

TfL Charities Scheme

Terms and
Conditions v2.3



EVERY JOURNEY MATTERS

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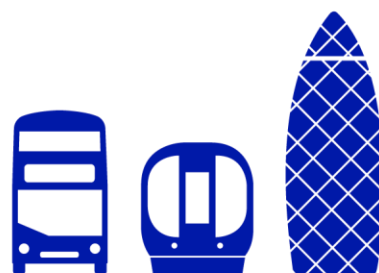
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Condition of Application for DEC (Disasters Emergency Committee)

Terms and Conditions

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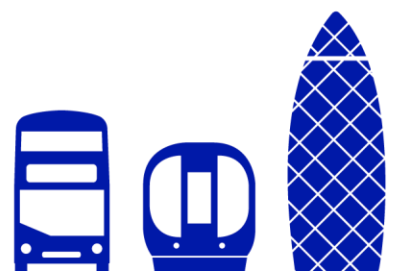




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Registration and Acceptance:

- Applications to fundraise on TfL premises may only be made by the Fundraising Manager or an equivalent Director level of the respective charity
- Charity must be registered with either:
 - ✓ [Charities Commission in England & Wales](#)
 - ✓ [Charities Commission in Scotland](#)
 - ✓ [Charities Commission Northern Ireland](#)
- All Charities must be registered for a minimum of 2 years
- All registered charities must hold current membership with the Fundraising Regulator
- All Charities must present a minimum of 2 published accounts to the Charities Commission
- Where account submissions are required: Accounts must be complete and submitted on time.
- All Charities must not have a late submission of accounts within previous 3 years. (Where there is a failure to submit accounts on time, Minimum of previous 3 accounts must be complete and on time).
- All Charities must NOT have any declared periods of non-registration
- All objectives and other information should be published on Charities Commission website
- Charity must have a suitable contact/web presence published on the Charities Commission website:
 - ✓ Website details
 - ✓ Email Contact
 - ✓ Telephone Contact
 - ✓ UK Registered Address (should not be a PO Box)
- Charities' Objectives should not relate to or promote issues for which there are strongly held views for or against by the public
- Collections will not be permitted if they are judged as likely to result in adverse publicity or if there is risk of damage to LU/TfL brand or reputation
- TfL does not permit the use of Third Party 'Professional Fundraisers' whereby a payment exchange between the charity and Third party may occur
- TfL Charities reserves the right to refuse permission without prejudice to any organisation



Conditions for Application under D.E.C rules

TFL Charities are pleased to provide fundraising support to the Disasters Emergency Committee (DEC) and Member Charities during the initial period of appeal in the event of an humanitarian aid request.

We grant short notice collection events to both charities and registered fundraisers on TFL premises up to 1 month after the launch date of any appeal by the DEC.

For all requests we require a minimum of 3 working days to handle applications.

- Requirements for Charity:
 - ✓ Must be a member charity or member affiliate of the DEC (as defined)
 - Disasters Emergency Committee
 - Action Aid
 - Age UK
 - British Red Cross
 - CAFOD
 - Care International UK
 - Christian Aid
 - Concern Worldwide
 - Islamic Relief
 - Merlin
 - Oxfam
 - Plan Uk
 - Save the Children
 - Tearfund
 - World Vision
- Requirements for Individual fundraiser:
 - ✓ Must be registered with either DEC or a charity from the member's list (above)

Please provide:

- Full Name
- Charities Commission number (if applicable)
- Address details
- Two contact numbers (mobile and other preferred)
- Charity represented
- Name of contact at represented charity

Details for Request:

- Date for collection
- Number of stations requested (5 per application)
- Name of stations requested

*Please note that due to the short notice of these applications TFL Charities are unable to guarantee the availability of the stations in your request. If possible, we will discuss alternative fundraising locations with you before confirming the outcome of your application.

*TFL Charities reserves the right to amend or suspend this permission without notice.

