

**Borough of Glassport**  
**12 Monongahela Avenue**  
**Glassport, PA 15045**  
**412-672-7400**  
[office@glassportborough.net](mailto:office@glassportborough.net)  
[glassportborough.net](http://glassportborough.net)

**Application for Employment**

Name \_\_\_\_\_  
Last First Middle Maiden

Current Address \_\_\_\_\_  
Number Street City State Zip

Telephone number (\_\_\_\_) \_\_\_\_\_

Age (if under 18) \_\_\_\_\_

Position applied for \_\_\_\_\_

Are you a U.S. Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, are you legally eligible to work in the U.S.? Yes \_\_\_\_\_ No \_\_\_\_\_  
*(If No, you will be required to provide documentation of employment eligibility prior to starting employment.)*

Date available to start \_\_\_\_\_

Are you laid off and subject to recall with your current employer Yes \_\_\_\_\_ No \_\_\_\_\_

Most positions with the Borough require a valid driver's license:

Do you have a valid driver's license Yes \_\_\_\_\_ No \_\_\_\_\_

License number \_\_\_\_\_ State of issue \_\_\_\_\_ Class \_\_\_\_\_

Expiration Date \_\_\_\_\_

Have you had any accidents in the past three years? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, how many? \_\_\_\_\_

Have you had any moving violations in the past three years? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, how many? \_\_\_\_\_

Have you ever been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been in the Military? Yes \_\_\_\_\_ No \_\_\_\_\_

Branch \_\_\_\_\_ Date Entered \_\_\_\_\_ Date Discharged \_\_\_\_\_

List two references other than relatives, previous employers, or current or former Borough employees:

Name \_\_\_\_\_

Position \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_

Work Experience – List the past five years starting with your current/most recent employer

|  |                           |                  |        |
|--|---------------------------|------------------|--------|
| Name of Employer   | Name of Supervisor        | Employment Dates | Salary |
| Address  |                           | From:            | Start: |
| City, State, Zip   |                           | To:              | End:   |
| Phone Number   | Job Title / Position held |                  |        |
| Reason for leaving (be specific)   |                           |                  |        |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions with this company |                           |                  |        |

Work Experience (cont.)

|  |                           |                  |        |
|--|---------------------------|------------------|--------|
| Name of Employer   | Name of Supervisor        | Employment Dates | Salary |
| Address  |                           | From:            | Start: |
| City, State, Zip   |                           | To:              | End:   |
| Phone Number   | Job Title / Position held |                  |        |
| Reason for leaving (be specific)   |                           |                  |        |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions with this company |                           |                  |        |

|  |                           |                  |        |
|--|---------------------------|------------------|--------|
| Name of Employer   | Name of Supervisor        | Employment Dates | Salary |
| Address  |                           | From:            | Start: |
| City, State, Zip   |                           | To:              | End:   |
| Phone Number   | Job Title / Position held |                  |        |
| Reason for leaving (be specific)   |                           |                  |        |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions with this company |                           |                  |        |

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on the right side, suggesting it's resting on a surface. There is no handwriting or other markings on the paper.

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_