



SERVICE MENU

All services are offered remotely via email, phone and/or video conference.

HR CONSULTING

Option 1: As Needed - billed hourly

Option 2: Monthly Retainer - Offered at a discounted hourly rate for a minimum of 10 hours per month (3 months minimum)

Below are some of the most common consulting needs:

- Employee Handbook Review and Updates
- Employee Benefits and Compensation Guidance
- Employee Relations and Best Practices
- HR Customized Forms and Templates
- HR Audits and Risk Mitigation
- HR Compliance and Updates
- HR Investigations
- HR Policies and Procedures
- HRIS or Payroll System Implementation
- HR Strategy Development
- Job Descriptions
- Performance Management
- Training and Development
- Benefits Administration
- Employee Records Management
- Onboarding and Offboarding Support
- Customized Company Newsletter

STARTUP PACKAGE

Option 1: Human Resources Essential Documents Templates

Services Included:

- CultivaHR's Human Resources Essential Document Templates

Option 2: Individually priced forms and templates from CultivaHR's Human Resources Essential Document Templates

Services Included:

- Individual Document Templates

EMPLOYEE HANDBOOK

Option 1: Customized Employee Handbook

- Single State
- Multi-State

Option 2: Individual State Addenda Add-Ons

PLACEMENT AND RECRUITMENT

Option: Placement fee based on a percentage of candidate's annual salary. Discounted rate if an HR monthly retainer service is contracted through CultivaHR.

Services Included:

- Thorough Assessment of Needs
- Targeted Candidate Sourcing
- Rigorous Screening and Evaluation
- Personalized Candidate Presentations
- Seamless Interview Coordination
- Offer Negotiation and Closure
- Post-placement Follow-up
- 90-day guarantee

Don't see what you're looking for? Reach out for a free consultation!

What is your HR health score?

Scan the QR below for a free HR Health Check!

A quick way to see where your organization's HR Health stands.

