

Regular Monthly Meeting  
Tuesday May 9, 2023  
7:00 P.M.

Meeting called to order by President of Council Anthony Colecchi.

Pledge of Allegiance.

Roll Call: Handra, \_\_\_\_\_; Kowalski, \_\_\_\_\_; Nabors, \_\_\_\_\_; Norelli, \_\_\_\_\_; Stecak, \_\_\_\_\_; Trunzo, \_\_\_\_\_; Colecchi, \_\_\_\_\_; Chazdine Harmon, Jr. Council, \_\_\_\_\_; Mayor DiMarco, \_\_\_\_\_

Public Comments (Agenda Items Only)

**Approval of Minutes:**

**Motion** to approve the Regular Monthly Meeting Minutes of April 18, 2023.

**Motion** to approve the Safety Meeting Minutes of April 27, 2023.

**Committee Reports:**

**Delinquent Taxes/Sewage and Administration** – Councilman Angelo Norelli

Total Collections from MBM Collections for April	\$ 39,124.21
Year to Date Collections from MBM Collections for delinquent Real Estate tax	\$ 64,944.80
Total Delinquent Sewage Collections for April	\$ 12,826.63
Year to date collections	\$ 45,532.01

The auditors conducted their yearly audit for the Borough. Everything went well and we should have our findings in the next 6-8 weeks.

The office staff will be setting up training to learn how to submit payroll with ADP electronically. This system will save time and be a much more accurate way of submitting payroll for the Borough.

**Public Works - Street and Sewage Departments** – Councilman Mark Stecak

Read Street Department report.

**Crime Watch, Parks & Recreation, GDC** – Council Vice President Dave Kowalski

Spring Cleanup was held on Sat May 6. Thank you to the volunteers who came to help clean the Borough. There were 30 volunteers that signed up and others who did not sign up but were working around the Borough.

The 9<sup>th</sup> Street Park Pavilion and concrete work are complete. The asphalt parking bumper, signs and line painting should be finished by next week. This should complete this phase of the project.

The engineers are working on the fencing for the park and the basketball court and will be getting that out for bid.

**Buildings** – Councilwoman Amy Nabors

We have received quotes from 2 companies to move the Borough office.

Don Farr quoted \$1,524.34 - \$1,734.34

Two Men and A Truck quoted \$3,127.64 to \$3,927.64

**Motion** to award moving the Borough office to Don Farr and schedule the move for Thursday June 29.

**Communications** – Councilwoman Kate Handra

**Fire Department and Senior Citizen’s Center** – Councilman Paul Trunzo

Read Senior Center Report

Read Fire Department Report

**Jr. Council, Chazdine Harmon**

**Police Committee, Safety Committee/Building Inspector** – Council President Anthony Colecchi

The next Safety Meeting will be Thursday May 25, at 3:00.

Glen Engineering has completed the Traffic Study for certain streets in the Borough. This will enable the police to cite the trucks that are detouring on the side streets causing damage to Borough and private property.

On May 22<sup>nd</sup> there will be a walkthrough of the business district for Allegheny Together.

The Police Report will be read by Mayor DiMarco.

**Police Report** - Mayor Keith DiMarco – Police Report is available upon request.

The fishing contest for children 2-15 will be held Sunday June 11 from 8am – 11am at Harrison St. Riverfront.

**Motion** to accept the resignation of Officer Wolfe effective April 26, 2023.

**Motion** to authorize the Civil Service Commission to advertise and administer a Civil Service Test for a police officer.

**Borough Manager’s Report** – Elaina Skiba

I met with Glenn Engineers and brought them up to speed with all of the pending grants, the new grants we would like to apply for and other issues we have in the Borough.

Update on the GEDTF grant – On Monday myself and the engineers met with the county to get this project moving. The County brought Glenn Engineers up to speed since KLH submitted the application and Glenn will be supervising the project. We will have a better timeline for this project in a week or so. The contract has been signed and returned to the ACED.

The following properties have been submitted to the Land Bank. The School District and the delinquent tax collector have been informed:

702 6<sup>th</sup> Street, 509 8<sup>th</sup> Street, 722 Delaware Ave, 816 Delaware Ave., 843 Delaware Ave., 311 Euclid Ave. and 401 Euclid Ave.

**Motion** to pay BCS for the concrete work at the 9<sup>th</sup> Street Park pending review by Glenn Engineering.

**Motion** to pay Lutterman Contracting for the Blight Remediation grant pending review by Glenn Engineering. This was for the demolition of 519 Delaware, 403 Erie and 624 Indiana Front and Rear.

**Solicitor’s Report – Falco Muscante, Maiello, Brungo and Maiello, LLC**

**Motion** to advertise with the intent to adopt an Ordinance prohibiting parking on the South side of 8<sup>th</sup> Street between Maryland Ave and Peach Alley.

**Motion** to adopt Resolution No. 1(5/9/2023), Amending and creating an entirely new building number and street address for a certain property within the Borough and providing an effective date thereof. 1048 Ohio Ave was created for CSX to install a Dish Wireless Cell Tower on their property.

**Motion** to advertise the intent to adopt an Ordinance amending the restrictions on truck traffic on certain roads within the Borough of Glassport.

Proposals for the signs for the South Allegheny graduates, Class of 2023.

Colecchi’s Athletics

Guy Norelli Graphics

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**Written Reports of Borough Officials:**

Tax Collector – Jennifer Bell – Report available upon request.

**Motion** to approve the Monthly Financial Reports.

**Motion** to approve and pay General Fund bills for April in the amount of \$330,378.02

**Motion** to approve and pay Sewer Revenue Fund bills for April in the amount of \$49,929.81

**New Business:**

**Motion** to adopt Resolution 2(5/9/2023) Concurring Resolution for GEDTF grant.

Election Day will be held on Tuesday May 16. Polling places for the Borough are River City Church District 5, Club 22 Districts 4 and 6, Senior Center District 3 and Borough Building Districts 1 and 2.

There will be a Town Hall meeting at 6:00 prior to the workshop on Tuesday June 13 to discuss the condition of the Borough building and the move of the Borough office.

There will be a Town Hall meeting to discuss the progress of the potential sale of the sewage plant. This will be August 22<sup>nd</sup> at 6:00pm at the Senior Center. This information will be put on the sewage bills, the electronic sign, social media, the website, posted in the Borough Office and advertised in the Valley Mirror.

A letter will need to be sent to the Senior Center informing them that the Borough will need to conduct meetings at the Center. Advance notice will be provided.

**Motion** to appoint Draw Collective as the Architect for the Borough Building Project.

**Motion** to approve the 7% fee for Draw Collective for the Schematic Design, Design Development, Construction Documents, Bidding and Construction Administration for the Borough Building Project.

**Motion** to appoint Eckles Construction Services as the Construction Manager for the Borough Building Project.

**Motion** to approve the 4% fee for the Construction Manager Services for the Borough Building Project.

We are continuing to take Interest forms for the Whole Home Repair program. The program is scheduled to have applications out in the next month. Allegheny County is scheduled to be awarded \$12 million dollars and the COG is collecting Interest forms for our residents to help prequalify anyone interested. All applicants must own their home and fall within the income guidelines. Please reach out to the office for an interest form or if you have any questions.

**Motion** to Adjourn