

Title	Leading Teams
Level	Five
Credit Value	3
Guided Learning Hours (GLH)	8
OCN NI Unit Code	CBF474
Unit Reference No	L/618/8518

Unit purpose and aim(s): This unit will enable the learner to understand and be able to demonstrate effective leadership skills.

Learning Outcomes	Assessment Criteria
1. Understand how an organisation's vision, mission, values, strategy and planning cycle relates to the role of a manager and team objectives.	1.1. Research a given organisation's vision, mission, values and strategy and evaluate how this relates to a given manager's role. 1.2. Summarise how a given organisation's planning cycle informs team objectives. 1.3. Explain how to develop and communicate team objectives which support a given organisation's strategy and vision.
2. Understand leadership and management styles.	2.1. Research and evaluate the effectiveness of different leadership and management styles. 2.2. Evaluate own managerial style identifying possible areas for improvement.
3. Understand delegation and how to manage own time effectively.	3.1. Explain the importance of delegation 3.2. Evaluate the most effective approach for delegation for a given team to optimise time management. 3.3. Demonstrate how to prioritise work and manage conflicting priorities to optimise own time management.
4. Be able to communicate effectively with stakeholders.	4.1. Explain the importance of non-verbal communication and how this may influence others. 4.2. Demonstrate how to communicate effectively with different stakeholders including verbal and non-verbal communication.
5. Know how to manage conflict.	5.1. Illustrate how to manage conflict for each of the following situations: a) between individuals b) between multiple team members

Assessment Guidance

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.