

REGULAR MONTHLY MEETING OF GLASSPORT BOROUGH COUNCIL, DECEMBER 20, 2022

The regular monthly meeting of Glassport Borough Council was called to order by Anthony Colecchi, President of Council.

Pledge of Allegiance

Roll Call: Handra, present; Kowalski, present; Nabors, present; Norelli, present; Trunzo, present; Colecchi, present; Jr. Council Harmon, present; Mayor DiMarco, present.

Motion made by Handra second by Trunzo to accept a letter of resignation from Councilman Dennis Hickman.

YES – 6 NO – 0 Motion Carried

A letter of interest for the vacant Council seat was received from Mark Stecak.

Motion made by Kowalski second by Norelli to appoint Mark Stecak to the vacant council seat.

YES – 6 NO – 0 Motion Carried

Motion made by Trunzo second by Handra to adopt Resolution #2 (12-20-22) appointing Mark Stecak to the vacant Council seat which occurred on November 25, 2022.

YES – 6 NO – 0 Motion Carried

Motion made by Trunzo second by Handra to adopt Resolution #2 (12-20-22) appointing Amy Nabors to the vacant Council seat which occurred on September 13, 2022.

YES – 6 NO – 0 Motion Carried

Motion made by Norelli second by Handra to approve the Regular Monthly Meeting Minutes of November 22, 2022.

YES – 7 NO – 0 Motion Carried

Motion made by Norelli second by Nabors to approve the minutes for the Safety Meeting of November 17, 2022.

YES – 7 NO – 0 Motion Carried

Public Works – Street and Sewage Departments – Reports are available upon request.

Delinquent Taxes/Sewage and Administration – Councilman Angelo Norelli

Delinquent taxes collected Year to Date are: \$236,515.41

Delinquent sewage collected Year to Date is: \$191,619.01

Crime Watch, Parks & Recreation, GDC – Councilman Dave Kowalski

The sign for the Ninth Street Park has been delivered and they are working on the installation of the pavilion.

Police and Safety Committee; Building Inspector – Councilman Anthony Colecchi

Our annual safety meeting with Ray Adams of Encova will be held Thursday, December 22 at 2:00 PM.

Motion made by Kowalski second by Norelli to ratify advertising the Towing Specifications for the Borough. Bids will be received through the end of the business day January 10, 2023 and the contract will be awarded at the Regular Monthly Meeting on January 17, 2023.

YES – 7 NO – 0 Motion Carried

Motion made by Kowalski second by Handra to enter into a contract with Shiloh Service, Inc. for IT support for the Police Department with the amount not to exceed \$15,000.00.

YES – 7 NO – 0 Motion Carried

Police Report – Mayor Keith DiMarco

Monthly Police report is available upon request. There have been 13,024 calls year to date.

Motion made by Handra second by Trunzo to ratify the advertisement for a full time Police Officer. Applications were accepted through December 13, 2022 and two applications were received. The Civil Service test will be administered Wednesday, December 21, 2022 at 10:00 AM with the physical agility test immediately following.

YES – 7 NO – 0 Motion Carried

Buildings – Councilwoman Amy Nabors

Council has discussed moving the offices to the Youth Center given the condition of the Borough Building. Plans are being made by the staff to box files and clean the building to prepare for the move. This could possibly happen by spring.

Communications – Councilwoman Kate Handra

There were 11 entries for the Holiday House Decorating Contest. First Place was Liz and Dave Kudla – 1035 Indiana Avenue; Second Place was Cliff Shaw – 305 Ohio; and Third Place was Bridgette Manges – 340 Erie Avenue.

We have received 75 Santa letters this year.

Fire Department & Senior Center – Councilman Paul Trunzo

There were 496 calls for the year with 31 calls in November. The radios have been ordered and are awaiting deliver that have been funded through a FEMA Grant. The turn-out gear has also been ordered and we are awaiting delivery that have been funded through a FEMA Grant as well.

The Senior Center had their Annual Christmas Party on December 9. We had a nice turnout and everyone had a great time.

The next Bingo will be Tuesday, January 31, 2023.

Dues will be collected for 2023 starting in January. Dues are \$10.00 for the year and anyone 55 and over can join.

The center will be closed beginning December 23, 2022 and will reopen on Tuesday, January 3, 2023.

Junior Council – Chazdine Harmon

The Winterfest Celebration was held on November 26. I would like to thank everyone who helped in any way to make this event such a huge success.

