

Rotherfield Primary School

Building a community of caring, resilient learners

Miss K Bishop BEd
Headteacher
Mrs J Seymour MSc PGCE
Deputy Headteacher

Telephone: 01892 852574
Email: office@rotherfield-cps.e-sussex.sch.uk



North Street
Rotherfield
East Sussex
TN6 3NA

24th September 2025

Dear Parents and Carers,

I am writing to update you, as Chair of Governors, on an important decision made by the Full Governing Body (FGB) at Rotherfield Primary School.

Over recent weeks, a working party of governors has been carrying out due diligence and consultation work regarding the future of early years provision in our community. Following this process, the working party recommended that the governing body agree *in principle* to expand the school's provision to include children aged 2 and above, by incorporating the current children, staff, and premises of Rotherfield Pre-school.

At our recent meeting, the FGB voted to accept this recommendation, subject to satisfactory assurance of the pre-school's financial records through an independent examination of accounts. Our current timescale anticipates completing the transfer from January 2026.

The working party also recognises that further work is needed to determine the most appropriate model of provision and leadership structures. At present, a governor-led model appears to be the preferred option, but no final decision has been made.

We would like to record our sincere thanks to the Pre-school Board, and particularly its Chair, for their commitment, hard work, and the considerable information they have provided to support this process.

We believe this development offers an important opportunity to strengthen and further improve early years provision in Rotherfield, ensuring that it is sustainable and well-placed to meet the needs of local children and families. We are committed to making sure any changes are carefully considered and firmly in the best interests of our community.

We will continue to keep you informed as this work progresses.

Yours sincerely,

Helen Miller
Chair of Governors