

**REGULAR MONTHLY MEETING OF GLASSPORT BOROUGH COUNCIL, January 16, 2024**

The regular monthly meeting of Glassport Borough Council was called to order by Anthony Colecchi, President of Council.

Pledge of Allegiance

Roll Call: DeVerse, present; Kowalski, absent; Nabors, present; Norelli, present (by phone); Stecak, present; Trunzo, present; Colecchi, present; Jr. Council Harmon, present; Mayor DiMarco, present.

No Public Comments on Agenda Items.

Motion made by Nabors second by Stecak to approve the Regular Monthly Meeting Minutes of December 19, 2023.

YES – 6 NO – 0 Motion Carried

Motion made by DeVerse second by Nabors to approve the Safety Meeting Minutes of December 21, 2023.

YES – 6 NO – 0 Motion Carried

Motion made by Trunzo second by Nabors to approve the minutes of the Reorganization Meeting of January 2, 2024.

YES – 6 NO – 0 Motion Carried

**Committee Reports:**

**Delinquent Taxes/ Sewage and Administration – Councilman Angelo Norelli**

|  |               |
|--|---------------|
| Total Collections from MBM Collections for November                          | \$ 3,753.30   |
| Year to Date Collections from MBM Collections for delinquent Real Estate tax | \$ 205,186.85 |
| Total Delinquent Sewage Collections for November                             | \$ 15,642.34  |
| Year to date collections   | \$ 300,013.30 |

**Public Works – Street and Sewage Departments – Council Vice-President Mark Stecak**

Monthly Street Report Given.

Motion made by Nabors second by Trunzo to enter into an agreement with KLH for the Combined Sewer System, Long Term Control Plan, Comprehensive Manhole Physical Survey/Inspection Professional Engineering Services Proposal for a per diem not-to-exceed the fee of \$82,000.

YES – 6 NO – 0 Motion Carried

**Crime Watch, Parks & Recreation, GCD – Councilman Dave Kowalski**

The GDC is working on dates for the summer events, including Concerts on the Honor Roll, Community Day and the annual Car Show. Once the dates are set, we will let everyone know.

Thank you to everyone who participated in the House Decorating contest for Christmas. The winners were: 1<sup>st</sup> Place – 1030 Indiana Ave., 2<sup>nd</sup> Place – 340 Erie Avenue and 3<sup>rd</sup> Place – 1037 Indiana Avenue. Congratulations to all.

**Buildings \_ Councilwoman Amy Nabors**

Two contractors have looked at the damage to the Senior Center. We are waiting for quotes from both of them so the work can be done on the building.

Motion made by Stecak second by DeVerse to accept the proposal from Schindler Maintenance for maintaining the elevator at 12 Monongahela Avenue. This is a continuation of the maintenance they provided to the previous owners of the building.

YES – 6 NO – 0 Motion Carried

**Communications and Building Inspector – Councilwoman Meghan DeVerse**

I met with mark Kapsha to discuss the best ways to make sure we communicate to our residents and keep everyone current on issues and events in the Borough.

The Savvy Citizen App is a good source to keep updated on events, meetings and other borough new. We currently have 1,821 followers. IF anyone is interested in more information of this App or help with downloading it, please contact me and I can help you with that.

Council plans to spend a great deal of effort concentrating on rentals and landlords following the polices in the Borough. This will start with follow-up on Occupancy Inspections for rentals and purchases of properties.

Inspections and permits for the month of December 2023 are as follows:

- 7 Temporary Certificates of Occupancy
- 7 Certificates of Occupancy
- 1 Building Permit
- 1 Building Permit Application pending.

**Fire Department and Senior Citizen’s Center – Councilman Paul Trunzo**

**Fire Department:**

There were 41 calls for service for the month of December and 551 calls for 2023.

Members completer 2,840 hours of training in 2023.

Worksite Medical will be at the station on January 27, 2024 to complete firefighters’ physicals and cancer screenings. This was possible by a FEMA Grant.

The company would like to announce the return of our annual Gun Bash. It will be held on March 30, 2024 at the Palisades in McKeesport.

**Senior Center:**

2024 Dues are now being collected. Dues are \$10.00 per year and new members are welcome.

There will be a free tax preparation day at the center. Date and time to be announced later.

