



Compagnie Electronique M. & M. Ltée
 10621 Av. Balzac
 Montreal-Nord, Qc. H1H 3L8
 (514) 322-2450 / 1-888-433-2450
memelectronique@gmail.com
www.mmelectronique.com

Service Request Form

P.O.: _____

Customer or Company Name: _____

Shipping Address (including city/state/zip) : _____

Company phone #: _____

Contact person: _____ Cellphone or extension #: _____

Email Account payables: _____

Estimate: _____

Device brand: _____ Model: _____ Serial #: _____

Accessories (hoses, coupleurs, bottles, weight, etc): _____

Problem Experienced: _____

**** For all AC units, you must send a freon tank or have at least 5lbs in the unit.***

***** Warranty on our repairs: 3 months.***

****** You must include a copy of invoice for all warranty repair requests.***

******* Vacuum pump repairs are carried out without estimates (automatically rebuilt every time)!***

Repair Process Procedure

- Devices are repaired in the order they are received. Once an item is received, there may be a delay of 2-3 business days (depending on the season) before we start fixing it.
- Please note that there are diagnostic fees for all denied repairs.
- We will contact you once the estimate is made.
- After billing, we will contact you when your device is ready to be retrieved or your device will be returned by the carrier by which it arrived, unless otherwise specified.
- **All shipping costs are at the customer's charge**

PAYMENT TERMS: Invoices are payable in full no later than the 30th day following the invoice date. Late payment will result in automatic credit suspension and subsequent purchases must be paid in advance or upon receipt.

The following payment methods are accepted: cheque, EFT, Interac transfer, cash, Visa, Mastercard.

Direct deposit notices should be sent to memelectronique@gmail.com

RESERVATION OF OWNERSHIP: Company Electronic M & M Ltd. will remain the absolute owner of all goods and articles sold to the buyer until the purchase price has been paid in full. Goods left more than 90 days will be considered abandoned. After 12 months, these goods will become the property of Company Electronic M & M Ltd. without notice.

By signing this form, you acknowledge that you have received and accepted these conditions.

THANK YOU FOR CHOOSING M&M ÉLECTRONIQUE LTÉE!

Name: _____

Signature: _____ Date: _____