

**COVENANT 5 DIOCESE OF MICHIGAN
JUSTICE AND PEACE ADVOCACY MINISTRY
FUNDING REQUEST for 2019**

We want to support programs and projects that help fulfill the fifth baptismal covenant of the Episcopal Church – **“Will you strive for justice and peace among all people and respect the dignity of every human being?”**

Using the following form, please tell us what you propose to do to work for justice and peace and how funding through Covenant 5 will help you do that. Applications for 2019 funding are **due no later than November 30, 2018** via e-mail attachment to Covenant 5 at Cov52019funding@gmail.com and to Jim Toy at ayetfm@umich.edu

Name/Title of Justice and Peace Advocacy Ministry:

Description of Ministry:

Vision Statement (if any):

Mission Statement (if any). Overall plan to activate the Vision Statement:

Accomplishments:

If your advocacy ministry is already being implemented, please note what the ministry accomplished in 2018, such as organizing/joining legislative advocacy efforts, sponsoring educational events, letter-writing campaigns, or publications. Please note any contributions (“time-talent-treasure”) to the ministry made by your congregation/vestry, other donors and other sources of funding. Please include supportive documentation – see 1), 2) and 3) below.

By November 30, 2018:

- 1) Send via e-mail attachment your 2018 report and supportive documentation as described above to send a copy of the above via e-mail attachment to Covenant 5 at Cov52019funding@gmail.com and to Jim Toy at ayetfm@umich.edu.
- 2) All applicants are invited to attend the **optional** Covenant 5 meeting on **Saturday, December 8, 2018** at Church of the Holy Cross, Novi, MI (40700 W. 10 Mile Rd, north side of W. 10 Mile Rd., west of Haggerty Rd). You may bring any supportive documentation for your 2018 work, such as examples of your letters or publications for Covenant 5 members and representatives of other ministries to view. Applicants will have time to present their funding request. We invite you to stay, if possible, for the entire meeting to hear requests made by all the attendees.

Attendance at this meeting is NOT required for consideration for funding. If you cannot attend, you may send any additional supportive documentation in advance via e-mail attachment to Covenant 5 at Cov52019funding@gmail.com and to Jim Toy at ayetfm@umich.edu. Also, if possible, please provide a phone number where the committee can contact you or your representative during the meeting to ask any questions we may have.

Plans:

Identify public policy/grass-roots efforts for social change or other peace and justice concerns to be formulated/implemented in 2019. These may include organizing or joining existing legislative advocacy efforts, sponsoring educational events, letter-writing campaigns, or other publications, etc.

Describe/list how you have coordinated or would coordinate your work with other groups by sharing efforts/expertise/resources, whether within or beyond the Episcopal Diocese of Michigan.

2019 BUDGET INFORMATION (please use any additional pages if needed)

1. **Total amount requested:**

2. **Please identify any other funding sources (diocesan, other) to which you have applied or will apply for 2019 funding. Please note amount of request(s).**

3. **2019 budget detail:** Please list, in a specific and prioritized order, how you would spend the requested funds, for instance “X dollars for educational events, X dollars for brochures”.

4. **If your advocacy ministry was funded for 2018,** please provide your 2018 budget and financial report of income and expense below or via e-mail attachment to Jim Toy (e-mail address noted above).

If your application is on behalf of a congregation or a group within a congregation in the Episcopal Diocese of Michigan:

Is the congregation current in paying its diocesan assessment? _____

Has the congregation's current audit been completed and submitted to the Diocese? _____

Is the congregation currently in default with any loans from the Diocese? _____

CONTACT PERSON

Name:

Congregation or Agency, City:

Surface-Mail Address of Contact Person:

Telephone Number (including Area Code):

E-Mail Address:

Please check all that apply:

_____ I/we plan to attend the optional Covenant 5 grant-allocation recommendations meeting at Church of the Holy Cross, 40700 W. 10 Mile Rd., Novi, MI on Saturday, December 8, 2018 from 1:30 pm to 3:30 pm. I understand that I will have time to present my funding request and that members of Covenant 5 may comment on my request.

_____ I/we are not able to attend the meeting on December 8, but have supplied supportive documentation by e-mail prior to the date of the meeting to Covenant 5 at Cov52019funding@gmail.com and to Jim Toy at ayetfm@umich.edu and/or can be contacted on that date by phone at _____ (phone number).

_____ Please add our congregation/agency to Covenant 5's mailing list.

AS NOTED ABOVE

1. Please send **no later than November 30, 2018** this completed 2019 funding application form via e-mail attachment to Covenant 5 at Cov52019funding@gmail.com and to Jim Toy at ayetfm@umich.edu.
2. If you are attending the optional meeting on December 8, please bring a copy in person to the meeting at Holy Cross Episcopal Church in Novi.

ALSO: As part of the grant process, if you receive a 2019 grant:

1. You will be required to submit a brief report **no later than June 30, 2019**, to Covenant 5 at cov5@comcast.net, summarizing what you have done and spent as of the above date, and,
2. You will be required to submit a final 2018 report **no later than December 31, 2019**, to Covenant 5 at cov5@comcast.net. Please summarize what you have done and spent in 2019 to implement your 2019 grant, and,
3. You will be required to submit a final 2019 grant-expenditure accounting to the Episcopal Diocese of Michigan. An accounting form will be sent to you for your use. Failure to submit the final 2019 accounting may affect future funding.