**REGULAR MONTHLY MEETING**

**TUESDAY, MAY 19, 2020**

**7:00 PM**

**DUE TO THE COVID-19 PANDEMIC, THIS MEETING IS LIMITED TO 25 PEOPLE AND THE AGENDA HAS BEEN DISPLAYED ON THE BOROUGH WEBSITE GLASSPORT BORO.NET.**

**THE REGULAR MONTHY MEETING WAS CALLED TO ORDER BY ELAINA SKIBA, PRESIDENT OF COUNCIL.**

**Pledge of Allegiance**

**ROLL CALL: Colecchi, \_\_\_\_\_; Handra, \_\_\_\_\_; Hickman, \_\_\_\_\_; Kowalski, \_\_\_\_\_; Norelli, \_\_\_\_\_; Trunzo, \_\_\_\_\_; Skiba, \_\_\_\_\_; Mayor DiMarco, \_\_\_\_\_.**

**PUBIC COMMENTS: (Agenda Items Only – Action Items Only)**

**APPROVAL OF MINUTES:**

Motion to approve the Minutes of the combined Voting/Workshop Meeting of Tuesday, April 14, 2020.

Motion to approve the Safety Meeting Minutes of Thursday, April 23, 2020.

**COMMITTEE REPORTS:**

**Fire Department/Senior Citizens Center-Paul Trunzo, Council/Chair**

**Delinquent Taxes/Sewage and Administration – Angelo Norelli, Vice President/Chair**

**Police Department/Realty Tour, Crime Watch – David Kowalski, Chair/Council**

**Communications – Kate Handra, Chair/Council Census Committee/Co-Chair**

**Public Works-Street and Sewage Departments – Dennis Hickman, Council/Chair**

**Municipal Building/Properties – Elaina Skiba, President of Council/Chair**

**Safety Committee/Building Inspector - Anthony Colecchi, Council/Chair**

**Mayor Keith DiMarco Census Committee Chair**

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**WRITTEN REPORTS OF BOROUGH OFFICIALS:**

**Tax Collector – Jennifer Bell – Report Available Upon Request – No April Collections**

**Residents are reminder that the Borough Real Estate Taxes for 2020 will be mailed out on May 1, 2020. Payments can be dropped off in the side door slot of the tax office.**

**Treasurer’s Report – Rosanna DiMarco – Report Available Upon Request**

**Financial Report – Elaina Skiba, President of Council**

Motion to approve the Monthly Financial Report for April, 2020

Motion to approve and pay General Fund bills for April, 2020 in the amount of $126,848.08.

Motion to approve and pay Sewer Revenue bills for April, 2020 in the amount of $75,291.48.

**Solicitor’s Report – Falco Muscante (Maiello, Brungo and Maiello, LLC)**

**Subdivision Plan of Thomas Reynolds was submitted to Allegheny County Planning DCED with their notations. The revised plan has been received back from KLH Engineers with their seal and signature along with the architect’s seal and signature and DCED recommendations noted on the plan. Letter has been received by Tom & Lou Reynolds for review on 5/14/2020.**

**Resolution No. 1 (5-19-2020) Disposal of Borough Records**

**Resolution No. 2 (5-19-2020) Vacant Property Program – Lot and Block No. 467-R-091**

**517 Vermont Avenue**

**Ordinance No. 1196 – Adopting Supplement No. 5 to the Code of Ordinances**

**A motion is needed to consider the recommendation of KLH Engineers to approve the Emergency Annual Sanitary and Storm Sewer Repair Contract to M. O’Herron Company, low bidder, with a total hourly rate base bid amount of $1,353.00. The base bid is for the time period of May 1, 2020 to April 3, 2021. A bid bond was provided in the amount of 10%.**

**COMMUNICATIONS: Elaina Skiba, President of Council**

Information was sent to the Borough from Allegheny County regarding the CDBG and HOME Programs for the three years of (2021-2023). We will not be responding to this request because we want to remain participating in this program.

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Received a copy of a letter that was sent to SRCOG from the County of Allegheny regarding CDBG Year 46 – Safe Neighborhood Demolition informing them that the proposal they submitted for us will not be considered. This could be re-submitted in the Year 47 process.

The 2020 Primary Election Day is June 2. All districts will vote at Club 22’s banquet hall. There is enough parking, handicapped accessibility and room for social distancing. There will be paper ballots used, put into a ballot box and the box will be taken to the County to be counted when the polls close.

There will be a Workman’s Compensation phone meeting with Encova and David Leng on Thursday, May 28, 2020 at 10:00 a.m.

**NEW BUSINESS:**

Motion that we no longer take the minutes verbatim.

Motion that the minutes will be kept in an official minute ledger book starting with January, 2020.

Motion to accept the 2020 Borough and Sewage Audits as prepared by Mark C. Turnley, CPA and to pay the fee for having the audit prepared and any other filing fees.

Motion to submit all ordinances and resolutions from March, 2019 to May, 2020 to American Legal publishing to update the Code of Ordinance Book.

Motion to approve and adopt the updated and revised Police Policy Manual, incorporating the revisions through May 19, 2020 to all Policies contained in the Manual, which shall supersede and replace the prior Police Policy Manual, effective immediately.