

SUN CITY SWIM CLUB

DRAFT EXECUTIVE BOARD MEETING MINUTES

Meeting Date: January 15, 2025
Meeting Location: Bell Center Lawn Bowling Multi-Purpose Room
Meeting Purpose: Winter Board Meeting.

1. Call to Order and Roll Call: 10:34 AM President.

President: Rick Hanan – Present
Vice President: Earl Peters - Present
Treasurer: Bill Shaw - Present
Secretary: Larry Vose - Present
Lessons Representative: Kay Dahlberg - Present
Starrs Representative: Lonna Ramsey – Present
Starrs Coach: Leslie Nock - Present
Past-President: Dale Wisley - Absent

Additional Attendees: None.

Quorum Status: 7 Board Members, All Present - Quorum met.

Set the Agenda: President – Agenda as posted.

2. Amendments/Approval of Minutes: Secretary read minutes for October 09, 2024 Meeting. Motion to accept as read – Lonna; Second – Kay; In favor – All; Opposed – None; Motion passed.
3. Treasurer Report: Bill reported the Club remains solvent with an opening balance of \$8,089.56 and a current balance of \$7,179.56. Revenues year-to-date reported at \$1,536.00. The Club ended the fiscal year similar to last year. Several generous donations as well as miscellaneous sales have contributed to Club funds. Discussion re: miscellaneous costs for the holiday party that will come in that will affect the account balance. Additionally, three (03) family members of Swim Club Members no longer with us were compt'd (Kathy, Gary and Marty). Estimates for the holiday party have been in line with actual costs to date. Discussion to encourage family members of swimmers no longer with us to join us as part of the Sun City Swim Club Family, always welcome at events, breakfasts, lessons, etc. Thirty-Four (34) members have paid USMS and Club dues. There was \$295 donated at Christa's Memorial. Motion to direct the Sunshine Committee to apply the funds donated in Christa's Memory to the costs of the Fun Sun Relay Invitational – Bill, Second – Larry, In-Favor - All; Opposed – None; Motion passed.

Additional discussions re: Software to run a meet. The Arizona LMSC did not procure licenses to clubs and therefore the current software in use cannot be legally provided to us. It appears the LMSC and Grown-Up Swim Program initiative may be planning to use different softwares. Discussed the possibility of the LMSC to obtain proper licenses for their software of choice through a bulk/discount purchase, the LMSC has about \$69,000 in their account. It may be an opportunity for a package

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deal (lower per license cost) and standardization of software in use. Leslie will follow-up with Barb Sloan. The Club would still have to pay for a computer. Until we know what software will be used and the attendant computer technical requirements to run that software, we cannot reasonably proceed with identifying our computer needs. Miscellaneous follow-on discussions about holding events, etc. with the outcome that our focus needs to be on having a successful event this spring.

4. STARRS Coaches Report: Leslie ordered 70 caps for the Relay Invitational. We have 34 registered swimmers, Sun City West has 22, Grand has 9 and unknown what the remaining clubs have for registered swimmers. Discussion re: Limiting Invitational to USMS swimmers only, conducted as a USMS sanctioned event. Discussion regarding what constitutes a “sanctioned” event and if there are requirements for approval by USMS. There is some uncertainty to the requirements and approval process (and we are under the 6-month USMS timeline for approval (if required)). Waiver concerns (including language) discussed and how deep we go into this with USMS vs requiring a waiver for this event. Sun City West provided a waiver in the 2024 package they sent to us. Recommendation is to go forward with a local waiver for this event, modeled after the Sun City West waiver, and down the road address the issue with USMS. Polar Bear meet is February 2, registration closes January 29th. The Spring Short Course Championships (Yards) will be at Phoenix Swim Club. The Senior Games are in Des Moines Iowa later this summer.

Additional discussion re: Tuesdays & Thursdays returning to one session due to poor attendance. Coach not attached to two one-hour sessions, however people in our Club do not like to share lanes. Two sessions generally allow for not having to lane-share. What we are missing are the second-hour swimmers on Tuesdays & Thursdays. Need to find some way to reach out to those no longer participating. Many potential reasons identified including injuries, illnesses, family responsibilities, people still working, etc. Structuring workouts as a group and building comradery have been the goals and allowing individuals to do-there-own-thing during Club pool-time is not in keeping with the Club approach (i.e. are we a swim team or simply a bunch of individual swimmers ... that could swim at any time). Possible approach may be to have consistent On-Deck people so that at certain times, swimmers will know what type of workout they will get. Consensus is to keep the structure as is and bring up at the General Membership Meeting.

5. STARRS Report: Lonna reiterated that we have 34 STARRS, 45 USMS registered members with 12 unattached (acknowledging that the numbers don't add up and one of those is her daughter). Dale and Mindy were high-point earners at the Ron-John Invitational last fall. Swim Team breakfasts will start again in February. Christa's Memorial was very nice, and Marty was appreciative. Marty donated some of Christa's swim gear for others to use. Lonna is stepping down from the Starrs Representative as she is moving. Caryn Bender will take over and continue to coordinate the breakfasts. Lonna asked if she could come back to swim with us in the Ron-John, which of course she is very welcome and advised to consult the USMS requirements for registration.

