

Code of Ordinances of the Borough of Glassport

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Code of Ordinances
of the
Borough of Glassport
Allegheny County, Pennsylvania

Published by Authority of the Borough

Adopted by *Ord. 1077, 5/23/2006*

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Officials
of the
Borough of Glassport
County of Allegheny,
Pennsylvania

ELECTED OFFICIALS

Mayor - Keith DiMarco

Borough Council

President - Elaina Skiba
Vice President - Angelo Norelli
- David Kowalksi
- Anthony Colecchi
- Katherine Handra
- Dennis Hickman
- Paul Trunzo

Tax Collector - Jennifer Bell

APPOINTED OFFICIALS

Borough Secretary - Nancy M. Piazza-Whaby
Treasurer - Roseanna DiMarco
Assistant Secretary - Andrea Foster
Solicitor - Falco Muscante
Maiello Brungo & Maiello, LLP
Engineer - KLH Engineers, Inc.

CITY WEBSITE: - glassportboro.net

FOREWORD

History

This comprises the codification of the ordinances of the Borough of Glassport. The Borough of Glassport was originally settled in *[Date]*.

The Code of Ordinances of the Borough of Glassport was prepared by Keystone Publishers, Inc., and adopted by the Borough of Glassport Borough Council on May 23, 2006 by Ordinance Number 1077.

Organization

The Code contains four parts which are (1) the valid current ordinances of the Borough of Glassport contained in Chapters 1 through 27, (2) the Appendix, which lists by abstracted title all ordinances of a temporary or "one time" nature, (3) the Key to the disposition of each ordinance ever enacted by the Borough of Glassport, and (4) the Index, which is an alphabetical arrangement of subjects.

In the Code each Chapter is separated by a divider tab, and specific ordinances can be located by subject on the contents page at the beginning of each Chapter. The Index may also be used to search for a subject when one is looking for general information on a particular subject, or if it is not known in which Chapter the subject might be found. The Appendix consists of several general categories containing a chronological listing of short subject descriptions along with a reference to the original ordinance and its date of enactment, if known.

The Key to disposition indicates what action has been taken by the Borough of Glassport Borough Council with regard to every ordinance ever enacted. An ordinance has either been (1) specifically repealed, (2) superseded by another ordinance, (3) is located in a Chapter of the Code book, or (4) is located in the Appendix. Annual tax rate and budget ordinances are located only in the Key. The Key is a cross reference to the original ordinance books of the Borough of Glassport, and to the location within the Code of each ordinance by number.

ORDINANCE NO. 1077

AN ORDINANCE ADOPTING THE CODE OF ORDINANCES OF THE BOROUGH OF GLASSPORT, ALLEGHENY COUNTY, PENNSYLVANIA; CONSOLIDATING, REVISING, AMENDING AND REPEALING CERTAIN ORDINANCES; ENACTING CERTAIN NEW PROVISIONS; PROVIDING A PROCEDURE FOR AMENDING THE CODE AND FOR THE CITATION OF THE CODE AND THE EFFECTIVE DATE THEREOF; ESTABLISHING RESPONSIBILITY FOR MAINTENANCE OF THE CODE; SAVING CERTAIN PROVISIONS FROM REPEAL; AND PRESCRIBING PENALTIES FOR VIOLATION.

The Borough of Glassport hereby ordains:

Section 1. Adoption. The "Code of Ordinances, Borough of Glassport," as prepared and published for the said Borough of Glassport, is hereby adopted as a consolidation, codification and revision of the ordinances of the Borough of Glassport. Chapters 1 through 27 thereof contain the text of the body of all general administrative and regulatory ordinances of the Borough of Glassport organized as follows:

