

## Administration

# Transition Policy

**Policy statement** Transition concerns the change a child encounters from one place to another. As children develop from birth throughout childhood they move, or transition, from one learning environment or setting to a new one. Often, these transitions involve a process of change that requires them to adapt their thoughts, feelings and behaviours to meet new expectations. By the time a child reaches school age they may have already experienced several transition periods including:

- The transition from the childcare setting to school
- The transition between one childcare setting to another
- The transition of a new baby or family member in the home

The best for every child	High quality care	The Curriculum	Pedagogy	Assessment	Self-regulation and executive function	Partnership with Parents
<a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1007446/6.7534_DfE_Development_Matters_Report_and_illustrations_web_2_.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1007446/6.7534_DfE_Development_Matters_Report_and_illustrations_web_2_.pdf</a>						

## Procedures

Transitions involve a process of change that require a period of adjustment for you and your child. To help your family adapt to change, we aim to provide as much continuity of education and care as possible. We will accomplish this by sharing information about your child and working closely with you, other providers who care for your child and any provider your child may move on to. (Where parents are referred to in this and other policies, this also includes carers, child minders etc.)

- Information sharing (learning journey) is the child's starting point
- Settling in procedures (All about me)
- Role of key person
- Comforters / objects of reference
- Parents pack / outline of routine / policies
- Home Visits

This Policy was written by	Laura Deveson – Deputy Manager
This policy was adopted by	Rotherfield Village Pre School Directors

Date	January 2023
Review Date	January 2024

### Review Log

Review Date	Brief Details of Amendments	Amended By	Agreed By
January 2024	Name change	Laura Deveson	Rotherfield Pre-School Staff & Directors
May 2024	None required	Laura Deveson	Rotherfield Pre-School Staff and Directors