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6. Lessons Report: Lesson are going okay. Caryn did a great job at the Discover Sun City recruiting for lessons (ran us out of brochures).
7. Holiday Party: Sixty-Five (65) people registered, including the three (03) comps. Bill and his committee are doing a great job with the party, many thanks to them.
8. Discover Sun City: Ongoing, Rick will get more brochures printed for the evening session. Reviewed costs: T-Shirts for non-Club members \$20, Club members \$15, Note Pads \$10.
9. Chicken Potluck Dinner: A few openings for volunteers. Rick and Larry (mini-putt) already volunteered. Rick will take the lead, Leslie and Lonna volunteered to help.
10. Fun Sun Relay Invitational: Great response from the Club for volunteers. Instructions will be provided to each volunteer as the event draws closer. Primary need is for an additional announcer to give Marty a break during the meet. Rick indicated he would ask others if they were interested. No volunteers (yet) to sing the National Anthem. Trilogy and Vistancia indicated they would not be participating if limited to USMS swimmers only. Grand will not execute a reciprocity agreement. With the earlier Board decision to require a local waiver for all participants, the decision was made to open the meet to non-USMS swimmers and encourage more swimmers in the Swim Club. This is in keeping with past-precedence and the philosophy that this is a fun event, intended to provide a “relay-like” experience to those swimmers considering joining a swim team. Motion that Leslie contact the other Clubs and advise we are opening the event to non-USMS members of their clubs and requiring a waiver from everyone – Rick; Second – Kay; In Favor – All; Opposed – None.

Barb Sloan suggested a registration fee and a cap. A commitment fee of \$5 was decided on. Leslie will be donating the cost of the caps and Larry will donate the cost of the food items. The fee is to promote commitment and to raise revenue for the Club. The fee will be collected at sign-in for the meet, along with signing the waivers. Leslie has asked the other clubs to provide a representative to assist with the sign-in tables. Rick and Larry have a meeting with Angela (RCSC Clubs Office) and Mike (RCSC Bell Center Lead) after this Board Meeting to address event planning. Discussed testing the proposed fun events at the STARRS Fun Day March 8th.

11. Bylaw (Club Rules) requirements from RCSC. The RCSC Board is requiring all clubs to address their Club Rules to conform to a template provided by the Clubs Office. This is happening because there have been problems with the clubs and a lack of following their own rules or not having rules to address the problems they are having. The RCSC desire is to have clubs manage themselves and to promote that, the RCSC is requiring a comprehensive review by all clubs of their rules and mandatory consideration of specific requirements along with the use of a template.

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Rick and Larry have started the review and reformatting. There are specific provisions in the template that all Clubs must address in their rules. The Club has a year to comply. Discussion identified this as requiring much more time to address, an example being the existing requirements in our rules for minimum qualification to the STARRS Swim Group that members on the Board do not agree with. This is a work-in-process. The watchword is to keep it simple ... achieve compliance with keeping our rules as simple and straightforward as possible. The focus is on the upcoming Fun Sun Relay.

1200: The Meeting was interrupted by an RCSC employee looking to set-up the meeting space for other use.

13. RCSC Meeting Dates: Rick asked for feedback on a list of proposed dates for a events in 2026 required to be submitted to RCSC not later than March 31.
14. RCSC Budget: Rick requested candidates for the 2026 RCSC Club Budget. Cloth Flags was suggested. Discussion re: Request four (04) sets of new flags, keeping two (02) in reserve. Flags are not unique to the Swim Team; this is a safety requirement for every person using the pool. Rick reported it is in the 2025 RCSC central budget to have the lane lines replaced and power to the Club shed.
15. Adjournment. 12:18 PM Motion to adjourn – Lonna; Second – Kay; In favor – All; Opposed – None; Motion passed – Meeting adjourned.

ATTACHMENTS:

- A. Agenda
- B. Meeting Sign-In Sheet.
- C. Treasurer's Report

Sun City Swim Club Board Meeting Agenda

1/15/2025. 10:30 AM at the Bell Multi-Purpose Room

- 1.) Roll Call and Establish a Quorum
- 2.) Reading of last Board Meeting Minutes – Larry Vose
- 3.) Treasurers Report - Bill Shaw
- 4.) Report from Lonna on STARRS
- 5.) Report from Kay on Lessons
- 6.) *Report from Leslie on STARRS Fun day and USMS upcoming events.*
- 7.) Report from Bill Shaw on Holiday Party
- 8.) *Report from Rick on Discover Sun City, Chicken Potluck event*
- 9.) Report from Larry on April 5 Relay Invitational
- 10.) Update on By Law revisions as required by RCSC Larry
- 11.) Update on budget requests from 2025 by Rick. Budget requests for 2026?
- 12.) Tentative Event dates for 2026 by Rick
- 13.) Adjournment