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Chapter 1 Administration and Government
Chapter 2 Animals
Chapter 3 (Reserved)
Chapter 4 Buildings
Chapter 5 Code Enforcement
Chapter 6 Conduct
Chapter 7 Fire Prevention and Fire Protection
Chapter 8 Floodplains
Chapter 9 Grading and Excavating
Chapter 10 Health and Safety
Chapter 11 Housing
Chapter 12 (Reserved)
Chapter 13 Licenses, Permits and General Business Regulations
Chapter 14 (Reserved)
Chapter 15 Motor Vehicles and Traffic
Chapter 16 Parks and Recreation
Chapter 17 (Reserved)
Chapter 18 Sewers and Sewage Disposal
Chapter 19 (Reserved)
Chapter 20 Solid Waste
Chapter 21 Streets and Sidewalks
Chapter 22 (Reserved)
Chapter 23 (Reserved)
Chapter 24 Taxation; Special
Chapter 25 (Reserved)
Chapter 26 Water
Chapter 27 Zoning

APPENDIX

A Annexation of Territory

B	Bond Issues and Loans
C	Franchises and Services
D	Governmental and Intergovernmental Affairs
E	Plan Approval
F	Public Property
G	Sewers
H	Streets and Sidewalks
I	Water
J	Zoning; Prior Ordinances

Key to the Disposition of All Ordinances

The Appendix of the volume lists, by subject matter, in chronological order, the titles (or an abstract of title) of enactments of special nature or of historical interest, for the complete text of which the official records of the Borough of Glassport shall be authoritative.

Section 2. Citation and Effective Date. The codification referred to in Section 1 of this ordinance shall be known and cited officially as the "Borough of Glassport Code of Ordinances," and all future ordinances shall make reference thereto. This ordinance shall become effective immediately upon publication of notice of final enactment as required by law.

Section 3. Saving Clause. The provisions of the Borough of Glassport Code of Ordinances, so far as they are the same as those ordinances and regulations in force immediately prior to the adoption of said Code, are intended as a continuation of such ordinances and regulations and not as a new enactment. The provisions of the Borough of Glassport Code of Ordinances shall not affect any suit or prosecution pending or to be instituted to enforce any of the prior ordinances or regulations.

Section 4. Consolidation and Revision. As a necessary part of codification, the following provisions are hereby consolidated and revised as indicated:

A. *Consolidations.*

Section	Subject	Ordinance No.
Chapter 15	Motor Vehicles and Traffic	788, 795, 820, 837, 844, 846, 886, 898, 899, 902, 962, 986, 1004

B. *Revisions.*

Section	Subject	Ordinance No.
	[Reserved]	

Section 5. New Enactments, Amendments and Repeals. As a necessary part of codification, the following ordinances are hereby enacted, amended and repealed as summarized by short title:

A. *New Enactments.*

Section	Subject
§§5-101 - 5-104	Building Code
§§6-101 – 6-104	Discharge of Firearms
§§13-601 –13-608	Peddling and Soliciting
§§24-401 – 24-417	Realty Transfer Tax

B. Amendments.

Section	Subject	Ordinance No., Section
§7-106	Section F-103.2, Permits Required	845, §6
§8-202	Issuance of Building Permit	955, §2.01
§8-203	Application Procedures and Requirements	955, §2.02
§8-210	Fees	955, §2.09
§8-401	General	955, §4.04
§8-402	Special Requirements for FW and FA Areas	955, §4.01
§8-405	Development Which May Endanger Human Life	955, §4.04
§8-501	General	955, §5.00
§8-502	Application Requirements for Special Permits	955, §5.01
§8-503	Application Review Procedure	955, §5.02
§8-504	Special Technical Requirements	955, §5.03
§9-104	Exceptions	729, §4
§13-102	Businesses for Primary Purpose of Playing Amusement Devices or Games Not to Be Established	431, §2; 814, §2; 963, §2
§13-106	License Fee; Limitation of Number of Mechanical And/or Electronic Devices to Be Licensed in One Establishment	431, §6; 814, §6; 851, §1; 870, §1, 2; 939, §1, 2; 948, §1; 963, §6
§13-302	Annual License Fee	441, §2
§13-402	License Required; Fee	546, §2; 606, §1
§13-702	License Required	766, §2
§13-801	License	805, §1
§18-102	Fees for Connection	1014, §2
§20-203	Definitions	910, §3
§21-304	Permit Fee	686, §4
§21-305	Deposit of Bond; Conditions for Return	686, §5

