

Greenstone Gold Mines L.P. is a 60/40 joint venture partnership between Equinox Gold and Orion Mine Finance Group formed for the purpose of the joint ownership and development of the Greenstone Gold Property including the Greenstone Mine located on a historical mine site in the Geraldton-Beardmore Greenstone belt in Ontario. The Greenstone Mine is managed directly by a dynamic and experienced Owner's team, with an estimated \$1.5 Billion investment over the three-year construction and commissioning phase, and a 14-year operating life of mine.

## **Mine Maintenance Senior Planner**

Greenstone Mine is seeking a Mine Maintenance Senior Planner. Reporting to the Mine Maintenance General Foreman, the Mine Maintenance Senior Planner is responsible for all long/short term range planning for the mobile mining equipment. The successful candidate will be part of a new team and will be responsible to coordinate with Supply Chain and Maintenance Resources to successfully gather information and to report in a timely manner. The candidate will be responsible for the planning team and coordination with the Equipment Reliability group. This placement will also be accountable to adhere to budget reporting variances and options reporting to the Mine Maintenance Superintendent.

### **PRIMARY RESPONSIBILITIES MAY INCLUDE:**

- Establish and maintain Maintenance Planning OEM standards and policies in conjunction with the Maintenance Superintendent
- Conduct weekly planning meetings with maintenance and operations
- Training and coaching of planners in the preparation of work packages and all other planning functions for each maintenance work group within the organization
- Prepare the issue shutdown plans and ensure that all resources required for shutdowns are mobilized, planned and scheduled to meet the timelines agreed
- Play a coordinating role during shutdowns to ensure that over-runs are kept to a minimum, Gantt charts reviewed to identify improvements
- Regularly review spares holding policy for maintenance spares and consumables and adjust the purchasing and inventory control settings min/max as required to reduce reliance on airfreight
- Attend regular meetings with operations and maintenance personnel to review equipment performance, develop remedial actions and improvement plans for cost and performance
- Develop a succession plan for all maintenance planning positions with clear competencies to be achieved and timelines for completion while integrating automated processes.
- Developing and implementing daily, weekly, monthly, and major shutdown schedules for maintenance activities
- Providing analysis of maintenance software and initiating improvements to the system
- Constantly monitoring outstanding work orders to determine maintenance status of equipment and report work order closures accordingly
- Capturing and recording all maintenance activities, compiling maintenance reports according to departmental and client needs
- Manage continuous improvement details pertaining to regular and shutdown maintenance

### **SKILLS AND COMPETENCIES**

- Safety conscious and self-motivated

- Strong leadership skills and ability to create a positive work environment
- Ability to prioritize and multitask
- Work independently and as part of a team in a fast-paced environment
- Candidates must demonstrate good verbal and written communications skills
- Advanced knowledge/expertise in principles and techniques in an open pit mining environment
- Demonstrates a strong attention to detail and possesses analytical skills
- CMMS-SAP experience an asset, Microsoft Project, Excel, Word, Outlook

#### **EXPERIENCE, QUALIFICATION & EDUCATION**

- Trade Qualification/Tertiary or Post Trade Qualification in Engineering/Maintenance planning or maintenance management desired
- 10 years experience in large scale open pit mining environment including at least 3 years in a senior maintenance planning role
- Valid drivers license

#### **LOCATION**

- This position will be based in Geraldton, Ontario.

#### **HOW TO APPLY**

To submit your resume please visit [www.greenstonegoldmines.com/careers](http://www.greenstonegoldmines.com/careers).

We thank all candidates for their applications, however, only those selected for an interview will be contacted.

Greenstone Gold Mines is committed to inclusiveness, equity, and accessibility. We encourage all qualified candidates to apply. Accommodations are available on request for candidates taking part in all aspects of the selection process.