SUN CITY SWIM CLUB

EXECUTIVE BOARD MEETING SIGN-IN RECORD

DATE OF MEETING:

01/15/2025

ALL ATTENDEES ARE REQUIRED TO SIGN IN

	NAME	RCSC NUMBER
1	LARRY VOSE	159673
2	RICK HANAW	146244
3	Lonna Ramsey	134551
4	KAY DAHLBERG	142834
5	Earl Peters	125092
6	LESLIE NOCK	141724
7	Bill Skew	145627
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12/31/24			12/31/24		
<u>Members</u>	<u>STARRS</u>	<u>Aqua Suns</u> <u>(Discontinued)</u>	<u>Lessons</u>	<u>Unallocated</u> <u>(Incl Aqua Suns)</u>	<u>Combined</u>
Opening Balance	\$ 4,633.99		\$ 120.00	\$ 3,139.65	\$ 7,893.64
<u>Income:</u>					
Dues	\$ 810.00				\$ 810.00
Fees/Classes (Incl Guest fees)	\$ 10.00				\$ 10.00
Sales	\$ 75.00				\$ 75.00
Other	\$ 3,282.25				\$ 3,282.25
Total Income	\$ 4,177.25				\$ 4,177.25
<u>Expenses:</u>					
Supplies	\$ -				\$ -
Materials (incl. repairs), Parties	\$ 2,925.14				\$ 2,925.14
Instructor / Director Fees					
(USMS)	\$ 75.00				\$ 75.00
Donations	\$ -				\$ -
Paid to Members	\$ 250.00				\$ 250.00
Other	\$ 731.19				\$ 731.19
Total Expenses*	\$ 3,981.33				\$ 3,981.33
Opening Bal + Income -					
Expenses					
Closing Balance*	\$ 4,829.91	\$ -	\$ 120.00	\$ 3,139.65	\$ 8,089.56

Other Income

12/31/24

2023 Holiday Party fees 1/24	\$ 390.00
Prepaid 1/2025 Holiday Party fees	\$ 1,770.00
Member Gifts - Specific purposes (\$100 2025 Party exp; \$300 Leslie/Kay Gift; \$30.25 WES Reimb check order)	\$ 1,030.25
Member donations to Gail Lalumiere going away gift	\$ 250.00
Donations to Starrs Misc	\$ 562.00
3/15/24 Chicken potluck guests	\$ 80.00
10/25/24 Pizza potluck guests	\$ 70.00
	\$ -
	\$ 4,152.25

Materials and Exp (Incl Repairs)

Jan 2024 Holiday Party catering	\$ 1,830.00
Jan 2024 Holiday Party misc	\$ 442.35

Bell pool clock mount fabrication for new Digital Pace Clocks (Clocks provided by RCSC)	\$ 63.00
3/15/24 Chicken potluck exp	\$ 220.43
10/25/24 Pizza Party exp	\$ 234.77
Deposit 2025 Holiday Party caterer	\$ 100.00

Reimbursement exp for Fun Day	\$ 34.59
	\$ 2,925.14

Paid to members

Gail Lalumiere	\$ 250.00
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12/31/24

12/31/24

Other

5 yr website subscription for club with Go Daddy	\$ 700.94
Check order (covered by donation)	\$ 30.25
	\$ 731.19

Payments (62 @\$30)	\$	1,860	
Donations	\$	<u>150.00</u>	
			\$ 2,010

Catering	\$	1,978.29	
Tip	\$	<u>300.00</u>	
	\$	2,278.29	
DJ	\$	<u>300.00</u>	
			\$ 2,578.29
			\$ (568.29)

Subsidy

+ MISC ?

CLUB FINANCIAL STATEMENT

Club Name:

SWIM

Year:

2024

Due to the club office on January 31st

OPENING BALANCE:

Total Opening Balance (including cash on hand)

\$7,893.64

INCOME: (All monies taken in)

Dues

\$ 810.00

Fees

\$ 10.00

Sales

\$ 75.00

Other, e.g. Donations & Raffles

\$ 3,282.25

Total Income

\$ 4,177.25

EXPENSES: (All monies paid out)

Supplies/Materials/Equipment

\$ 2,925.14

Instructor/Director Fees

\$ 75.00

Donations

\$ -

Paid to Members

\$ 250.00

Other, e.g., Punch Cards & Bank Fees

\$ 731.19

Total Expenses

\$ 3,981.33

Closing Balance

\$ 8,089.56

(Opening Balance + Income - Expenses)

BANKING INFORMATION:

Cash on Hand

\$ 0

Cash in Checking

\$ 8,089.56

Cash in Saving/CDs

\$ 0

Total

\$ 8,089.56

Bal 1/15 \$7,179.56

President

Date

Treasurer

William E. Shaw

Date

12/31/2024