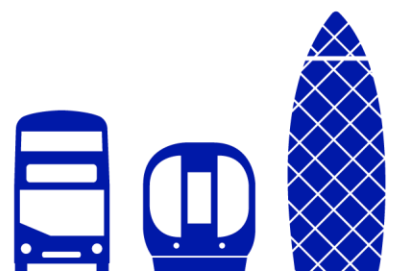


PARTIES:

- (1) Transport Trading Company, a company incorporated in England and Wales (company registration number 0391 481 0) whose registered office is at 5 Endeavour Square, London, E20 1 JN ("TfL");
- (2) Registered Charity: (Charity, Charitable Incorporated Organisation, School, or Community Trust registered with Charities Commission based in UK) and member of the Fundraising Regulator (FR). ("the Charity")

Definitions and Interpretation:

- (3) In this agreement the following words have the meaning set out below:
- (4) "Collection" means the acceptance of money or donations by Collectors, from members of the public on TfL Premises, including choral performances.
- (5) "Collector" means a person or persons registered and authorised by the Charity to collect money from members of the public on behalf of the Charity on the TfL Premises.
- (6) TfL means Transport for London and any group company including, but not limited to, London Underground Limited, Dockland Light Railway Limited, and Rail for London Limited
- (7) "Letter of Authority" means a letter or email from a TfL representative confirming that a Collection has been authorised by TfL pursuant to the terms and conditions of this agreement. ("LOA")
- (8) "Pitch" means the area of TfL Premises particularised by an LOA within which a given Collection is authorized to take place.
- (9) "TfL Premises" means any part of the TfL network, including stations, platforms and shelters, under the control of TfL, or its agents; any building or part of any building occupied by TfL for operational, commercial or administrative purposes; and the London Transport Museum
- (10) "TfL Representative" means, in relation to any obligation or decision prior to the issue of an LOA, a member of the TfL Charities team; and in relation to any obligations or decisions during a Collection, any member of TfL operational staff as directed by the point of contact named in the LOA.



General information:

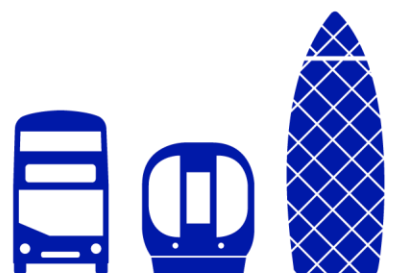
1. TFL hereby grants the Charity a non-exclusive right to collect funds in accordance with the terms of this Agreement.
2. Such right to collect is granted subject to the Collector and Charity complying with all the terms of this Agreement and LOA. Neither the Charity nor any of its Collectors are employed by TfL and shall not be deemed as such.
3. TFL reserves the right to amend this Agreement at any point in time. TfL shall make reasonable endeavours to provide advance notice of changes and updates but may make changes without prior notification or communication.
4. The Charity shall ensure that it complies with the terms of this Agreement and any LOAs at all times and ensure that each of its Collectors understand and abide by those terms at all Collections authorised under this Agreement. The Collector/Charity can request clarification and information regarding any updates or amendments to this Agreement by sending an email to lulcharities@tfl.gov.uk.
5. No collection shall take place unless approved pursuant to this Agreement, and all required documents including an LOA are presented to the relevant TFL Representative before a Collection commences.
6. No person under the age of sixteen years old on the date of a Collection shall be permitted to act as a Collector.

Required documents:

7. No Collection shall be approved to proceed other than in accordance with the procedure prescribed in Schedule I :
8. No access will be granted to any TFL Premises unless the Collectors present an LOA granted under the procedure prescribed in Schedule I in respect of their Collection, and individually present:
9. Photographic Identification
10. to the TFL Representative authorised to accept such documents pursuant to this Agreement and any LOA.

Emergency procedures:

11. Collectors shall promptly comply with any instructions from TfL employees or the emergency services.





Collector's Obligations:

General obligations:

12. The Charity must ensure that all of its Collectors:

1. obey all lawful instructions of TfL Representatives and emergency service staff whilst on TfL Premises
 2. do not harass, accost, petition, importune, actively demand, directly approach, or request money
 3. interfere in any way with TfL's staff, customers, contractors, or visitors
 4. do not offend or cause a nuisance to anyone.
13. sign in and sign out at the beginning and end of any Collection using the Visitor Pass Scheme; as particularized in Schedule 2 of this Agreement. whilst on TfL Premises for the purposes of a Collection, wear the Visitor Permit with which they are issued.
14. do not bring bicycles, unicycles, or pets onto the Premises. The Collector shall bring no item onto the station which is likely to create a hazard.
15. are neatly clothed, clean, orderly, and polite at all times whilst on the Premises for a Collection.
16. do not adopt an appearance or carry out a performance which, in the opinion of TfL, tends to attract a static crowd.
17. do not adopt an appearance or carry out a performance which, in the opinion of TfL, may cause offence to TfL and its staff, its agents, sponsors or customers or interfere with the operation of any part of TfL Premises.
18. are not intoxicated, do not consume alcohol or drugs, smoke, create litter or consume significant quantities of food when on the Premises.
19. refrain from violence or abusive language directed towards its staff or customers.
20. refrain from vandalism, theft, graffiti, or any other criminal act within the Premises.

