



NIPOMO  
TRAVEL

# How We Work Guide

LET'S PLAN THE TRIP OF YOUR DREAMS!

This How We Work Guide will review all the details of our travel planning process to ensure it runs as smoothly as possible!





## Welcome To The Family!

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Thanks a million for letting me tag along on your travel escapades! Whether I'm crafting a tailor-made trip just for you and your crew or you're hopping on a wild adventure with our fabulous group, I can't wait to help you create unforgettable memories!

Wishing you all the best,

*Kimberly Sargen, Nipomo Travel*

**WELCOME!**

YOUR NEXT ADVENTURE AWAITS.  
LET'S EXPLORE THE WORLD TOGETHER.

# Meet the Team

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KSARGEN@NIPOMOTRAVEL.COM

## Kimberly Sargen

OWNER / TRAVEL ADVISOR

When I embarked on this journey in the autumn of 2018, little did I know the rollercoaster ride that awaited me! Navigating the stormy seas of a global pandemic and personal trials, I've remained strong and committed.

Are you looking to curate priceless memories like a family holiday, mark a fresh chapter in life, or escape the madding crowd? I am here to tailor your dream getaway. From collective journeys to singular escapades, let my seasoned expertise shape your travel narrative.

Before stepping into the world of travel, I have worn many hats – from hospitality and event planning to music education, and even slinging nachos at a roller rink! I am passionate about meeting new people and exploring diverse cultures and destinations. Let me help you plan *the journey of a lifetime!*

# How It Works

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## Ready for an introduction?

Embark on a journey of a lifetime! Let's chat, at no cost to you, about how we can tailor an unforgettable wanderlust-filled vacation just for you.



## The Nitty-Gritty: Costs, Documents, and All That Jazz.

Should you choose to embark on this journey with me, there'll be a few digital postcards headed your way! These will help you get cozy in my digital camp, handle the expedition cost, and set the wheels in motion for crafting your bespoke travel plan. Let's explore the world together!

## Now, onto the Exciting Adventure!

After we collect all the necessary details, I'll craft an exclusive journey tailored just for you. We'll deliberate over your choices, finetune them, and once we've nailed the perfect blend, I'll handle the booking! Then, all you have to do is sit back, relax, and anticipate the adventure of a lifetime.



# Our Planning Options

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## Travel Planning

FOR FAMILIES AND COUPLES  
\$100 PLANNING FEE

- Complimentary Intake meeting (up to 1 hour)
- 1 Proposal Draft and up to 2 Proposal Edits
- Daily Itinerary Creation (tour, activities, etc.)
- Confirmation & Management of Travel Components
- Destination Entry/Exit Requirement Guidance
- Recorded Pre-Travel Video Walkthrough
- Optional Pre-Departure Call (Up to 1 hour)
- Personalized Digital Itinerary
- WhatsApp Emergency In-Travel Communication

## Group Travel Planning

LARGER FAMILIES, DESTINATION  
WEDDINGS, ETC.  
\$250 PLANNING FEE (MINIMUM)

- Complimentary Intake meeting (up to 1 hour)
- 1 Proposal Draft and up to 2 Proposal Edits
- Daily Itinerary Creation (tour, activities, etc.)
- Confirmation & Management of Travel Components
- Destination Entry/Exit Requirement Guidance
- Recorded Pre-Travel Video Walkthrough
- Optional Pre-Departure Call (Up to 1 hour)
- Personalized Digital Itinerary
- WhatsApp Emergency In-Travel Communication

## Nipomo Travel Groups

OUR OWN SMALL GROUP ADVENTURES

Packages vary depending on the trip planned. Keep your eyes open for what we have planned next!

Current trips include a group tour of New Zealand in October 2025 and group space on a two-week cruise for the total Solar Eclipse in August 2026.

## A La Carte

AVAILABLE UPON REQUEST

- Airfare Booking:- \$50 consultation fee to book your own or \$25 per ticket Ticketing Fee
- Hotel Only Bookings: Select 4/5 star only, \$50/Room
- Travel Consulting: \$150/hour
- Just ask for whatever you may need!

P L A N N I N G





# Our Planning Checklist

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## **PLEASE SHARE AS MUCH INFORMATION AS POSSIBLE**

My endless queries serve one purpose - to ensure you experience an impeccable journey. Yes, it might feel a tad intense, but whether it's about coordinating convenient transfers or informing the tour company of your cucumber allergy, it's all in the spirit of creating a comfortable, seamless adventure for you. Come, explore the world with us!