C. *Repeals.*

Ordinance/Resolution	Subject
Ord. 726	Building Code
Ord. 784	Building Code
Ord. 775	Transient Retail Business
Ord. 859A	Transient Retail Business
Ord. 859B	Realty Transfer Tax
Ord. 666	Realty Transfer Tax

Section 6. Adoption of Standard Codes by Reference. As a necessary part of codification, the following ordinances are hereby enacted by reference as standard codes summarized by short title:

Section	Short Title
	[Reserved]

Section 7. Land Use Amendments. The Borough of Glassport Code of Ordinances is hereby amended as is more fully shown in the complete text of Chapter 27 thereof which is attached hereto and made part hereof by reference hereto as if fully set out at length herein, with deletions shown by ~~strike-through~~ and additions shown by underline, all of which is briefly summarized hereinafter.

A. *New Provisions.* The following provisions are new provisions which are being added to the Code, are underlined throughout the text, and are summarized as follows:

Section	Subject
	[Reserved]

B. *Revised Provisions.* The following provisions of the Code are revised, the text of which indicates deletions by ~~strike-through~~ and additions shown by underline, and are summarized as follows:

Section	Subject	Ordinance No.
§27-304	Signs	807, §304; 929, §1
§27-308	Mining and Well Drilling	807, §308
§27-405	Performance Standards	807, §405
§27-505	Amendments	807, §505
§27-605	Flood Control Permits	807, §605; 921, §105

C. *Repealed Provisions.* The following provisions of the Code are repealed, the text of which indicates deletions by ~~strike-through~~, and are as follows:

Section	Subject	Ordinance No.
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[Reserved]

Section 8. Procedural Changes. The following minor procedural changes have been made to existing Borough of Glassport ordinances:

- A. Grammatical and spelling errors have been corrected where necessary;
- B. Minor changes have been made to correct obsolete terms and usages;
- C. The penalty provisions have been revised where necessary to comply with the Pennsylvania Borough Code, Vehicle Code, Municipalities Planning Code and the Local Tax Enabling Act.

Section 9. Amending the Code of Ordinances. The procedure for amending the Code of Ordinances shall include the citation of the Chapter, Part, Section and subsection to be amended, revised, repealed or added as follows:

- A. Amendment or Revision - "Chapter ___, Part ___, Section ___, Subsection ___ is hereby amended [revised] to read as follows..."
- B. Additions - "Chapter ___, Part ___, Section ___, Subsection ___ is hereby amended by the addition of the following..."
- C. Repeal - "Chapter ___, Part ___, Section ___, Subsection ___ is hereby repealed in its entirety."

Section 10. Responsibility for Code of Ordinances. It shall be the responsibility of the Borough of Glassport Secretary to maintain an up-to-date certified copy of the Code of Ordinances. This copy shall be the official copy of the Borough of Glassport Code of Ordinances and shall be available for public inspection.

Section 11. Penalties. It shall be unlawful for anyone to change, alter or tamper with the Code of Ordinances in any manner which will intentionally misrepresent the laws of the Borough of Glassport. Whosoever shall violate this Section shall, upon conviction thereof, be sentenced to pay a fine of not more than \$600 and costs or, in default of payment thereof, shall be subject to imprisonment for a term not to exceed 30 days.

Section 12. Severability of Parts of Codification. It is hereby declared to be the intention of the Borough of Glassport that the Chapters, Parts, Sections, paragraphs, sentences, clauses and phrases of this codification are severable. If any Section, paragraph, sentence, clause or phrase of this Code is declared unconstitutional, illegal or otherwise invalid by the judgment or decree of a court of competent jurisdiction, that invalidity shall not affect any of the remaining Chapters, Parts, Sections, paragraphs, sentences, clauses or phrases of this codification.

ENACTED AND ORDAINED this 23rd day of May, 2006.

