts must be provided for any payment made to an individual. In order to showcase the student impact of funded projects, a project summary, digital photos, and/or video clips are required to be submitted at the conclusion of the project or by the first week in June 2027 for promotion on our social media platform. Please send via email to:

cefcommdirector@gmail.com.



2026-2027 Grant Application

Name of Applicant(s): Phone:

Applicant Email:

Position: PreK-12 Staff Parent Organization Student

School, Department, Club or Organizational Affiliation:

Title of Proposed Project:

Duration of Project: (Anticipated start and end dates)

Approximate Number of Students served by this Grant:

Amount requested: (\$500 max) Month Grant is Needed:

If applicable, check payable to:

Please provide a short summary of your grant proposal, including goals and objectives, and how the grant will benefit students or the school community.

****Include an Amazon Wish List or Itemized Budget with this application.**

I have read and agree to all stipulations as they pertain to acceptance of CEF Grant monies.

By checking this box, I confirm that this constitutes my legal electronic signature and that I agree to be bound by the terms of this document.

Applicant Signature

Applicant E-Mail

SIGNATURE Principal or Assistant Superintendent or Supervisor or Faculty Advisor

Principal or Assistant Superintendent or Supervisor or Faculty Advisor Email