## **PLEASE CAREFULLY REVIEW YOUR DOCUMENTS**

Should a detail slip through the cracks or a date seem astray, we implore you to play your part in this adventure and flag it to us post-haste. After all, we're in this journey together; if something is amiss, and we both overlook it, it could put a damper on our smooth sailing.

## **PLEASE STAY IN TOUCH**

Keeping the lines of dialogue open is essential! If there are any modifications to your contact details or preferences, or you desire more or less information from my end, do let me know. I'm here at your service!

## **IF YOU LIKE WHAT I DO, SHARE WITH SOMEONE NEW**

Your endorsement is a tremendous honor, the grandest form of flattery one can receive. Thank you!



# How To Contact Me

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**EMAIL:** [KSARGEN@NIPOMOTRAVEL.COM](mailto:KSARGEN@NIPOMOTRAVEL.COM)

**OFFICE PHONE:** 805.904.1611

**CELL PHONE:** 805.608.0356 (IN-TRAVEL, TEXT, EMERGENCIES)

**OFFICE HOURS:** MONDAY - FRIDAY, 9 AM - 5 PM PST

ADDITIONAL HOURS BY APPOINTMENT ONLY

## PLEASE NOTE:

I prefer to communicate primarily via email, as it provides a clear record of our conversations and helps me keep notes on your preferences. I typically return phone calls in the afternoon after addressing emails and handling pressing reservations in the morning.

To ensure I can assist you efficiently, please use the scheduling system whenever possible. This allows me to prepare thoroughly and provide you with the best information. Thank you!



# Frequently Asked Questions

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## **WHY SHOULD I USE A TRAVEL AGENT?**

In this digital era, personal touch still matters. Guided by travel experts, your journey becomes uniquely yours. We're here to troubleshoot the unexpected, anticipate bumps in the road, and keep you updated with the latest travel norms. Together, let's embrace the world's diversity!

## **WILL I PAY MORE IF I BOOK THROUGH AN ADVISOR?**

Let's talk investment, not cost. Most often, you'll find that the value of your unforgettable travel experience far outweighs the cost of my expertise. Quality over quantity is my mantra, and that's where I put my energy. Cheap trips aren't my game; instead, I curate journeys worth every penny. So come, let's fill your passport with stamps and your heart with memories!

## **WHY DO YOU CHARGE FEES?**

Our time has value, as does our expertise. As we learned during the pandemic, many of us can work long hours to help clients, and then see no return when travel interruptions prevent our clients from enjoying their planned trip. Many of the products we work with actually cost us money to provide to you, our clients. Our fees are to compensate us for our time spent doing the research, scheduling, and negotiating that you don't want to spend your time doing, and our additional knowledge to see things done to the best of our abilities, using our expertise and industry connections.

Every seller of travel earns commissions on what they sell, whether they provide good service to their clients, or not. Travel Advisors will go the extra distance to see that your trip is as smooth as possible from beginning to end.

## **DO YOU BOOK AIRFARE ONLY?**

For our seasoned voyagers, we can certainly look into arranging flights for you. If you're new to our travel family, we usually don't handle flight-only bookings. You see, airlines don't generally pay us commission and we'd hate for you to incur unnecessary fees. That being said, we're here for you. If you need help with the details, we offer air-only consultations to iron out the itinerary. However, when airlines and fees are concerned, it simply might not be in your best interest for us to handle flights alone. Plus, if you book directly with the airline, they'll be at your service should any hiccups occur on your journey. We're all about exploring the world, and we want to make sure you get the best experience possible!

## **DO YOU BOOK GROUP TRAVEL?**

Exciting conference ahead? School trip on the horizon? Or perhaps a destination wedding or family reunion is in the works? No worries, we've got you covered. We'll sort out the nitty-gritty details like group seating, special entrances, and those all-important discounts. All you need to do is pack your bags and enjoy the ride. Explore the world with us, in comfort and style, without the royal fanfare. Let's go on an adventure together!

## **DO YOU PLAN GROUP TRAVEL?**

Indeed! Occasionally, we orchestrate a collective journey that resonates with our diverse clientele and friends, or something we believe would be a blast in a group environment. Past groups have embarked on sea cruises and land expeditions. Join us, let's traverse the globe!





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# If You Have Any Questions, Please Let Me Know!

Come, and explore the world with us!  
Let me send you on ***the journey of a lifetime.***