The annual Holiday Band Concert will be held December 21 at 7:00 PM at the High School Auditorium.

Borough Manager – Elaina Skiba

Motion made by Kowalski second by Handra to pay Betters Company in the amount of \$14,500 for the demolition of 703 Vermont.

YES – 7 NO – 0 Motion Carried

Motion made by Handra second by Norelli to advertise the 2021 Audit.

YES – 7 NO – 0 Motion Carried

Motion made by Trunzo second by Norelli to approve the first and final payment to Ramp Construction in the amount of \$118,000 for the Sewage Plant Roof which is now complete.

YES – 7 NO – 0 Motion Carried

Motion made by Stecak second by Trunzo to award the DCED Blight Remediation project to Lutterman Excavating in the amount of \$35,200. We were awarded \$30,000 for this grant so the Borough will be responsible for the balance of \$5,200. This is for the demolition of 624 Indiana Avenue front and rear, 519 Delaware Avenue and 403 Erie Avenue.

YES – 7 NO – 0 Motion Carried

Motion made by Nabors second by Handra to accept BCS Construction, Inc. as the low bidder for the Ninth Street Project in the amount of \$32,570.00 pending review by the Solicitor and Engineer.

YES – 7 NO – 0 Motion Carried

Solicitor’s Report – Falco Muscante, Maiello, Brungo and Maiello, LLC

Motion made by Kowalski second by Norelli to adopt the revised Fee Schedule Resolution #3 (12-20-22).

YES – 7 NO – 0 Motion Carried

Motion made by Norelli second by Kowalski to adopt the 2023 Tax Levy Resolution #4 (12-20-22). The millage rate will remain at 15.49 mils.

YES – 7 NO – 0 Motion Carried

Motion made by Nabors second by Norelli to ratify the advertisement of the 2023 Salary Ordinance to be adopted in January, 2023.

YES – 7 NO – 0 Motion Carried

Motion made by Kowalski second by Norelli to adopt the terms and conditions of the employment of the Borough Secretary Resolution #5 (12-20-22).

YES – 7 NO – 0 Motion Carried

Motion made by Nabors second by Trunzo to advertise an ordinance for Police Department Promotional Exams.

YES – 7 NO – 0 Motion Carried

Motion made by Handra second by Trunzo to advertise the intent to adopt the 2018 ICC codes for all UCC.

YES – 7 NO – 0 Motion Carried

Motion made by Stecak second by Handra to advertise the intent to adopt the 2021 edition of the IPMC.

YES – 7 NO – 0 Motion Carried

Written Reports of Borough Officials

Tax Collector – Jennifer Bell

Report available upon request.

Treasurer – Rosanna DiMarco

Report available upon request

Motion made by Norelli second by Nabors to approve the Monthly Financial Reports for November, 2022.

YES – 7 NO – 0 Motion Carried

Motion made by Trunzo second by Kowalski to approve and pay General Fund bills for November, 2022 in the amount of \$334,648.25.

YES – 7 NO – 0 Motion Carried

Motion made by Norelli second by Stecak to approve and pay Sewer Revenue Fund bills for November, 2022 in the amount of \$49,006.84.

YES – 7 NO – 0 Motion Carried

Communications:

John Lee presented insurance coverage for the Borough with Trident Insurance. This is one of the few companies that will insure a municipality that has their own Waste Water Treatment Plant.

New Business:

Motion made by Norelli second by Kowalski to ratify advertising the intent to approve the 2023 Borough Budgets with them being posted in the office for public viewing.

YES – 7 NO – 0 Motion Carried

Motion made by Kowalski second by Norelli to adopt the 2023 General Fund Budget in the amount of \$2,994,066.00.

YES – 7 NO – 0 Motion Carried

Motion made by Norelli second by Trunzo to adopt the 2023 Sewer Revenue Fund Budget in the amount of \$853,600.00.

YES – 7 NO – 0 Motion Carried

Bids for Trash Removal will be accepted through the end of the business day on January 10, 2023. This was advertised on December 15, 22 and 29, 2023.

Motion made by Nabors second by Norelli to advertise the Workshop and Regular Meeting dates for 2023.

YES – 7 NO – 0 Motion Carried

Motion made by Handra second by Trunzo to authorize the Solicitor to file a lien on Parcel Number 558-B-174 for delinquent sewage in the amount of \$16,316.62.

YES – 7 NO – 0 Motion Carried

Motion made by Trunzo second by Stecak to adjourn.

YES – 7 NO – 0 Motion Carried