

REGULAR MONTHLY MEETING OF GLASSPORT BOROUGH COUNCIL, JANUARY 21, 2025

The Regular Monthly Meeting of Glassport Borough Council was called to order by Anthony Colecchi, President of Council.

Pledge of Allegiance

Roll Call: DeVerse, present; Kowalski, absent; Nabors, absent; Norelli, present; Stecak, present; Trunzo, present; Colecchi, present; Mayor DiMarco, present.

There was an Executive Session on Tuesday January 14, 2025 to discuss a personnel matter, real estate and a possible litigation matter.

There were no Public Comments on Agenda Items.

Motion made by Stecak second by DeVerse to approve the Special Meeting Minutes of November 12, 2024.

Yes -- 5 No -- 0 Absent -- 2 Motion Carried

Motion made by Trunzo second by Stecak to approve the Special Meeting Minutes of December 6, 2024.

Yes -- 5 No -- 0 Absent -- 2 Motion Carried

Motion made by Norelli second by DeVerse to approve the Regular Monthly Meeting Minutes of December 17, 2024.

Yes -- 5 No -- 0 Absent -- 2 Motion Carried

Motion made by Stecak second by Trunzo to approve the Safety Meeting Minutes of December 19, 2024.

Yes -- 5 No -- 0 Absent -- 2 Motion Carried

Committee Reports:

Delinquent Taxes/Sewage and Administration – Councilman Angelo Norelli

Total Collections from MBM Collections for December	\$ 6,889.64
Year to Date Collections from MBM Collections for delinquent Real Estate tax	\$ 222,373.54
Total Delinquent Sewage Collections for December	\$ 17,677.59
Year to date collections	\$ 446,398.20

Public Works - Street and Sewage Departments – Council Vice President Mark Stecak

Read Street Department report.

The DEP has accepted the closure report for the removal of the Underground Storage Tank at the Public Works garage. No further action will be required.

Crime Watch Parks & Recreation, GDC – Councilman Dave Kowalski (read by Anthony Colecchi)

Dates have been set for the GDC events this year. Concerts will be June 14, and July 12. Community Day is August 16 and the Car Show will be September 6. More information will be supplied closer to the events.

The GDC will be selling strip tickets to help pay for the concerts. If anyone is interested in helping, please let me know.

Motion made by Stecak second by Norelli to donate \$100 to South Allegheny Youth Baseball Team.

Yes -- 5 No – 0 Absent -- 2 Motion Carried

Buildings – Councilwoman Amy Nabors (read by Anthony Colecchi)

The renovations continue with the Police Department. There is a tentative completion date of sometime in April.

Per Scholas was in the building last week to see what they will need as far as IT and electrical for the adult computer classes. The first class will be starting in July.

Communications and Building Inspector – Councilwoman Meghan DeVerse

Council has received the Building Inspector Report. Occupancy Inspections and permits for the month of December are:

- Certificates of Occupancy issued - 8
- Conditional Certificates of Occupancy Issued – 1
- Building Permits – 1 Issued, 1 Failed
- Expired Temporary Occupancies – 7

The expired Temporary Occupancies will be handed over to Code Enforcement to cite if the property is occupied without the proper inspections.

Fire Department and Senior Citizen's Center – Councilman Paul Trunzo

Fire Department:

- The Fire Department had 44 calls for the month of December, with a total of 596 call for the year 2024.
- The department conducted a total of 1,258-man hours of training.
- The department was able to obtain a FEMA grant for a new fitness center which will be completed within the first half of 2025.
- The department obtained a staffing study from the PA Fire and Emergency Services Institute. After the completion of the study, it has been recommended from the state that the fire

department enact a stipend program within the department to staff the fire station. The department is pursuing all options to obtain funding to enact this policy and better protect the citizens of Glassport and its surrounding communities.

Senior Center:

- ❖ Computer classes started at the Senior Center on Monday, January 13, 2025. They will be held every Monday from 10:00 AM to 12:00PM for a period of ten weeks. There are 25 people taking the class.
- ❖ The interior work has not started yet due to the contractor's workers being sick and an emergency job they needed to take care of.
- ❖ There will be free tax service again this year; more details and date to follow.
- ❖ 2025 dues are now being collected.
- ❖ We would like to thank the Street Department for maintaining the walks around the Center. We greatly appreciate it.