Obligations in the event of an Emergency or Evacuation

21. The Charity must ensure that all of its Collectors comply with the Evacuation Procedure for Visitors.

In the event of an emergency the Charity must ensure that its Collectors comply with the instructions of station staff and/or emergency services personnel and leave the station by the directed route without hesitation.

Upon leaving the station, the Charity must ensure that all of its Collectors immediately report to and remain at the Staff Assembly Point (SAP) until a TfL Representative has identified the Collectors on the Visitor Register. During an evacuation, the Charity must ensure that none of its Collectors leave TfL Premises or the designated evacuation point without being directed to do so by TfL Representatives.

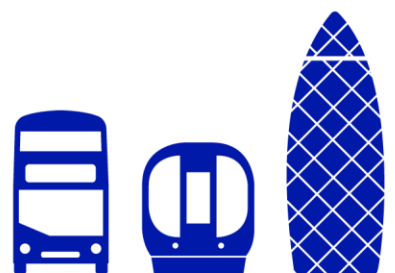
The Charity must ensure that they return following the incident to sign out or contact the Charities Helpline. Should any of the Charity's Collectors breach the obligations in clauses [8 and 9] of this Agreement TfL shall have the absolute right to terminate this



Agreement.

Where TfL chooses at its discretion not to exercise this right, TfL may impose conditions on any future Collections on any TfL Premises, including excluding named Collectors from any future Collections.

22. TfL will have the discretionary right to require the Charity to exclude, with immediate effect, any given Collector from acting for the Charity for the purposes of this Agreement if
23. If a Collector is identified as committing any of the acts outlined in clause [1 2];
24. the Collector breaches the Behaviour Code of Conduct (in which circumstances TfL may report the incident to the British Transport Police)
25. does anything whether by act or omission, to harm TFL's brand or its sponsors' or agents' brands or is defamatory or derogatory of TFL, TFL Staff or any person.
26. the Collector is identified as having been convicted of any crime, or has a criminal record which, in the opinion of TFL, renders the Collector unsuitable to collect on TFL's premises.
27. The Charity must promptly inform TFL's Representative if it or any of its Collectors are convicted of a crime, or breach any of TFL's bye-laws in which circumstances TFL shall have a right to terminate this Agreement at its absolute discretion
28. This Agreement will terminate automatically in the event that the Charity is struck from the Register of Charities or fails to meet any of the other eligibility criteria for the TFL Charities Scheme, or is at any time in breach of clause 22 of this Agreement.





Collectors' Obligations whilst on TfL Premises:

29. The Charity will ensure that each Collector shall carry a Collection Box, and that:
 - a) all Collection Boxes shall be numbered consecutively and shall be securely sealed in such way as to prevent them being opened without the seal being broken.
 - b) all money received shall be immediately placed in a Collection Box.
 - c) once full, Collectors may not re-use the given Collection Box during the course of the Collection unless the Collection Box is opened, and the contents placed in a secure receptacle.
 - d) The Collection Box must then be re-numbered sequentially.
30. Collectors shall remain within the area designated for his or her collection by TFL while collecting. The Collector shall not place or leave unauthorised obstacles on or about the Pitch. The Collector shall ensure that his or her equipment, including any collection box, remains at all times within the boundaries of the Pitch during a Collection.
31. Other than in the Pitch identified by the LOA, Collectors shall at no time collect in any other area of TFL's premises, stations, or trains.
32. Collectors must display the name of the charity on the front of collection boxes which must be visible from a reasonable distance (10 ft min requirement)
33. All Collection Boxes must be and remain sealed using an authorised seal at all times. Should the seal break or become damaged the Collector must immediately stop using the Collection Box for collecting and [what does TFL expect a collector to do in these circumstances?].
34. Collectors must not offer goods or merchandise for sale, distribute items (with or without charge) or advertise third party brands, products or services on the Premises without express written permission of TFL.
35. Collectors must only solicit funds for the purpose of, and by reference to, the charitable purpose(s) of the Charity as recognised by law and/or the Charity Commission.
36. TFL reserves the right to instruct Collectors to suspend or cancel a Collection or immediately to leave the Premises for safety or operational reasons or (without limitation) on any other reasonable ground.
37. To the extent permissible by law TFL excludes any liability for damage or loss of any equipment or personal effects used by Collectors during a Collection.
38. Collectors partake in Collections at their own risk, and to the extent permissible by law TFL shall have no liability any Collector on TfL Premises for the purpose of a Collection.
39. The Charity confirms that it has full capacity and authority and any necessary licences, permits, permission, powers and consent to enter into and perform the Agreement.

