**REGULAR MONTHLY MEETING**

**BOROUGH OF GLASSPORT**

**TUESDAY, SEPTEMBER 15, 2020**

**7:00 PM**

**THE REGULAR MONTHLY MEETING OF THE GLASSPORT BOROUGH COUNCIL WAS CALLED TO ORDER BY ELAINA SKIBA, PRESIDENT OF COUNCIL.**

**Pledge of Allegiance**

**ROLL CALL: Colecchi, \_\_\_\_\_; Handra, \_\_\_\_\_; Hickman, \_\_\_\_\_; Kowalski, \_\_\_\_\_; Norelli, \_\_\_\_\_;**

**Trunzo, \_\_\_\_\_; Skiba, \_\_\_\_\_; Mayor DiMarco, \_\_\_\_\_.**

**PUBLIC COMMENTS: (Agenda Items Only – Action Items Only)**

**APPROVAL OF MINUTES:**

**Motion** to approve the Public Hearing Demolition Minutes of Monday, July 20, 2020.

**Motion** to approve the Regular Monthly Meeting Minutes of Tuesday, August 18, 2020.

**Motion** to approve the Safety Committee Minutes of August 27, 2020.

**COMMITTEE REPORTS:**

**Fire Department/Senior Citizens Center – Paul Trunzo, Council/Chair**

**Delinquent Taxes/Sewage and Administration – Angelo Norelli, Vice President/Chair**

**Police Department/Reality Tour, Crime Watch, Parks & Recreation – Dave Kowalski, Council/Chair**

National Night Out – Tuesday, October 6, 2020 – 6:00 p.m. at the Honor Roll

**Communications – Kate Handra, Chair/Council Parks & Rec. Co-Chair Census Committee**

**Public Works – Street and Sewage Departments – Dennis Hickman, Council/Chair**

**Municipal Buildings/Properties – Elaina Skiba, President of Council/Chair**

Offices are closed to the public due to COVID-19 Pandemic until further notice.

**Safety Committee/Building Inspector – Anthony Colecchi, Council/Chair**

Safety Committee Meeting – Thursday, September 17, 2020 @ 2:00 p.m.

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**Mayor Keith DiMarco Police Committee Census Committee Chair**

**Motion to have a Sergeant’s promotional test conducted and to have MBM administer the test.**

**WRITTEN REPORTS OF BOROUGH OFFICIALS:**

**Tax Collector – Jennifer Bell – Report Available Upon Request**

**Collections for the Month of August, 2020 - $72,264.25**

**Treasurer’s Report – Rosanna DiMarco – Report Available Upon Request for August, 2020**

**Financial Report – Elaina Skiba, President of Council**

**Motion** to approve the Monthly Financial Report for August, 2020.

**Motion** to approve and pay General Fund Bills for August, 2020in the amount of $250,896.61.

**Motion** to approve and pay Sewer Revenue Fund bills for August in the amount of $46,686.46.

**Solicitor’s Report – Falco Muscante (Maiello, Brungo and Maiello, LLC)**

**Resolution No. 4 (7/21/2020) – Jr. Council Appointment – Carried over from July Meeting**

Council to appoint after interview was conducted.

**Resolution No. 1 (9/15/2020) – Disposal of Records**

**Resolution No. 2 (9/15/2020) – Policy and Procedure for changing addresses**

**Resolution No. 3 (9/15/2020) – Municipal Snow Agreement with PennDOT**

To enter into a five-year signed agreement with PennDOT regarding the Municipal Snow Agreement Guidelines. Need Motion.

**Policy and Procedure for Workman’s Compensation/Heart and Lung – Police - Motion**

**Policy and Procedure for the steps to take if an employee either tests positive for COVID-19 or has direct contact with someone who tests positive - Motion**

**An Easement to be drawn up for waterline service for Elvis Electric at 430 Oak Way/Lot and Block No. 467-P-175.**

**COMMUNICATIONS: Elaina Skiba, President of Council**

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We have advertised for part-time patrolmen for the Borough in the Valley Mirror (8/27/2020) and the Mon Valley Independent (8/28/2020).

A letter from Cargill regarding the minimum 80% quantity of salt requirement by December 31, 2020. Our order number has been received for the remaining minimum balance of 103 tons.

We have received notification of our estimated Liquid Fuels allocation for 2021 in the amount of $125,099.32.

Sealed Bids will be opened on Friday, October 9, 2020 at 2:00 p.m., for the structure demolitions of 409 Ohio Avenue and 623 Delaware Avenue. These properties are being advertised for proposals to demolish on September 10 and September 24, 2020 in The Valley Mirror. There is no asbestos reported.

**NEW BUSINESS:**

Motion to approve a transfer from Mass Mutual Police Pension Retirement Account in the amount of $75,000 to Guggenheim Police Pension Retirement Account.

Motion to accept the Minimum Municipal Obligation for 2021 as provided by Mockenhaupt Benefits Group for the Glassport Police, Union and Service Employees’ Pensions as follows:

Union Pension Plan 2021 MMO Financial Requirement………………………….$38,868.00

Service Employees’ 2021 MMO Financial Requirement………………………….$12,956.00

Police Pension Plan 2021 MMO Financial Requirement………………………..$203,659.00

Motion to accept the four grants that were submitted for review by the Community Benefit Trust:

1. Emergency Operations Center and Apparatus………………………$ 93,618.23
2. To Remove blighted properties in borough neighborhoods….$ 24,720.00
3. Glassport Honor Roll Park and Beautification……………………….$ 21,263.81
4. Sewer Line Camera System…………………………………………………..$ 90,228.00

Motion to accept the 2021 Year 47 CDBG pre-application that was submitted for the commercial structure demolition of 439 Monongahela Avenue with an estimated project cost of $90,000. A portion of the structure’s roof has collapsed and is causing the walls to bow out.

Motion to accept the low bidder for the demolition of 501 Monongahela Avenue. The low bidder was Continental Construction in the amount of $45,000. A letter of recommendation was received from KLH Engineers to accept this low bidder. Bids were opened on August 25, 2020 at the COG office.

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**CITIZENS CAN SUBMIT QUESTIONS OR COMMENTS TO THE BOROUGH OFFICE UNTIL 4:00 P.M. TUESDAY, SEPTEMBER 15, 2020. PUBLIC PARTICIPATION WILL BE DONE VIRTUALLY THROUGH**

**ZOOM. THE CALL IN INFORMATION FOR ZOOM WILL BE AVAILABLE BY CALLING THE BOROUGH OFFICE AT (412)672-7400 EXT. 10 OR BY VISITING THE WEBSITE.**