



Compagnie Électronique M.&M. Ltee

Téléphone: (514) 322-2450

Courriel : memelectronique@gmail.com

www.mmelectronique.com

SERVICE REQUEST

P.O.: _____

Customer or Company Name: _____

Shipping Address (including city/state/zip) : _____

Company phone #: _____

Contact person: _____ Cellphone or extension #: _____

Account payables **email address**: _____

Estimation **Email address**: _____

Device brand: _____ Model: _____ Serial #: _____

Accessories (hoses, coupleurs, bottles, weight, etc): _____

Problem Experienced: _____

*** For all AC units, you must send a freon tank or have at least 5lbs in the unit.**

**** Warranty on our repairs: 3 months.**

***** You must include a copy of invoice for all warranty repair requests.**

****** Vacuum pump repairs are carried out without estimates (automatically rebuilt every time)!**

Repair Process Procedure

-Devices are repaired in the order they are received. Once an item is received, there may be a delay of 2-3 business days (depending on the season) before we start fixing it.

-Please note that there are diagnostic fees for all denied repairs.

-We will contact you once the estimate is made.

-After billing, we will contact you when your device is ready to be retrieved

-If a shipping company is required, all shipping charges shall be the responsibility of the customer.

PAYMENT TERMS:

Depending on the type of account granted, payment terms may be either Net 30 days or payable upon receipt.

For accounts with Net 30 terms, the total amount of invoices shall be due no later than 30 days following the invoice date. Any overdue invoice will result in the automatic suspension of your credit privileges, and all subsequent purchases must be paid in advance or upon receipt.

For accounts payable upon receipt, invoices must be paid immediately upon receipt.

The following methods of payment are accepted: checks, EFT, Interac e-Transfer, cash, Visa, and MasterCard.

Payment remittance notices for direct deposits must be sent to memelectronique@gmail.com.

RESERVATION OF OWNERSHIP: Company Electronic M & M Ltd. will remain the absolute owner of all goods and articles sold to the buyer until the purchase price has been paid in full. Goods left more than 90 days will be considered abandoned. After 12 months, these goods will become the property of Company Electronic M & M Ltd. without notice.

By signing this form, you acknowledge that you have received and accepted these conditions.

THANK YOU FOR CHOOSING LA COMPAGNIE ÉLECTRONIQUE M&M LTÉE!

Name: _____

Signature: _____ Date: _____