ATTEST:

Borough of Glassport

/s/ Nancy M. Piazza-Whaby
Secretary

/s/ John DeSue
President, Borough Council

Fee Schedule

<i>Subject</i>	<i>Code Section</i>	<i>Fees</i>
Application Fees for Building Permits	§ 8-210	
Residential building permit fees for 1 and 2 family dwellings		
for the first \$5,000 of work		\$35
for each additional \$1,000 of work or a portion thereof, prorated		\$5
Additional Pennsylvania Department of Labor and Industry fee		\$4
Additional fees will be charged depending on the extent of work conducted.		
The following inspections will cost an additional charge: footer inspection, framing inspection, plumbing inspection, mechanical inspection, emergency/insulation inspection, final inspection		\$35
Commercial building permit fees		
For the first \$1,000 of work		\$35
For each additional \$1,000 or portion thereof, prorated		\$5
This figure will be multiplied by 1.5 for the total cost of the permit		
Additional Pennsylvania Department of Labor and Industry Fee		\$4
Communication Devices		
There is an additional charge for each communication device and in the event it is necessary for the building inspector to make an on-site inspection to assess the application, the applicant shall pay \$50 for each inspection		\$50

Fee Schedule

<i>Subject</i>	<i>Code Section</i>	<i>Fees</i>
Demolition		
For the first \$1,000 of work		\$35
For each additional \$1,000 or portion thereof, prorated		\$5
This figure will be multiplied by 1.5 for the total cost of the permit		
Additional Pennsylvania Department of Labor and Industry Fee		\$4
For a cavity and final inspection		\$35
Grading and Excavating		
Minor earth disturbance		\$50
Major earth disturbance		\$100
Permit time extension fee		\$50
Top soil removal		\$200
Excavation of 1,000 cubic yards or less		\$30
For the first 1,000 cubic yards		\$30 plus \$25 for each additional 1,000 cubic yards
For the first 10,000 cubic yards		\$225 plus \$35 for each additional 10,000 cubic yards or fraction thereof
For the first 20,000 cubic yards		\$920 plus \$25 for each additional 10,000 cubic yards or fraction thereof

In addition to the permit fee, applicant shall submit payment for the full cost of all engineering, architectural and other professional review fees which may be required prior to the Borough's review of the application and supporting documents.

Fee Schedule

<i>Subject</i>	<i>Code Section</i>	<i>Fees</i>
Occupancy Permit	§ 11-101	
Residential inspection		\$50
Commercial inspection		\$100
Regulated Rental Unit		
Annual regulated rental unit license fee		\$50
Sign Permits		
For the first \$1,000 of work		\$35
For each additional \$1,000 or portion thereof, prorated		\$5
This figure will be multiplied by 1.5 for the total cost of the permit		
Additional Pennsylvania Department of Labor and Industry Fee		\$4
Street Opening Permit	§ 21-304	\$20 minimum
Inspection fee for the first 25 feet		\$40
Inspection fee for each 10 feet thereafter		\$10
Bond	§ 21-305	\$100 for the first 10 feet (minimum fee amount)
		\$5 for each additional foot not to exceed \$10,000
Permit		
Concrete streets		\$450 per opening
Bituminous streets		\$450 per opening
Unimproved streets (alleys)		\$400 per opening
Sidewalks		\$300 per opening

In addition to the permit fee, applicant shall submit payment for the full cost of all engineering, architectural and other professional review fees which may be required prior to the Borough's review of the application and supporting documents.

Fee Schedule

<i>Subject</i>	<i>Code Section</i>	<i>Fees</i>
Storm Water Management		
<i>Building Permit</i> - Fee based on estimated cost of proposed construction		
\$0 - \$250		\$5
\$250 - \$1,000		\$10
Each additional \$1,000 or part thereof beyond the first \$1,000		\$1
<p>In addition to the permit fee, applicant shall submit payment for the full cost of all engineering, architectural and other professional review fees which may be required prior to the Borough's review of the application and supporting documents.</p>		
Zoning Permit Fee		
For residential zoning permit		\$25
For commercial zoning permit		\$50
Planning Commission Applications		
Simple subdivision		\$250
Minor Land Development		\$500
Major Land Development		\$750
<p>Consultant Fees: Actual cost to the Borough for plan reviews, report preparation, and other services performed by consultants and/or the solicitor as billed to the Borough at the normal rate charged the Borough for similar services.</p>		
<p>Application Deposit: Upon initial submission of any application under this heading, in addition to the application fee, the applicant shall make a deposit to the Borough as follows:</p>		
Land Development		\$2,500
Revised Land Development		\$1,500