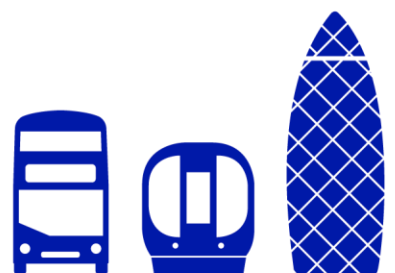
Payment of Fundraisers and distribution of funds:

40. The Charity must not remunerate any Collector in exchange for their participation in a Collection on TfL Premises.
41. Clause 39 is not to be interpreted as preventing the Charity from reimbursing Collectors for reasonable travel expenses.
42. All funds raised on TfL premises must be paid in full directly to the Charity on completion of the fundraising event.



Equipment, personal effects, damage and loss:

43. The Charity shall indemnify TFL against any costs incurred as a result of any breach by the Charity or any of its Collectors of the terms of this Agreement.
44. The Charity and its Collectors are responsible for the safe carrying of all their equipment including any Collection Buckets. TfL Representatives are not available to help the Collector to carry their equipment. Note this clause applies also during an emergency.
45. TFL has no obligation to provide any storage facilities for the Collectors personal effects, or access to facilities reserved for the use of TfL Staff.





Reporting of Collection events/Outcomes

46. The Charity must inform TFL Charities of the outcome of all events within 30 calendar days of the occurrence of the booked event.
47. If for any reason the Charity becomes unable to fulfil a Collection, it must notify TFL as soon as possible and in any case no later than five days prior to the agreed date, save in the event of an unforeseen circumstance that is accepted by TFL. In the event of an unforeseen circumstance, the Charity must notify TFL as soon as practicably possible.
48. Should the Charity's average failure to fulfil bookings exceed 25% of all bookings then TFL Charities reserve the right to withdraw future LOA's or terminate this Agreement at its sole discretion.

Carol Singing:

49. The Charity may ask for the written permission of TFL to perform a carol recital as part of a Collection provided that the conditions in clauses 49-54 are met.
50. The Collectors shall not use any hazardous or obstructive equipment on the Premises.
51. The Collectors are not permitted to use any equipment which requires access to a power supply.
52. TFL does not guarantee access to changing facilities. If Collectors intend to wear costumes or other festive attire, they must arrive in the clothing they intend to wear during their performance.
53. Amplifiers or backing tracks must remain at an amiable level. Excess volume will result in you being asked to switch off amplifiers.
54. Any loose cables must be secured to the floor with high visibility masking tape which the Charity will provide. The Charity must also obtain prior permission from TFL Representatives and follow any health and safety requirement directed by TFL whilst on Premises. Failure to comply with this clause will lead to revocation of the relevant LOA, and may at TFL's discretion, lead to termination of this Agreement.

Miscellaneous:

55. The Charity may not re-assign or transfer this Agreement or any LOA.
56. The Charity may not vary any LOA without the written consent of TFL. TFL may at any time revoke or suspend the LOA of a Charity or Collector for any breach of this Agreement or an LOA. The Collector acknowledges that they must comply in all respects of the provisions of this Agreement. The Collector also acknowledges that if it is found that they have obtained a LOA dishonestly that the LOA and all future application requests may be revoked.
57. In proceeding with a Collection, the Charity shall be deemed to have agreed to abide by the terms of this Agreement.
58. Where TFL revokes an LOA during a Collection under any provision of this Agreement, the Collectors must leave Premises immediately. Where an LOA is varied during a Collection, such variation(s) shall be deemed to have effect upon the Collectors being informed of the variation by TFL Representatives.
59. Where TFL terminates this Agreement, any LOA's issued under it will also automatically terminate.
60. TFL will not be liable for any consequential loss arising out of termination of this Agreement, or any

LOA issued under it.

