

POLICIES & GUIDELINES

Please Initial by the following statements, showing that you have read and understand DDC policies.

_____ I understand that tuition is due between the 10th -15th of every month. A \$25 late fee will be added to my balance for payments made after the 15th.

_____ I understand that DDC reserves the right to discontinue classes if tuition is two months past due.

_____ I understand that if my account has an outstanding balance after discontinuing class, it is my responsibility to take care of balance within 60 days. Any outstanding balances after 60 days will be sent to collections.

_____ I understand if I am discontinuing classes before the end of the dance year, I AM RESPONSIBLE FOR Notifying the office manage with a written statement & making sure I do not have a remaining balance owed.

_____ I understand that I am responsible for any and all costume payments during the fall season.

_____ I understand DDC will not refund costume money once costumes have been ordered.

_____ I understand DDC will not refund tuition. (unless extenuating Or extraordinary circumstances).

_____ I understand DDC will not hold make up class unless instructor cancels. I understand DDC will hold make-up classes if class is canceled due to weather conditions.

_____ I understand that NO outside shoes may be worn into the dance studio.

_____ I understand that there is NO GUM allow in the dance studio.

_____ I understand that NO parent/student is to walk into class without reason nor distrust staff and students during scheduled class time.

_____ I understand DDC is not responsible for injuries on or off premises.

_____ I understand DDC is not responsible for stolen or lost property on premises.

_____ I understand DDC is not responsible for students more than 20 minutes after class has ended. (A \$5 fee will be charged after 20 mins late)Please contact office management when you have a late pick up.

_____ I understand that if more than 20 mins late for class without notifying the instructor, dancers will be asked to sit out until next class begins.

_____ I understand that if I am going to be tardy or absent for class the office manager or instructor must be notified

_____ I understand that dancers must be properly dressed to participate in class

Dominique's Dance Creations

____ I understand DDC has a 0 TOLERANCE POLICY for ANY AND ALL INAPPROPRIATE BEHAVIOR from both parents and students, possibly resulting in termination from studio.

____ I understand that DDC is a SAFE SPACE LEARNING ENVIRONMENT for all dancers and parent.

____ I understand that DDC is to be treated with respect , ALL dancers/parents must clean up after themselves at all times.

____ I understand that as a DDC dancer I am not only a representation of myself but also the studio, all dancers are expected to carrier themselves professionally and conduct good behavior.

Parent/Guardian: _____

Date: _____

DDC THE COMPANY ONLY

____ I understand that I am responsible for any and all competition/convention fees due during a full season.I understand that once fees are paid they are NON-Refundable.

____ I understand that I am responsible for any and all travel cost that may apply.I understand when traveling with teammates/guardians travel fees still apply.

____ I understand that I am responsible for any and all costume fees that may apply. I understand that once costumes are ordered costumes are NON-Refundable.

____ I understand that once a competition/convention deadline is passed I will asses a late fee of \$20 to DDC plus the late rate fee of that company.

____ I understand that DDC reserves the rights to not except competition/convention fees if tuition is not up to date with DDC THE SCHOOL & DDC THE COMPANY.

____ I understand that if a DDC Company dancer terminates their contract before the Full season completes, they are no longer eligible for DDC THE COMPANY in future years.

____ I understand that if I terminate my contract before the completion of the season I am responsible for the remaining tuition balance for the remainder of the year .

____ I understand that in signing this I have read and in agreement to all DDC Policies & guidelines

Parent/Guardian: _____

Date: _____

Dominique's Dance Creations