Fee Schedule

<i>Subject</i>	<i>Code Section</i>	<i>Fees</i>
<p>From this amount shall be deducted any fees accruing from Borough consultants and/or Borough Solicitor reviews. If at any time during the progression of an application it is determined by the Borough that the balance available is or will be inadequate to fully cover anticipated review costs, the applicant will be notified that an additional deposit is required equal to the first deposit.</p>		
Conditional Use		\$500
Zoning Amendments, including Landowner Curative Amendments		\$500
Planned Residential Development		
Application Fee (Tentative or Final Approval): Initial fee for the first five lots/dwelling units		\$1,500
Plus for each additional lot/dwelling unit above five:		\$20 per lot/dwelling unit
Revised (Tentative or Final Approval): \$750; plus \$10 for each lot/dwelling unit over five.		
Consultant Fees for Tentative or Final Approval Application: Actual cost to the Borough for plan reviews, report preparation, and other services performed by consultants and/or the solicitor as billed to the Borough at the normal rate charged the Borough for similar services.		
Application Deposit: Upon initial submission of an application, in addition to the application fee, the applicant shall make a deposit to the Borough as follows:		
0 - 50 dwelling units		\$2,000
Greater than 50 dwelling units		\$3,000
Revised Tentative or revised Final Plan		\$1,000

Fee Schedule

<i>Subject</i>	<i>Code Section</i>	<i>Fees</i>
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From this amount shall be deducted any fees accruing from the Borough Consultant and/or Solicitor reviews. If, at any time during the progression of an application, it is determined by the Borough that the balance available is or will be inadequate to fully cover anticipated review costs, the applicant will be notified that an additional deposit is required equal to the first deposit.

Zoning Hearing Board Hearings

Variances, Special Exceptions, Interpretations, Nonconforming requests.	\$500
Rehearing and all other hearings or appeals.	\$300

Applicant shall pay one half the cost of the hearing stenographer and the full actual cost of the hearing transcription, if transcription is requested.

Sewage Collection Fees

Monthly Sewage Fee Penalty and Interest -
A 20% Penalty and 10% interest will be
charged to all ratepayers whose monthly
sewage fees remain unpaid when due.

Fee for Return of Check for Non-sufficient funds	\$20
Fee for Mailing Certified Delinquency Notice Letter	\$25
Fee for Posting Property for Water Shut-Off	\$25
Shut - Off and Turn - On Fees	\$100

Fire Prevention and Emergency Services

Services

Extrication - Minor	\$300 per incident
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Hazardous Material Cleanup Supplies

Oil Booms, Small (3" x 4')	\$20
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Fee Schedule

Fire Fighting Equipment

Foam Class A	\$65
Foam Class B	\$65

Apparatus (extended incident responses)

Engine	\$350
Aerial /Ladder	\$400
Rescue	\$300
Tanker/Tender	\$300

Miscellaneous Items

Salvage Cover (Plastic)	\$35 each
Chainsaw Usage to Power Tools	\$50 each

Motor Vehicle Fires

- A. Fires in dumpsters, rubbish and trash areas will be billed to the person(s) or owner(s) found at fault up to a maximum of \$250.
- B. Motor vehicle fires shall be billed according to preset categories:
- | | |
|--|-------------|
| 1. Passenger vehicle, one engine response: | \$300 |
| 2. Passenger vehicle, rescue services: | \$300 |
| 3. Passenger vehicle, engine and rescue: | \$500 |
| 4. Commercial/industrial, one engine response: | \$500 |
| 5. Commercial/industrial, engine and rescue: | \$650 |
| 6. Commercial/industrial, including hazmat: | costs + 15% |

Borough Correspondence

Fee for Municipal No Lien Letter:	\$50
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(Res. 5/23/2006; as amended by Ord. 1139, 9/23/2014, by Res. 1, 7/19/2016, by Res. 1, 5/8/2018, by Res. 1, 5/21/2018, by Res. 5, 12/18/2018, and by Res. 2, 12/17/2019)