Sharing of information:

61. TfL reserves the right to share information about participants of the Charities scheme when required to do so under the provisions of the Freedom of Information Act 2000.
 1. By participating in the TfL Charities scheme, you agree to TfL sharing of information about Collections and the Charity with our partner agencies including but not limited to:
 - i. Fundraising Regulator
 - ii. Charity Commission
 - iii. British Transport Police
 - iv. Metropolitan Police
61. The Parties at all times note that they are bound by the provisions of the Data Protection Act 2018 and the General Data Protection Regulation (GDPR).

Appendix I: Fundraiser collection allowances

Key	Overview
No of Collectors	Maximum number of collectors permitted to be on station premises at once. Collectors may be rotated throughout the day but must never exceed allowance.
Restrictions	Any allocation restrictions which may apply to allocation of station permissions
Carol Singing	Does the station permit “Festive” carolling during December.
Performers	Number of carollers permitted to sing during station allocation.

Station Name	Zone	No of Collectors	Restrictions	Carol Singing?	Performers
Acton Town	3	3		Y	25
Aldgate	1	2		N	0
Aldgate East	1	2		Y	3
Alperton	4	2		Y	20
Amersham	9	1		Y	15
Angel	1	2		Y	15
Archway	2	2		Y	10
Arnos Grove	4	2		Y	15
Arsenal	2	2		Y	6
Baker Street	1	2		Y	25
Balham	3	2		Y	12
Bank	1	2		N	0
Barbican	1	3		N	0
Barkingside	4	1		N	0
Barons Court	2	1		N	0
Bayswater	1	2		N	0
Becontree	5	1		Y	10
Belsize Park	2	2		Y	8
Bermondsey	2	3		Y	12
Bethnal Green	2	2		N	0
Blackfriars	1	2		N	0
Blackhorse Road	3	2		Y	15
Bond Street	1	6		Y	15
Borough	1	2		N	0
Boston Manor	4	2		N	0
Bounds Green	3	2		Y	10
Bow Road	2	2		Y	3
Brent Cross	3	1		Y	20
Brixton	2	3		Y	20
Bromley By Bow	2	2		Y	3

Station Name	Zone	No of Collectors	Restrictions	Carol Singing?	Performers
Buckhurst Hill	5	2		Y	20
Burnt Oak	4	1		Y	20
Caledonian Road	2	2		Y	6
Camden Town	2	0		N	0
Canada Water	2	3		Y	24
Canary Wharf	2	6	Wed only	Y	15
Canning Town	3	2		Y	5
Cannon Street	1	2		Y	3
Canons Park	5	1		Y	4
Chalfont & Latimer	8	1		Y	15
Chalk Farm	2	2		N	0
Chancery Lane	1	2		N	0
Charing Cross	1	5		Y	20
Chesham	9	1		Y	15
Chigwell	4	1		N	0
Chiswick Park	3	1		Y	12
Chorleywood	7	1		Y	15
Clapham Common	2	2		N	0
Clapham North	2	2		N	0
Clapham South	2	2		Y	25
Cockfosters	5	2		Y	15
Colindale	4	1		Y	8
Colliers Wood	3	2		Y	12
Covent Garden	1	0		N	0
Croxley	7	1		Y	15
Dagenham East	5	1		Y	10
Dagenham Heathway	5	1		Y	8
Debden	6	2		Y	20
Dollis Hill	3	2		N	0
Ealing Common	3	2		Y	30
Earl's Court	1	4		N	0
East Acton	2	0		N	0
East Finchley	3	2		Y	25
East Ham	3	2		Y	10
East Putney	2	1		Y	20
Eastcote	5	1		N	0
Edgware	5	2		Y	8
Edgware Road (Bak)	1	2		N	0
Edgware Road (H&C)	1	2		Y	20
Elephant & Castle	1	4		N	0
Elm Park	6	1		Y	8