Police Committee, Safety Committee – Council President Anthony Colecchi

The next Safety Meeting will be on Thursday, January 30, 2025 at 3:00 PM.

- Allegheny Together – I will be meeting with them tomorrow to finalize the Gateway Sign. We were awarded a full grant in the amount of \$25,000.00 to put in a Community Garden this year. It will be located at the old St. Cecilia site.
- Giant Eagle Mobile Market is getting a steady crowd every week.
- Tree Pittsburgh – The tree planting will begin in the spring at the old swimming pool site.

Police Report - Mayor Keith DiMarco – Police Report is available upon request

There were 1,346 calls for the month of December, 2024 and 17,621 calls for the year.

Borough Manager's Report – Elaina Skiba

Motion made by Stecak second by Norelli to advertise for bids for the ceiling tile replacement and light fixture replacement projects in the borough Building. This is part of the \$850,000 LSA grant that Senator Pisciotto was able to help secure for the borough.

Yes -- 5 No -- 0 Absent -- 2 Motion Carried

Motion made by DeVerse second by Norelli to donate \$100 to the Glassport American Legion Post 443, Polar Plunge, to benefit service dogs for veterans.

Yes -- 5 No – 0 Absent -- 2 Motion Carried

Motion made by Stecak second by Trunzo to enter into an agreement with Iworq Systems Inc., for a web-based Municipal Management Software pending solicitor review.

Yes -- 5 No – 0 Absent -- 2 Motion Carried

Senator Pisciotano's staff came to look at the space that the Senator will be using as a satellite office here in Glassport. The office will be here for the residents on Wednesdays. Once the paperwork is signed, the start date will be made official.

Solicitor's Report – Falco Muscante, Maiello, Brungo and Maiello, LLC

Motion made by DeVerse second by Trunzo to adopt Ordinance 1233, the 2025 Salary Ordinance.

Yes -- 5 No – 0 Absent -- 2 Motion Carried

Motion made by DeVerse second by Stecak to adopt Ordinance 1234, amending Ordinance 920 regarding the membership and creation of the Shade Tree Commission.

Yes -- 5 No – 0 Absent -- 2 Motion Carried

Motion made by DeVerse second by Norelli to approve Resolution 1 (1/21/25) establishing the terms and conditions of employment for the borough Secretary.

Yes -- 5 No – 0 Absent -- 2 Motion Carried

Motion made by Trunzo second by DeVerse to approve the Memorandum of Understanding (MOU) between the Borough and Teamsters Local No. 205 regarding adjustments based on 12-hour shifts, subject to the final review and approval of the solicitor, and authorize the proper Borough Officials to sign the MOU.

Yes -- 5 No – 0 Absent -- 2 Motion Carried

Motion made by Stecak second by Norelli to approve a contract extension with the Chief of Police according to the terms and conditions as contained in the agreement and authorize the proper Borough Officials to sign the agreement.

Roll Call: DeVerse, abstain; Kowalski, absent; Nabors, absent; Norelli, yes; Stecak, yes; Trunzo, yes; Colecchi, yes.

Yes -- 4 No – 0 Abstain – 1 Absent -- 2 Motion Carried

Written Reports of Borough Officials:

Tax Collector – Jennifer Bell – Report available upon request.

Treasurer's Report – Elaina Skiba.

Council has received the Treasurer Report and there are copies on the desk for the public.

Motion made by Norelli second by DeVerse to approve the Monthly Financial Reports.

Yes -- 5 No – 0 Absent -- 2 Motion Carried

Motion made by Trunzo second by Norelli to approve and pay General Fund bills for December in the amount of \$1,370,862.06.

Yes -- 5 No – 0 Absent -- 2 Motion Carried

Motion made by Stecak second by DeVerse to approve and pay Sewer Revenue Fund bills for December in the amount of \$82,555.23.

Yes -- 5 No – 0 Absent -- 2 Motion Carried

New Business:

All elected officials have received their ethics forms. Please complete these and return them to Andrea.

Motin made by Trunzo second by DeVerse to adjourn.

Yes -- 5 No – 0 Absent -- 2 Motion Carried

Submitted by:

Andrea Foster
Borough Secretary

Approved by:

Anthony Colecchi
President of Council