**Junior Council, Chazdine Harmon**

Katelyn Duval is performing with the PMEA District 1 East Band this weekend. Based on her audition, she earned the 1st chair in the trumpet section and has advanced to Region Band which will be held in February at Deer Lakes HS. Congratulations Katelyn!

Happy Retirement Mrs. Brock. Mrs. Brock had her last day at South Allegheny on January 12. She has taught High School and Middle School Math, High School GATE and was the School to Work Coordinator for the past 27 years. Mrs. Brock was a great influence in the lives of many students. She will be greatly missed.

Congratulations to Drew Cook & Cam Epps who have top scoring averages in the WPIAL and City League through Jan. 7th games.

**Police Committee, Safety Committee – Council President Anthony Colecchi**

The next Safety Meeting will be Thursday, January 25, 2024 at 3:00 PM.

There will be an Allegheny Together Meeting on January 19.

A Town Hall meeting with Allegheny County Parks Foundation will be held on January 29, 2024 at 6:00 PM at the Borough Building.

**Police Report – Mayor Keith DiMarco**

There were 1,667 calls for the month of December, 2023 and 15, 028 calls for 2023.

The Memorandum of Understanding between the Police Department and the Teamsters changing the hours worked to 12 hour shifts has been fully executed and filed.

During 2023 the Glassport Motor Carrier Safety Unit conducted 66 inspections. Out of those 66 inspections, 11 vehicles were deemed to be out of service and removed from roadways. There were 130 violations found, and 84 citations issued.

Over the course of the year, 1,338,226 pounds of Commercial Vehicles were placed on our department scales.

**Borough Manager’s Report – Elaina Skiba**

A meeting is scheduled with the A.I.U. on Thursday to discuss the current lease agreement with the Borough. I will forward the information to Council after the meeting.

All Council Members that have expressed interest in attending the Newly Elected Officials Class sponsored by the PSAB has been registered.

The closing for the Tax Anticipation Note for the Borough was today. Everything was in order and all paperwork has been executed.

Solicitor's Report – Falco Muscanate, Maiello, Brungo and Maiello, LLC

Motion made by Stecak second by Nabors to adopt the 2024 Salary Ordinance.

Roll Call: DeVerse, abstain; Kowalski, absent; Nabors, yes; Norelli, yes; Stecak, yes; Trunzo, yes; Colecchi, yes.

YES – 5 NO – 0 ABSTAIN – 1 Motion Carried

Motion made by Trunzo second by Nabors to adopt Resolution #1 (1/16/24) changing the Municipal Service Fee for Trash Collection from \$81.00 per quarter to \$80.04 with an effective date of January 1, 2024

YES – 6 NO – 0 Motion Carried

Motion made by DeVerse second by Stecak to adopt Resolution #2 (1/16/24) establishing the terms and conditions of the employment of the Borough Secretary.

YES – 6 NO – 0 Motion Carried

Motion made by Trunzo second by Stecak to approve the Agreement establishing the terms and conditions of the employment of the Borough Manager.

YES – 6 NO – 0 Motion Carried

**Written Reports of Borough Officials:**

**Tax Collector – Jennifer Bell** – Report available upon request.

**Elaina Skiba – Treasurer**

Council has received the Treasurer Report and there are copies on the desk for the public.

Motion made by DeVerse second by Trunzo to approve the Monthly Financial Reports.

YES – 6 NO – 0 Motion Carried

Motion made by DeVerse second by Nabors to approve and pay the General Fund bills for December in the amount of \$189,228.56.

YES – 6 NO – 0 Motion Carried

Motion made by Stecak second by Nabors to approve and pay the Sewer Revenue Fund bills for December in the amount of \$49,050.00.

YES – 6 NO – 0 Motion Carried

**New Business:**

Motion to approve the addendum to the Towing agreement increasing the standard towing fee of \$125.00 to \$150.00.

YES – 6 NO – 0 Motion Carried

Motion made by DeVerse second by Trunzo to advertise for the position of Assistant Borough Secretary.

YES – 6 NO – 0 Motion Carried

Motion made by Trunzo second by DeVerse to adjourn.

YES – 6 NO – 0 Motion Carried

Submitted by:

Approved by:

Andrea G. Foster  
Borough Secretary

Anthony Colecchi  
President of Council