Station Name	Zone	No of Collectors	Restrictions	Carol Singing?	Performers
Embankment	1	2		N	0
Epping	6	1		Y	15
Euston	1	2		N	0
Euston Square	1	2		N	0
Fairlop	4	1		N	0
Farringdon	1	3		N	0
Finchley Central	4	2		N	0
Finchley Road	2	2		Y	10
Finsbury Park	2	2		Y	15
Fulham Broadway	2	1		N	0
Gants Hill	4	2		Y	10
Gloucester Road	1	2		Y	10
Golders Green	3	1		Y	10
Goldhawk Road	2	0		N	0
Goodge Street	1	2		N	0
Grange Hill	4	1		N	0
Green Park	1	2		Y	15
Greenford	4	4		Y	16
Gt Portland St	1	2		N	0
Gunnersbury	3	1		Y	10
Hainault	4	2		N	0
Hammersmith (D)	2	2		Y	12
Hammersmith (H&C)	2	2		N	0
Hampstead	2	1		Y	8
Hanger Lane	3	2		N	0
Harlesden	3	2		Y	10
Harrow & Wealdstone	5	2		Y	10
Harrow on the Hill	5	2		Y	25
Hatton Cross	5	2		Y	10
Heathrow T 1 23	6	2		Y	15
Heathrow T 4	6	2		Y	15
Hendon Central	3	2		Y	10
High Barnet	5	1		N	0
High St Kensington	1	2		Y	10
Highbury & Islington	2	2		Y	15
Highgate	3	2		Y	10
Hillingdon	6	1		Y	7
Holborn	1	2		Y	12
Holland Park	2	2		N	0
Holloway Road	2	2		Y	6
Hornchurch	6	1		Y	8

Station Name	Zone	No of Collectors	Restrictions	Carol Singing?	Performers
Hounslow Central	4	2		N	0
Hounslow East	4	2		N	0
Hounslow West	5	2		N	0
Hyde Park Corner	1	2		Y	10
Ickenham	6	1		N	0
Kennington	2	2		N	0
Kensal Green	2	2		Y	10
Kentish Town	2	2		N	0
Kenton	4	2		Y	10
Kew Gardens	3	1		Y	10
Kilburn	2	2		N	0
Kilburn Park	2	2		N	0
King's Cross	1	6		N	0
Kingsbury	4	1		Y	4
Knightsbridge	1	2		Y	15
Ladbroke Grove	2	0		N	0
Lambeth North	1	2		N	0
Lancaster Gate	1	0		N	0
Latimer Road	2	0		N	0
Leicester Square	1	4		N	0
Leyton	3	2		N	0
Leytonstone	3	2		N	0
Liverpool St	1	4		N	0
London Bridge	1	5		Y	12
Loughton	6	4		Y	15
Maida Vale	2	2		N	0
Manor House	2	2		Y	10
Mansion House	1	2		N	0
Marble Arch	1	2		N	0
Marylebone	1	2		N	0
Mile End	2	2		N	0
Mill Hill East	4	1		Y	10
Monument	1	2		Y	12
Moor Park	6	1		Y	15
Moorgate	1	4		N	0
Morden	4	2		Y	12
Mornington Crescent	2	2		N	0
Neasden	3	1		Y	3
Newbury Park	4	2		Y	10
North Acton	2	2		N	0
North Ealing	3	2		N	0

Station Name	Zone	No of Collectors	Restrictions	Carol Singing?	Performers
North Greenwich	2	5		Y	10
North Harrow	5	1		Y	15
North Wembley	4	2		Y	10
Northfields	3	3		Y	25
Northolt	5	2		N	0
Northwick Park	4	1		N	0
Northwood	6	1		Y	15
Northwood Hills	6	1		Y	15
Notting Hill Gate	1	2		N	0
Oakwood	5	2		Y	12
Old Street	1	2		Y	
Osterley	4	2		Y	
Oval	2	2		Y	10
Oxford Circus	1	3		Y	25
Paddington	1	2		Y	15
Park Royal	3	2		Y	10
Parsons Green	2	1		N	0
Perivale	4	2		N	0
Piccadilly Circus	1	3		Y	20
Pimlico	1	2		Y	10
Pinner	5	1		Y	15
Plaistow	3	1		Y	10
Preston Road	4	1		N	0
Putney Bridge	2	1		N	0
Queens Park	2	2		Y	10
Queensbury	4	1		Y	6
Queensway	1	1		N	0
Ravenscourt Park	2	1		Y	12
Rayners Lane	5	2		Y	30
Redbridge	4	2		Y	10
Regent's Park	1	2		N	0
Rickmansworth	7	1		Y	15
Roding Valley	4	1		N	0
Royal Oak	2	0		N	0
Ruislip	5	1		N	0
Ruislip Gardens	5	1		N	0
Ruislip Manor	5	1		Y	30
Russell Square	1	0		N	0
Seven Sisters	3	2		Y	15
Shepherd's Bush (C)	2	2		Y	6
Shepherd's Bush Mkt	2	0		N	0

Station Name	Zone	No of Collectors	Restrictions	Carol Singing?	Performers
Sloane Square	1	2		N	0
Snaresbrook	4	1		Y	15
South Ealing	3	2		N	0
South Harrow	5	2		Y	50
South Kensington	1	2		Y	15
South Kenton	4	2		Y	10
South Ruislip	5	2		Y	16
South Wimbledon	3	2		Y	12
South Woodford	4	2		Y	15
Southfields	3	1		Y	20
Southgate	4	2		Y	6
Southwark	1	3		Y	24
St James's Park	1	3		N	0
St John's Wood	2	2		Y	10
St Paul's	1	2		Y	6
Stamford Brook	2	1		N	0
Stanmore	5	1		Y	6
Stepney Green	2	2		Y	3
Stockwell	2	2		Y	10
Stonebridge Park	3	2		Y	10
Stratford	3	5		Y	10
Sudbury Hill	4	2		Y	30
Sudbury Town	4	3		Y	50
Swiss Cottage	2	2		Y	10
Temple	1	2		N	0
Theydon Bois	6	1		Y	15
Tooting Bec	3	2		Y	12
Tooting Broadway	3	2		Y	12
Tottenham Court Rd	1	2		N	0
Tottenham Hale	3	2		Y	10
Totteridge & Whetstone	4	1		N	0
Tower Hill	1	2		Y	3
Tufnell Park	2	0		N	0
Turnham Green	2	1		N	0
Turnpike Lane	3	2		Y	10
Upminster Bridge	6	1		Y	10
Upney	4	1		Y	10
Upton Park	3	1		N	0
Uxbridge	6	2		Y	40
Vauxhall	1	2		Y	10
Victoria	1	2		N	0

Station Name	Zone	No of Collectors	Restrictions	Carol Singing?	Performers
Walthamstow Central	3	2		N	0
Wanstead	4	2		Y	10
Warren Street	1	2		Y	4
Warwick Avenue	2	2		N	0
Waterloo	1	4		Y	20
Watford	7	1		Y	15
Wembley Central	4	2		Y	10
Wembley Park	4	2		Y	6
West Acton	3	2		N	0
West Brompton	2	1		Y	20
West Finchley	4	1		N	0
West Ham	3	2		Y	5
West Hampstead	2	2		N	0
West Harrow	5	1		N	0
West Kensington	2	1		N	0
West Ruislip	6	2		Y	16
Westbourne Park	2	0		N	0
Westminster	1	3		Y	15
White City	2	2		Y	12
Whitechapel	2	2		Y	3
Willesden Green	2	2		Y	8
Wimbledon Park	3	1		N	0
Wood Green	3	2		N	0
Wood Lane	2	0		N	0
Woodford	4	2		Y	15
Woodside Park	4	2		Y	10

Appendix II: Reporting Results and TFL Charities Resolutions

As part of fundraising on the Underground, we require all coordinators to supply results outcomes following the conclusion of events on TFL premises. Our consideration of future applications for collections is based on the compliance with our reporting requirements.

Following a collection, results should be provided within 30 days of the occurring event. Failure to do so will result in a reduction of fundraising considerations without exception. The status of an application must be in compliance by the closing date for the monthly request in line with the "Application Schedule"

Inset of Criteria:

Status	Handling of Application
Collections outstanding past 30 days	Account will be suspended and no further collections booked until accounts reconciled.

Contact

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